

**BY-LAWS OF THE
AIRPORT NOISE ADVISORY PANEL
OF
THE RENO-TAHOE AIRPORT AUTHORITY
RENO, NEVADA**

**ARTICLE I
NAME**

The name of this organization shall be the Airport Noise Advisory Panel of the Reno-Tahoe Airport Authority.

**ARTICLE II
PURPOSE**

Section 1. Purposes of the Panel. The purposes of the Panel shall be to receive and assess information on airport noise problems; to assist in coordination between land use activities and airport activities; to promote greater communication regarding airport noise among the various public bodies, agencies, and commissions; and to make advisory recommendations to the Airport Authority Board of Trustees regarding new and existing programs and approaches to noise abatement.

**ARTICLE III
MEMBERSHIP**

Section 1. Composition of the Panel. The Panel shall consist of one (1) representative of the Airport Authority Board of Trustees, one (1) representative of the Federal Aviation Administration Air Traffic Control Division, one (1) representative of the Federal Aviation Administration Flight Standards District Office, one (1) representative of the Fixed Base Operators operating at the Reno-Tahoe International Airport, one (1) representative of the airlines serving Reno-Tahoe International Airport, one (1) representative of the Nevada Air National Guard, (1) representative of the General Aviation Pilots and/or Users utilizing the Reno-Tahoe International and Reno-Stead Airports, and one (1) representative of the air cargo carriers serving Reno-Tahoe International Airport, the Community Development Director of the City of Reno or his/her designee, the Community Development Director of the City of Sparks or his/her designee, the Director of the Department of Comprehensive Planning of Washoe County or his/her designee, the Director of the Truckee Meadows Regional Planning Agency or his/her

designee, the President of the Reno-Sparks-Tahoe Economic Development Authority of Western Nevada (EDAWN) or his/her designee, the President of the Greater Reno/Sparks Chamber of Commerce or his/her designee, the President of the Sparks Chamber of Commerce or his/her designee, the President of the Reno-Sparks Convention and Visitors Authority (RSCVA) or his/her designee, and three (3) residents each from the jurisdictions of Reno, Sparks, and Washoe County. These resident representatives shall be appointed by the City of Reno, City of Sparks, and Washoe County; at least one representative shall have no affiliation with the government entity through employment or elective office.

- Section 2. **Absence.** Absence of a Panel member from two consecutive regular meetings without sufficient reason (as determined by the Chairperson) shall be equivalent to resignation, and such vacancy will be filled in accordance with Article III, Section 1.
- Section 3. **Members' Terms.** Members' terms shall be two years. With agreement of the appointing jurisdiction, members may be reappointed for an unspecified number of additional two-year terms.
- Section 4. **Completion of Terms.** At the completion of a member's final appointed term, that individual may participate in meetings with the Panel in an ex-officio, non-voting capacity.

ARTICLE IV OFFICERS AND ELECTIONS

- Section 1. **Officers.** The officers of the Panel shall be a Chairperson and a Vice-Chairperson.
- Section 2. **Duties of the Chairperson.** The Chairperson shall prepare the meeting agendas; chair the meetings; ensure that directives of the Panel to staff are implemented; draft correspondence as necessary; represent the Panel to the Board of Trustees, or delegate such representation; present a report of the Panel's activities to the Airport Authority Board of Trustees each year; to attend or appoint a delegate to attend Airport Authority Board of Trustees meetings at which noise issues are to be discussed; and to perform such other duties as may be deemed appropriate to the Panel.
- Section 3. **Duties of the Vice-Chairperson.** The Vice-Chairperson shall conduct meetings in the absence of the Chairperson; act as Chairperson for the remainder of a term in which the Chairperson resigns; and performs such other duties as the Chairperson and Panel deem appropriate.

Section 4. Elections. Elections shall be held the first meeting of each year. Nominations will be taken from the floor and nominees must be Panel members. Elections shall be by simple majority, by open balloting. Terms of office shall be one year, and officers may be re-elected for one additional term.

ARTICLE V **MEETINGS**

Section 1. Conduct and Notice of Meetings. All meetings shall be conducted in accordance with the Nevada Open Meeting Law. Written notice of all meetings shall be mailed to Panel members at least one week in advance.

Section 2. Time and Place of Meetings. The panel shall meet at least semi-annually and/or more frequently as appropriate, at the administrative offices of the Reno-Tahoe Airport Authority and at times agreeable to Panel members.

Section 3. Special Meetings. Special meetings may be called at the request of any four Panel members, or at the request of the Airport Authority Board of Trustees.

Section 4. Quorum. A minimum of seven (7) of the established Panel membership as outlined in Article III, Section 1 shall constitute a quorum for voting purposes. Meetings may be held with less than a quorum, at the discretion of the Chairperson; however, no formal action may be taken at such meetings.

Section 5. Procedures. All meetings shall be conducted in accordance with Robert's Rules of Order-Newly Revised.

ARTICLE VI **AMENDMENTS**

These by-laws may be altered, amended, or repealed and new by-laws may be adopted by the Board of Trustees of the Reno-Tahoe Airport Authority, provided such changes are considered as a posted agenda item at a Board of Trustees meeting.

ARTICLE VII **EFFECTIVE DATE**

These by-laws shall become effective *February 9, 2006*