



RENO-TAHOE INTERNATIONAL AIRPORT RENO-TAHOE AIRPORT AUTHORITY

ROOF REPLACEMENT PROJECT HERTZ BUILDING – 1551 NATIONAL GUARD WAY Invitation to Bid 17/18-10

1. The Reno-Tahoe Airport Authority (RTAA) Purchasing and Materials Management Division is currently accepting sealed bids for the Roof Replacement Project Hertz Building located at the Reno-Tahoe International Airport, **Invitation to Bid Number 17/18-10**. All bids must be received and time stamped by the RTAA Purchasing and Materials Management Division, 2770 Vassar Street, Reno, Nevada not later than **2:00 p.m., local time, March 1, 2018**
2. Sealed bids shall be opened by the RTAA Purchasing and Materials Management Division at **2:00 p.m., local time, March 1, 2018**.
3. A mandatory pre-bid conference and site inspection for all bidders intending to submit a bid will be conducted **January 17, 2018 at 2:00 p.m.** commencing in the RTAA Purchasing and Materials Management Offices, 2770 Vassar Street, Reno, Nevada.
4. Award of contract may be made by the Board of Trustees at their regularly scheduled meeting in April 2018.
5. To assure consideration, all bid responses shall be enclosed and sealed in an envelope that is addressed to the RTAA Purchasing and Materials Management Division, 2770 Vassar Street, Reno, Nevada 89502, and endorsed with the bidder's name and address, marked with the name of the bid, the date and time to be opened, and ITB 17/18-10.
6. Bids received after time set for receipt will be rejected.
7. Copies of the bid, specifications, and bid forms may be obtained by downloading the solicitation and addendums thereto directly from the Nevada Gov eMarketplace (NGEM) website located at the following address: <https://nevada.ionwave.net/Login.aspx>. You must register in the NGEM Supplier System to continue to receive Bid/RFP solicitations. Your Supplier Registration profile will be shared with all participating government entities.
8. Questions concerning this bid solicitation shall be directed in writing to Debi Meehan, Senior Buyer, Purchasing and Materials Management Division, via email dmeehan@renoairport.com by **January 31, 2018**.
10. The RTAA reserves the right to withhold award of contract for a period of one hundred eighty (180) calendar days following bid opening and all bids received are considered firm for that one hundred eighty (180) calendar day period.
11. The RTAA reserves the right to reject any or all bids or parts thereof and to waive any irregularities and omissions.

Dated January 3, 2018

Debi Meehan

Debi Meehan, Senior Buyer
Purchasing and Materials Management