

**RENO-TAHOE AIRPORT AUTHORITY
BRIEF OF MINUTES
MEETING OF THE BOARD OF TRUSTEES
February 9, 2012
9:00 a.m.**

MEMBERS PRESENT

Jerry Hall, Vice Chair
Randi Thompson, Secretary
Mark Crawford, Treasurer
Kosta Arger, M.D.
Bill Eck
Steve Katzmann
Adam Mayberry

ALSO PRESENT

Krys T. Bart, A.A.E.
President/CEO
Dean E. Schultz, A.A.E.
Executive Vice President/COO
Ann Morgan
General Counsel
Jessica Olives
Clerk of the Board

MEMBERS ABSENT/EXCUSED

John Wagon, Chair
Rick Murdock

The Board of Trustees met in the Board Room, Airport Authority Administrative Offices, Reno-Tahoe International Airport, Reno, Nevada. Vice-Chair Jerry Hall called the meeting to order. The Pledge of Allegiance was recited. Roll was called.

PRESENTATION AND AWARDS

Employee, Tenant and Special Recognition

None.

Presentation of Gingerbread House proceeds to Swope Middle School and the SPCA of Northern Nevada

Heidi Jared, Manager of Public Affairs and Customer Service, provided background information on the Airport Authority's Partner in Education Swope Middle School's Annual Gingerbread House fundraiser. Ms. Jared announced that the fundraiser generated \$594.31 that the School has chosen to donate to the SPCA of Northern Nevada.

Trustee Hall commended staff for the continuous collaboration with Swope Middle School and providing a public service connection for the students. Mr. Hall acknowledged that this fundraising project was for the benefit of two entities.

Introduction of New, Promoted and Retired Employees

None

Tenant Communications

None

Public Comment

Patrick Douglass, Owner/Manager of Shamrock RV, commented on the National Championship Air Race Event License and the impact on the Recreational Vehicle Parks in the event's area.

APPROVAL OF MINUTES

On motion by Trustee Thompson, second by Trustee Crawford, which motion duly carried by unanimous vote, the Board approved the minutes of the Board Meeting of January 19, 2012.

APPROVAL OF AGENDA

On motion by Trustee Thompson, second by Trustee Arger, which motion duly carried by unanimous vote, the Board approved the February 9, 2012 Board of Trustees meeting agenda.

COMMITTEE/LIAISON REPORTS

Committee/Liaison reports were given by:

- Finance/Business Development Committee–Trustee Mark Crawford
- Planning/Construction Committee–Trustee Bill Eck
- Airport Noise Advisory Panel – Trustee Adam Mayberry
- Community Outreach Committee – Trustee Randi Thompson
- Stead Liaison – Trustee Bill Eck
- RSCVA Board – Trustee Jerry Hall
- Reno-Tahoe Air Service Task Force – Brian Pratte, Director of Airline Business Devel.
- Reno-Sparks Chamber of Commerce– Krys Bart, President/CEO
- RTIA User Committee – Trustee Steve Katzmann
- National Championship Air Race Event Committee (temporary) – Trustee Jerry Hall

CONSENT ITEMS FOR BOARD ACTION

#12(02)-02 AWARD OF BID 11/12-05 FOR PUBLIC WORKS PROJECT WA-2012-22 FOR REPLACEMENT OF THE ROOF ON BUILDING LOCATED AT 1280 TERMINAL WAY, WITH ALPINE ROOFING COMPANY, INC., IN THE AMOUNT OF \$168,000

On motion by Trustee Crawford, second by Trustee Mayberry, which motion duly carried by unanimous vote, the Board approved Agenda Item #12(02)-02 as follows:

Authorized the award of Bid 11/12-05 for Public Works Project WA-2012-22 for replacement of the roof on building located at 1280 Terminal Way, with Alpine Roofing Company, Inc., in the amount of \$168,000 and authorized the President/CEO to sign.

#12(02)-03 AWARD OF CONSTRUCTION CONTRACT FOR THE 2012 WATER LINE RECONFIGURATION FOR THE CENTRAL DISPOSAL FACILITY AND SOUTH LOOP ROAD IRRIGATION PROJET AT RENO-TAHOE INTERNATIONAL AIRPORT WITH Q&D CONSTRUCTION, INC. IN THE AMOUNT OF \$149,000

On motion by Trustee Crawford, second by Trustee Mayberry, which motion duly carried by unanimous vote, the Board approved Agenda Item #12(02)-03 as follows:

Authorized the award of construction contract for the 2012 Water Line Reconfiguration for the Central Disposal Facility and South Loop Road Irrigation Project at Reno-Tahoe International Airport with Q&D Construction, Inc. in the amount of \$149,000 and authorized the President/CEO, or her designee, to sign.

ITEMS FOR BOARD INFORMATION, DISCUSSION AND POSSIBLE ACTION

None.

ITEMS FOR BOARD INFORMATION AND DISCUSSION

Brain Pratte, Director of Airline Business Development, and Rebecca Venis, Manager of Air Service, Marketing and Special Events, gave a presentation titled: "New Direction: Air Service Strategic Approach". The presentation highlighted the RTAA's new strategic approach to Air Service business development.

President/CEO's Report

Krys Bart, President/CEO, commented on the approval of the Federal Aviation Administration's Reauthorization Bill and the tremendous efforts undertaken by Senator Ried to get it approved. Ms. Bart also praised Senator Reid for successfully sponsoring language changes to the noise buffer land and make compatible use of that land.

Ms. Bart mentioned that a meeting with the new CEO from the Reno Sparks Convention and Visitors Authority (RSCVA) was held. Ms. Bart stated that the meeting went well and that she is excited about the new direction the RSCVA is going and the communication coordination with the Airport Authority.

Ms. Bart stated that the Airport's Economic Impact Report, presented to the Board last month, has gained national attention and has become the example for airports across the country.

General Board Comments

Vice-Chair Hall responded to Public Comment made by Patrick Douglass from Shamrock RV, and requested staff to forward a copy of Mr. Douglass' letter to the City of Reno and Washoe County for review and information.

PUBLIC COMMENT

None.

Meeting of the Board of Trustees
February 9, 2012 Brief of Minutes

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:05 a.m.

Vice-Chair Jerry Hall

ATTEST:

Secretary, Randi Thompson