1. The Reno-Tahoe Airport Authority (RTAA) Purchasing and Materials Management Division is currently accepting sealed bids for three (3) new, dual-engine, four-wheel drive, four-wheel steer trucks with front-mounted snow brooms, **Invitation to Bid Number 16/17-03**, on behalf the Airfield Maintenance Division. All bids must be received and time stamped by the Airport Authority Purchasing and Materials Management Division, 2770 Vassar Street, Reno, Nevada not later than **2:00 p.m., PDT, October 20, 2016**.

2. Sealed bids shall be opened by the Airport Authority Purchasing Division at **2:00 p.m., PDT, October 20, 2016**.

3. Award of contract may be made by the Board of Trustees at their regularly scheduled meeting in December 2016.

4. To assure consideration, all bids responses shall be enclosed and sealed in an envelope that is addressed to the Reno-Tahoe Airport Authority, Purchasing and Materials Management Division, 2770 Vassar Street, Reno, Nevada 89502, and endorsed with the bidder’s name and address, marked with the name of the bid, the date and time to be opened, and ITB 16/17-03.

5. Bids received after time set for receipt will be rejected.

6. Copies of the bid, specifications, and bid forms may be obtained from the Reno-Tahoe Airport Authority, Purchasing and Materials Management Division, by sending an e-mail request to **jhumphrey@renoairport.com**. Bidders may also download the solicitation and addendums thereto directly from the Nevada Gov eMarketplace (NGEM) website located at the following address: **https://nevada.ionwave.net/Login.aspx**. Current supplier information in our database will not be transferred to the new NGEM supplier system. You must register in the NGEM Supplier System to continue to receive Bid/RFP solicitations. Your Supplier Registration profile will be shared with all participating government entities.

7. Questions concerning this bid solicitation shall be directed to Joyce A. Humphrey, Manager of Purchasing and Materials Management, Reno-Tahoe Airport Authority, (775) 328-6676.

8. The Airport Authority reserves the right to withhold award of contract for a period of ninety (90) calendar days following bid opening and all bids received are considered firm for that ninety (90) calendar day period.
9. The Reno-Tahoe Airport Authority reserves the right to reject any or all bids or parts thereof and to waive any irregularities and omissions.

Dated September 13, 2016

Joyce A. Humphrey
Joyce A. Humphrey, Manager
Purchasing and Materials Management