

**COMMITTEE MEMBERS**

**Trustees**

Art Sperber, Chair

Adam Kramer, Vice Chair

Shaun Carey, Member

Carol Chaplin, Member

Jessica Sferrazza, Alternate

Richard Jay, Alternate

**Staff Liaison**

Gary Probert, Chief Planning & Infrastructure Officer

**PRESIDENT/CEO**

Daren Griffin, A.A.E.

**GENERAL COUNSEL**

Ann Morgan, Fennemore Craig

**CLERK OF THE BOARD**

Lori Kolacek

**MIINUTES  
PLANNING & CONSTRUCTION COMMITTEE**

**Date:** Tuesday, March 8, 2022

**Time:** 9:30 AM (to begin no earlier than 9:30 a.m., but may be later)

**Location:** Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno  
Admin Offices, Main Terminal Building, Second Floor

**Members Present:** Art Sperber, Shaun Carey, Carol Chaplin

**Members Absent:** Adam Kramer

**1. INTRODUCTORY ITEMS**

**1.1 Call to Order**

The meeting was called to order at 10:20 a.m.

**1.2 Roll Call**

Roll was taken by the Clerk of the Board. Adam Kramer was absent. All other members were present.

**2. PUBLIC COMMENT**

None.

**3. APPROVAL OF MINUTES**

**3.1 February 8, 2022, Planning and Construction Committee Meeting**

**Motion:** Move to approve the minutes of the February 8, 2022, meeting

**Moved by:** Shaun Carey

**Seconded by:** Carol Chaplin

**Aye:** Members Sperber, Carey, Chaplin

**No:** None

**Absent:** Adam Kramer

**Vote:** Motion passed

#### 4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION

None.

#### 5. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

- 5.1 Board Memo 03/2022-09:** Authorization for the President/CEO to execute a Professional Service Agreement for a roof assessment at the Reno-Tahoe International Airport and Reno-Tahoe Stead Airport with Building Technology Associates Inc. in the amount of \$58,369.50 (*for possible action*)

This presentation was given by Ted Ohm, Sr. Facilities Manager.

**Motion:** Move to authorize for the President/CEO to execute a Professional Service Agreement for a roof assessment at the Reno-Tahoe International Airport and Reno-Tahoe Stead Airport with Building Technology Associates Inc. in the amount of \$58,369.50

**Moved by:** Carol Chaplin

**Seconded by:** Shaun Carey

**Aye:** Members Sperber, Carey, Chaplin

**No:** None

**Absent:** Adam Kramer

**Vote:** Motion passed

- 5.2 Board Memo 03/2022-10:** Authorization for the President/CEO to execute a Professional Service Agreement for electrical engineering design services, for the Federal Aviation Administration's Voluntary Airport Low Emissions Program for Pre-Conditioned Air and Ground Power Unit Replacement Project at the Reno-Tahoe International Airport with PK Electrical, Inc. in the amount of \$86,000 (*for possible action*)

This presentation was given by Ted Ohm, Sr. Facilities Manager.

**Motion:** Move to authorize the President/CEO to execute a Professional Service Agreement for electrical engineering design services, for the Federal Aviation Administration's Voluntary Airport Low Emissions Program for Pre-Conditioned Air and Ground Power Unit Replacement Project at the Reno-Tahoe International Airport with PK Electrical, Inc. in the amount of \$86,000

**Moved by:** Shaun Carey

**Seconded by:** Carol Chaplin

**Aye:** Members Sperber, Carey, Chaplin

**No:** None

**Absent:** Adam Kramer

**Vote:** Motion passed

- 5.3 Board Memo 03/2022-11:** Authorization for the President/CEO to execute an Amendment No. 1, to the Professional Services Agreement, for design services for the

development of the Remote Parking Lot Construction Project at Reno-Tahoe International Airport, with J-U-B Engineers, Inc., in the amount of \$261,200  
(for possible action)

This presentation was given by Chris Cobb, Manager of Engineering and Construction.

**Motion:** Move to authorize the President/CEO to execute an Amendment No. 1, to the Professional Services Agreement, for design services for the development of the Remote Parking Lot Construction Project at Reno-Tahoe International Airport, with J-U-B Engineers, Inc., in the amount of \$261,200

**Moved by:** Carol Chaplin

**Seconded by:** Shaun Carey

**Aye:** Members Sperber, Carey, Chaplin

**No:** None

**Absent:** Adam Kramer

**Vote:** Motion passed

## **6. PROJECT UPDATE PRESENTATIONS**

### **6.1 Engineering & Construction Project Schedule Update**

### **6.2 Workspace Study Update**

These items were presented by Chris Cobb, Manager of Engineering and Construction, and Amanda Twitchell, Sr. Project Manager, along with Max Hershenow with H+K Architects.

## **7. MONTHLY PROJECT STATUS REPORT *(provided for reference only)***

None.

## **8. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS**

None.

## **9. PUBLIC COMMENT**

None.

## **10. ADJOURNMENT**

The meeting was adjourned at 11:05 a.m.