

COMMITTEE MEMBERS

Trustees

Jenifer Rose, Chair
Jennifer Cunningham, Vice Chair
Richard Jay, Member
Lisa Gianoli, Member
Art Sperber, Alternate
Shaun Carey, Alternate

Staff Liaison

Randy Carlton, Chief Finance & Administration Officer

PRESIDENT/CEO

Daren Griffin, A.A.E.

GENERAL COUNSEL

Ann Morgan, Fennemore Craig

CLERK OF THE BOARD

Lori Kolacek

MINUTES

FINANCE & BUSINESS DEVELOPMENT COMMITTEE

Date: Tuesday, April 12, 2022

Time: 9:00 a.m.

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

Members Present: Jenifer Rose, Jenifer Cunningham, Lisa Gianoli, Richard Jay

Members Absent: None

1. INTRODUCTORY ITEMS

1.1 Call to Order

The meeting was called to order at 9:00 a.m.

1.2 Roll Call

Roll was taken by the Clerk of the Board. All members were present.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

3.1 March 8, 2022, Finance and Business Development Committee Meeting

Motion: Move to approve the minutes of the March 8, 2022, meeting.

Moved by: Lisa Gianoli

Seconded by: Jennifer Cunningham

Aye: Members Rose, Cunningham, Gianoli, Jay

No: None

Abstain: None

Vote: Motion passed

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

4.1 Conrac HQ Proposal Update (*presentation only*)

Brad Erger, Properties Manager, and Randy Carlton, Chief Financial Officer, presented an update on the progress of the RTAA ConRAC Ground Transportation Center project.

4.2 Public Parking and Ground Transportation Rates (*presentation only*)

Brandon Mikoleit, Landside Operations Supervisor, updated the Committee on the proposed parking and transportation fee increases. This item will be brought back in May for approval.

5. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

- 5.1 **Board Memo #04/2022-20:** Approval to award a five (5) year contract for Janitorial Services for the Main Terminal Buildings at Reno-Tahoe International Airport and the Reno-Stead Airport, with One Call Maintenance and Janitorial Service, in the amount of \$2,002,688.07 (*for possible action*)

Dave Pittman, Director of Facilities and Maintenance, presented this item to the Committee for approval. After discussion, the Committee took the following action:

Motion: Move to authorize the President/CEO to award a five (5) year contract for Janitorial Services for the Main Terminal Buildings at Reno-Tahoe International Airport and the Reno-Stead Airport, with One Call Maintenance and Janitorial Service, in the amount of \$2,002,688.07

Moved by: Jennifer Cunningham

Seconded by: Lisa Gianoli

Aye: Members Rose, Cunningham, Gianoli, Jay

No: None

Abstain: None

Vote: Motion passed

6. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS

None.

7. MONTHLY ADMINISTRATIVE REPORTS (*provided for reference only*)

7.1 Administrative Award of Contracts (Revenues)

7.2 Administrative Award of Contracts (Expenditures)

7.3 Financial Reporting Package

There was no discussion on these items.

8. PUBLIC COMMENT

None.

9. ADJOURNMENT

The meeting was adjourned at 10:10 a.m.