



COMMITTEE MEMBERS

Trustees

Art Sperber, Chair
Adam Kramer, Vice Chair
Shaun Carey, Member
Carol Chaplin, Member
Jessica Sferrazza, Alternate
Richard Jay, Alternate

Staff Liaison

Gary Probert, Chief Planning & Infrastructure Officer

PRESIDENT/CEO

Daren Griffin, A.A.E.

GENERAL COUNSEL

Ann Morgan, Fennemore Craig

CLERK OF THE BOARD

Lori Kolacek

**MINUTES
PLANNING & CONSTRUCTION COMMITTEE**

Date: Tuesday, April 12, 2022

Time: 9:30 AM (to begin no earlier than 9:30 a.m., but may be later)

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

Members Present: Art Sperber, Shaun Carey, Carol Chaplin

Members Absent: Adam Kramer

1. INTRODUCTORY ITEMS

1.1 Call to Order

The meeting was called to order at 10:20 a.m.

1.2 Roll Call

Roll was taken by the Clerk of the Board. Adam Kramer was absent. All other members were present.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

3.1 March 8, 2022, Planning and Construction Committee Meeting

Motion: Move to approve the minutes of the March 8, 2022, meeting, with the request to correct the names of the Committee members

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Aye: Members Sperber, Carey, Chaplin

No: None

Absent: Adam Kramer

Vote: Motion passed

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION

4.1 Loop Road Alternates Discussion

Jon Lau, Project Manager, introduced Christian Heinbaugh of Kimley Horn to present this item to the Committee and discuss the preferred design.

5. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

- 5.1 Board Memo #04/2022-14:** Authorization for the President/CEO to Execute a Five (5)-Year Contract Extension for Maintenance and Support of the Airport Noise and Operations Monitoring System at the Reno-Tahoe International Airport with Envirosuite, in the amount of \$598,499.30 *(for possible action)*

Lissa Butterfield, Manager of Planning and Environmental Services, presented this item to the Committee for approval. After discussion, the Committee took the following action:

Motion: Move to authorize the President/CEO or his designee to award a five (5)-year contract for maintenance and support of the Airport Noise and Operations Monitoring System (ANOMS) at the Reno-Tahoe International Airport (RNO) with Envirosuite in the amount of \$598,499.30

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Aye: Members Sperber, Carey, Chaplin

No: None

Absent: Adam Kramer

Vote: Motion passed

- 5.2 Board Memo #04/2022-15:** Authorization for the President/CEO to Execute a Five (5)-Year Professional Services Agreement for Consultant Services to Develop Annual Noise Contours and Related Report Tables for Reno-Tahoe International Airport with Harris Miller Miller & Hanson, Inc. (HMMH), in the amount of \$131,500 *(for possible action)*

Lissa Butterfield, Manager of Planning and Environmental Services, presented this item to the Committee for approval. After discussion, the Committee took the following action:

Motion: Move to authorize the President/CEO to Execute a Five (5)-Year Professional Services Agreement for Consultant Services to Develop Annual Noise Contours and Related Report Tables for Reno-Tahoe International Airport with Harris Miller Miller & Hanson, Inc. (HMMH), in the amount of \$131,500

Moved by: Carol Chaplin

Seconded by: Shaun Carey

Aye: Members Sperber, Carey, Chaplin

No: None

Absent: Adam Kramer

Vote: Motion passed

- 5.3 Board Memo #04/2022-16:** Authorization for the President/CEO to Execute a Construction Contract for The Relocation of a New Sanitary Sewer Lift Station Located in Air Cargo Way, with Farr Construction, in the Amount of \$749,400.00, and authorize an Owner's Contingency in the amount of \$27,470 (*for possible action*)

Jon Lau, Project Manager, presented this item to the Committee for approval. After discussion, the Committee took the following action:

Motion: Move to authorize the President/CEO to execute a Construction Contract for The Relocation of a New Sanitary Sewer Lift Station Located in Air Cargo Way, with Farr Construction, in the Amount of \$749,400.00 and authorize an Owner's Contingency in the amount of \$27,470

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Aye: Members Sperber, Carey, Chaplin

No: None

Absent: Adam Kramer

Vote: Motion passed

- 5.4 Board Memo #04/2022-17:** Authorization for the President/CEO to execute Amendment #1 (Air Cargo Way Lift Station) to the Professional Service Agreement for the 2022 Annual Construction Management Services for the Airport Capital Improvement Plan at Reno-Tahoe International Airport with Atkins North America, in the Amount of \$86,000 (*for possible action*)

Jon Lau, Project Manager, presented this item to the Committee for approval. After discussion, the Committee took the following action:

Motion: Move to authorize the President/CEO to execute Amendment #4 (Air Cargo Way Lift Station) to the Professional Service Agreement for the 2022 Annual Construction Management (CM) Services for the Airport Capital Improvement Plan at Reno-Tahoe International Airport (RNO) with Atkins North America, in the Amount of \$86,000

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Aye: Members Sperber, Carey, Chaplin

No: None

Absent: Adam Kramer

Vote: Motion passed

- 5.5 Board Memo #04/2022-18:** Authorization for the President/CEO to accept pending Federal Aviation Administration Airport Improvement Program Grant Offers and execute a Construction Contract for the Taxiway A & Aircraft Apron Reconstruction Project - Phase 3 project at Reno-Stead Airport, with Granite Construction Inc., accepting the Base Bids and Bid Alternates 1 & 5 in the amount of \$3,362,499 and authorize adjustment of Airport Improvement Program cost allocation line items to maximize awarded Airport

Improvement Program grant for increased construction costs, as well as an Owner's Contingency in the amount of \$300,000 (*for possible action*)

Bryce Juzek, Project Manager, presented this item to the Committee for approval. After discussion, the Committee took the following action:

Motion: Move to authorize the President/CEO to accept pending Federal Aviation Administration Airport Improvement Program Grant Offer and execute a Construction Contract for the Taxiway A & Aircraft Apron Reconstruction Project - Phase 3 project at Reno-Stead Airport, with Granite Construction Inc., accepting the Base Bids and Bid Alternates 1 & 5 in the amount of \$3,362,499 and authorize adjustment of Airport Improvement Program cost allocation line items to maximize awarded Airport Improvement Program grants for increased construction costs, as well as an Owner's Contingency in the amount of \$300,000

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Aye: Members Sperber, Carey, Chaplin

No: None

Absent: Adam Kramer

Vote: Motion passed

5.6 Board Memo #04/2022-19: Authorization for the President/CEO to accept pending Federal Aviation Administration Airport Improvement Program Grant Offer and execute Amendment No. 2 (Taxiway Alpha & Aircraft Apron Reconstruction Project - Phase 3) to the Professional Service Agreement for the 2022 Annual Construction Management Service for the Airport Capital Improvement Plan at Reno-Stead Airport, with Atkins North America, in the Amount of \$339,900, for a total of \$474,900 (*for possible action*)

Bryce Juzek, Project Manager, presented this item to the Committee for approval. After discussion, the Committee took the following action:

Motion: Move to authorize the President/CEO to accept pending Federal Aviation Administration Airport Improvement Program Grant Offer and execute Amendment No. 2 (Taxiway A & Aircraft Apron Reconstruction Project - Phase 3) to the Professional Service Agreement for the 2022 Annual Construction Management Service for the airport capital improvement plan at Reno-Stead Airport, with Atkins North America, in the Amount of \$339,900, for a total of \$474,900

Moved by: Carol Chaplin

Seconded by: Shaun Carey

Aye: Members Sperber, Carey, Chaplin

No: None

Absent: Adam Kramer

Vote: Motion passed

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6. PROJECT UPDATE PRESENTATIONS

6.1 Engineering & Construction Project Schedule Update Chris Cobb

6.2 Monthly Project Status Report

Chris Cobb, Manager of Engineering and Construction, provided an update to the Committee on the ongoing RTAA engineering and construction projects.

7. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS

None.

8. PUBLIC COMMENT

None.

9. ADJOURNMENT

The meeting was adjourned at 11:25 a.m.