

COMMITTEE MEMBERS

Trustees

Jenifer Rose, Chair
Jennifer Cunningham, Vice Chair
Richard Jay, Member
Lisa Gianoli, Member
Art Sperber, Alternate
Shaun Carey, Alternate

Staff Liaison

Randy Carlton, Chief Finance & Administration Officer

PRESIDENT/CEO

Daren Griffin, A.A.E.

GENERAL COUNSEL

Ann Morgan, Fennemore Craig

CLERK OF THE BOARD

Lori Kolacek

MINUTES

FINANCE & BUSINESS DEVELOPMENT COMMITTEE

Date: Tuesday, May 17, 2022

Time: 9:00 a.m.

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

1. INTRODUCTORY ITEMS

1.1 Call to Order

The meeting was called to order at 9:00 a.m.

1.2 Roll Call

Roll was taken by the Clerk of the Board. Trustee Rose was absent. Trustees Cunningham, Jay and Gianoli were present. Trustee Sperber filled in as alternate.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

3.1 April 12, 2022, Finance and Business Development Committee Meeting

Motion: Move to approve the minutes of the April 12, 2022, meeting

Moved by: Jennifer Cunningham

Seconded by: Richard Jay

Aye: Members Cunningham, Gianoli, Jay

No: None

Abstain: Art Sperber

Vote: Motion passed

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

None.

5. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

- 5.1 Board Memo #05/2022-25:** Authorization for the President/CEO to purchase Extreme Networks, Inc. network switch hardware and associated peripherals from EYEP Solutions, Inc. in an amount not to exceed \$1,600,000 which hardware is exempt from competitive bidding pursuant to NRS 332.115

Information Technology Security Manager Marty Mueller presented this item to the Committee. After the presentation, the Committee took the following action:

Motion: Authorize the President/CEO to purchase Extreme Networks, Inc. network switch hardware and associated peripherals from EYEP Solutions, Inc. in an amount not to exceed \$1,600,000 which hardware is exempt from competitive bidding pursuant to NRS 332.115

Moved by: Art Sperber

Seconded by: Jennifer Cunningham

Aye: Members Cunningham, Gianoli, Jay, Sperber

No: None

Abstain: None

Vote: Motion passed

- 5.2 Board Memo #05/2022-26:** Adoption of Reno-Tahoe Airport Authority Fiscal Year 2022-23 Liability and Property Insurance Program and Approval of Premiums in the Amount Not to Exceed \$1,269,054

Finance and Budget Director Alex Kovacs presented this item to the Committee. After the presentation, the Committee took the following action:

Motion: Approve the Fiscal Year 2022-23 Liability and Property Insurance Program and authorizes the President/CEO, or his designee, to bind the coverages and pay the FY 2022-23 premiums in the amount not to exceed \$1,269,054

Moved by: Jennifer Cunningham

Seconded by: Art Sperber

Aye: Members Cunningham, Gianoli, Jay, Sperber

No: None

Abstain: None

Vote: Motion passed

- 5.3 Board Memo #05/2022-27:** Adoption of Resolution No. 556 Amending Resolution No. 551, Establishing the Airport Rates and Charges for Fiscal Year 2022-23 Pursuant to the Reno-Tahoe Airport Authority Budget for Fiscal Year 2022-23 **Alex Kovacs**

Finance and Budget Director Alex Kovacs presented this item to the Committee. After the presentation, the Committee took the following action:

Motion: Adopt Resolution No.556: amending Resolutions Number 480, 496, 497, and 551 establishing the Airport Rates and Charges for Fiscal Year 2022-23 pursuant to the RTAA Budget for FY 2022-23

Moved by: Art Sperber

Seconded by: Richard Jay

Aye: Members Cunningham, Gianoli, Jay, Sperber

No: None

Abstain: None

Vote: Motion passed

5.4 Board Memo #05/2022-28: Adoption of the Reno-Tahoe Airport Authority's Fiscal Year 2022-23 Budget (July 1, 2022 through June 30, 2023)

Finance and Budget Director Alex Kovacs presented this item to the Committee. After the presentation, the Committee took the following action:

Motion: Adopt the budget of the Reno-Tahoe Airport Authority for Fiscal Year 2022-23

Moved by: Jennifer Cunningham

Seconded by: Art Sperber

Aye: Members Cunningham, Gianoli, Jay, Sperber

No: None

Abstain: None

Vote: Motion passed

5.5 Board Memo #05/2022-29: Authorization for the President/CEO to sign an Amendment to the Exclusive Option to Ground Lease and Develop Real Estate with RNO Conrac LLC for a new Consolidated Rental Car and Ground Transportation Center located at the Reno-Tahoe International Airport and use \$2,555,781 of customer facility charge fees for design, development and pricing

Properties Manager Brad Erger presented this item to the Committee. After the presentation, the Committee took the following action:

Motion: Authorize the President/CEO to sign an amendment to the Exclusive Option to Ground Lease and Develop Real Estate with RNO Conrac LLC for a new Consolidated Rental Car and Ground Transportation Center at the Reno-Tahoe International Airport and use \$2,555,781 of customer facility charges for design, development and pricing

Moved by: Art Sperber

Seconded by: Jennifer Cunningham

Aye: Members Cunningham, Gianoli, Jay, Sperber

No: None

Abstain: None

Vote: Motion passed

///

- 5.6 Board Memo #05/2022-30:** Authorization for the President/CEO to execute a one-year contract for the Reno-Tahoe Airport Authority employee workers' compensation insurance coverage for Fiscal Year 2022-2023, with AIG Aviation, in the amount of \$217,717

Chief People, Culture and Equity Officer Larry Harvey presented this item to the Committee. After the presentation, the Committee took the following action:

Motion: Authorize the President/CEO to execute a one-year contract for the Reno-Tahoe Airport Authority employee workers' compensation insurance coverage for Fiscal Year 2022-2023, with AIG Aviation, in the amount of \$217,717

Moved by: Jennifer Cunningham

Seconded by: Art Sperber

Aye: Members Cunningham, Gianoli, Jay, Sperber

No: None

Abstain: None

Vote: Motion passed

6. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS

None.

7. MONTHLY ADMINISTRATIVE REPORTS *(provided for reference only)*

- 7.1 Administrative Award of Contracts (Revenues)
- 7.2 Administrative Award of Contracts (Expenditures)
- 7.3 Financial Reporting Package
- 7.4 Budget Transfers

There as no discussion on this item.

8. PUBLIC COMMENT

None.

9. ADJOURNMENT

The meeting was adjourned at 10:10 a.m.