



COMMITTEE MEMBERS

Trustees

Art Sperber, Chair
Adam Kramer, Vice Chair
Shaun Carey, Member
Carol Chaplin, Member
Jessica Sferrazza, Alternate
Richard Jay, Alternate

Staff Liaison

Gary Probert, Chief Planning & Infrastructure Officer

PRESIDENT/CEO

Daren Griffin, A.A.E.

GENERAL COUNSEL

Ann Morgan, Fennemore Craig

CLERK OF THE BOARD

Lori Kolacek

**MINUTES
PLANNING & CONSTRUCTION COMMITTEE**

Date: Tuesday, May 17, 2022

Time: 9:30 AM (to begin no earlier than 9:30 a.m., but may be later)

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

1. INTRODUCTORY ITEMS

1.1 Call to Order

The meeting was called to order at 10:15 a.m.

1.2 Roll Call

Roll was taken by the Clerk of the Board. Trustees Kramer and Carey were absent. Trustee Sperber and Chaplin were present. Trustee Jay filled in as alternate.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

3.1 April 12, 2022, Planning and Construction Committee Meeting

Motion: Move to approve the minutes of the April 12, 2022, meeting

Moved by: Carol Chaplin

Seconded by: Art Sperber

Aye: Members Chaplin, Sperber

No: None

Abstain: Richard Jay

Vote: Motion passed

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION

None.

5. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

- 5.1 Board Memo #05/2022-23:** Authorization for the President/CEO to execute a Construction Contract for the Blue Parking Lot Reconstruction Project at Reno-Tahoe International Airport, with Sierra Nevada Construction, Inc. accepting the Base Bid and Bid Alternate 1 in the amount of \$2,136,227 and authorize an Owner's Contingency in the amount of \$75,000

Project Manager Bryce Juzek presented this item to the Committee. After the presentation, the Committee took the following action:

Motion: Authorize the President/CEO to execute a Construction Contract for the Blue Parking Lot Reconstruction Project at Reno-Tahoe International Airport, with Sierra Nevada Construction, Inc. accepting the Base Bid and Bid Alternate 1 in the amount of \$2,136,227 and authorize an Owner's Contingency in the amount of \$75,000

Moved by: Carol Chaplin

Seconded by: Richard Jay

Aye: Members Chaplin, Sperber, Jay

No: None

Abstain: None

Vote: Motion passed

- 5.2 Board Memo #05/2022-24:** Authorization for the President/CEO to execute Amendment No. 3 (Blue Parking Lot Reconstruction Project) to the Professional Service Agreement for the 2022 Annual Construction Management Service for the Airport Capital Improvement Plan at Reno-Tahoe International Airport, with Atkins North America, in the Amount of \$114,100, for a total of \$589,000

Mr. Juzek also presented this item to the Committee. After the presentation, the Committee took the following action:

Motion: Authorize the President/CEO to execute Amendment No. 3 (Blue Parking Lot Reconstruction Project) to the Professional Service Agreement for the 2022 Annual Construction Management Service for the Airport Capital Improvement Plan at Reno-Tahoe International Airport, with Atkins North America, in the Amount of \$114,100, for a total of \$589,000

Moved by: Carol Chaplin

Seconded by: Richard Jay

Aye: Members Chaplin, Sperber, Jay

No: None

Abstain: None

Vote: Motion passed

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- 5.3 Board Memo #05/2022-31:** Authorization for the President/CEO to execute Amendment #1 to the Professional Services Agreement (PSA) for an Operational Impact Analysis for the Proposed Tolles Development Airway Commerce Facility (Home Gardens) at the Reno-Tahoe International Airport with Lean Engineering, in the amount of \$40,604.16, for a total PSA value of \$73,821.26

Airport Development Economic Manager Aurora Ritter and Engineering & Construction Manager Chris Cobb presented this item to the Committee. After the presentation, the Committee took the following action:

Motion: Authorize the President/CEO to execute Amendment #1 to the Professional Services Agreement (PSA) for an Operational Impact Analysis for the Proposed Tolles Development Airway Commerce Facility (Home Gardens) at the Reno-Tahoe International Airport with Lean Engineering, in the amount of \$40,604.16, for a total PSA value of \$73,821.26

Moved by: Carol Chaplin

Seconded by: Richard Jay

Aye: Members Chaplin, Sperber, Jay

No: None

Abstain: None

Vote: Motion passed

6. PROJECT UPDATE PRESENTATIONS

6.1 Engineering & Construction Project Schedule Update

Manager of Engineering & Construction Chris Cobb walked the Board through developments that have occurred since last month.

7. MONTHLY PROJECT STATUS REPORT *(provided for reference only)*

There was no discussion on this item.

8. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS

None.

9. PUBLIC COMMENT

None.

10. ADJOURNMENT

The meeting was adjourned at 10:55 a.m.