



COMMITTEE MEMBERS

Trustees

- Art Sperber, Chair
- Adam Kramer, Vice Chair
- Shaun Carey, Member
- Carol Chaplin, Member
- Jessica Sferrazza, Alternate
- Richard Jay, Alternate

Staff Liaison

Gary Probert, Chief Planning & Infrastructure Officer

PRESIDENT/CEO

Daren Griffin, A.A.E.

GENERAL COUNSEL

Ann Morgan, Fennemore Craig

CLERK OF THE BOARD

Lori Kolacek

**MINUTES
PLANNING & CONSTRUCTION COMMITTEE**

Date: Tuesday, June 7, 2022

Time: 9:30 AM (to begin no earlier than 9:30 a.m., but may be later)

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

1. INTRODUCTORY ITEMS

1.1 Call to Order

The meeting was called to order at 10:15 a.m.

1.2 Roll Call

Roll was taken by the Clerk of the Board. Trustee Kramer was absent. Trustees Sperber, Carey and Chaplin were present.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

3.1 May 17, 2022, Planning and Construction Committee Meeting

Motion: Move to approve the minutes of the May 17, 2022, meeting

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Aye: Members Sperber, Carey, Chaplin

Absent: Adam Kramer

Vote: Motion passed

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION

None.

5. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

- 5.1 Board Memo #: 06/2022-38:** Authorization for the President/CEO to execute a Professional Service Agreement for professional design services for Airfield Administrative & Airport Duty Managers Offices with Paul Cavin Architecture LLC in the amount of \$156,100 (*for possible action*)

Sr. Facilities Project Manager Ted Ohm presented this item to the Committee. After the presentation and discussion by the Committee, the Committee took the following action:

Motion: Authorize the President/CEO to execute a Professional Service Agreement for professional design services for Airfield Administrative & Airport Duty Managers Offices at the Reno-Tahoe International Airport with Paul Cavin Architecture LLC. in the amount of \$156,100

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Aye: Members Sperber, Carey, Chaplin

Absent: Adam Kramer

Vote: Motion passed

- 5.2 Board Memo #: 06/2022-39:** Authorization for the President/CEO to Execute Amendment No. 1 to the Professional Services Agreement for Consultant Services for the Reno-Tahoe International Airport Administrative Headquarters and Police Station Workspace Study, with H+K Architects, in the amount of \$289,280 (*for possible action*)

Planning & Environmental Services Manager Lissa Butterfield presented this item to the Committee. After the presentation and discussion by the Committee, the Committee took the following action:

Motion: Authorize the President/CEO to execute Amendment No. 1 to the Professional Services Agreement (PSA) for consultant services for the Reno-Tahoe International Airport (RNO) Workspace Study, with H+K Architects, in the amount of \$289,280

Moved by: Carol Chaplin

Seconded by: Shaun Carey

Aye: Members Sperber, Carey, Chaplin

Absent: Adam Kramer

Vote: Motion passed

6. PROJECT UPDATE PRESENTATIONS**6.1 Concourse Study Update**

Planning & Environmental Services Manager Lissa Butterfield updated the Committee on the progress of the Concourse study since the presentation at the April Board retreat. Subsequent meetings are being held to solicit more feedback and that information will be shared at a future

Board meeting. A few alternate hybrids are also being developed that will be presented to the Committee at a future meeting.

[Trustee Chaplin left the meeting at 10:50 a.m.]

6.2 Engineering & Construction Project Schedule Update

Engineering & Construction Manager Chris Cobb walked the Committee through the project developments that have occurred since last month.

7. MONTHLY PROJECT STATUS REPORT *(provided for reference only)*

There was no discussion on this item.

8. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS

None.

9. PUBLIC COMMENT

None.

10. ADJOURNMENT

The meeting was adjourned at 11:00 a.m.