



**COMMITTEE MEMBERS**

**Trustees**

Art Sperber, Chair  
Adam Kramer, Vice Chair  
Shaun Carey, Member  
Carol Chaplin, Member  
Jessica Sferrazza, Alternate  
Richard Jay, Alternate

**Staff Liaison**

Gary Probert, Chief Planning & Infrastructure Officer

**PRESIDENT/CEO**

Daren Griffin, A.A.E.

**GENERAL COUNSEL**

Ann Morgan, Fennemore Craig

**CLERK OF THE BOARD**

Lori Kolacek

**MINUTES  
PLANNING & CONSTRUCTION COMMITTEE**

**Date:** Tuesday, July 12, 2022

**Time:** 9:30 AM (to begin no earlier than 9:30 a.m., but may be later)

**Location:** Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno  
Admin Offices, Main Terminal Building, Second Floor

**1. INTRODUCTORY ITEMS**

**1.1 Call to Order**

The meeting was called to order at 10:15 a.m.

**1.2 Roll Call**

Roll was taken by the Clerk of the Board. Trustee Kramer was absent. Trustees Sperber, Carey and Chaplin were present.

**2. PUBLIC COMMENT**

None.

**3. APPROVAL OF MINUTES**

**3.1 June 7, 2022, Planning and Construction Committee Meeting**

**Motion:** Move to approve the minutes of the June 7, 2022, meeting

**Moved by:** Shaun Carey

**Seconded by:** Carol Chaplin

**Aye:** Trustees Sperber, Carey, Chaplin

**Absent:** Adam Kramer

**Vote:** Motion passed

**4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION**

None.

**5. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD****5.1 Board Memo #: 07/2022-44: Authorization for the President/CEO to execute a Construction Contract for the General Aviation East “F” Hangar Roof Coating at Reno-Tahoe International Airport with Brazos Urethane, Inc. in the amount of \$320,540 and authorize an Owner’s Contingency in the amount of \$40,000**

Ted Ohm presented this item to the Committee. The purpose of the request is to repair the metal roof that has years of abuse due to weather cycles and numerous temporary patches and repair fixes. After hearing the presentation and having discussion, the Committee took the following action:

**Motion:** Authorize the President/CEO to execute a Construction Contract for the General Aviation East “F” Hangar Roof Coating at Reno-Tahoe International Airport with Brazos Urethane, Inc. in the amount of \$320,540 and authorize an Owner’s Contingency in the amount of \$40,000.

**Moved by:** Shaun Carey

**Seconded by:** Carol Chaplin

**Aye:** Trustees Sperber, Carey, Chaplin

**Absent:** Adam Kramer

**Vote:** Motion passed

**5.2 Board Memo #: 07/2022-45: Authorization for the President/CEO to award a contract for the purchase of 38 Musco High Mast LED Light Fixtures for Concourse C and Cargo Ramp areas in the amount of \$190,000 to ADB Safegate**

Dave Derie presented this item to the Committee. The purpose of the request is to replace the 64 existing antiquated light fixtures. After hearing the presentation and having discussion, the Committee took the following action:

**Motion:** Authorize the President/CEO to award a contract for the purchase of 38 Musco LED High Mast Light Fixtures to ADB Safegate, in the amount of \$190,000, and authorize the President/CEO, or his designee, to sign.

**Moved by:** Shaun Carey

**Seconded by:** Carol Chaplin

**Aye:** Trustees Sperber, Carey, Chaplin

**Absent:** Adam Kramer

**Vote:** Motion passed

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**5.3 Board Memo #: 07/2022-52: Authorization for the President/CEO to execute a Construction Contract for the AHU-1 Procurement for the Ticketing Hall Expansion Project at Reno-Tahoe International Airport, with Mt. Rose Heating and Air Conditioning, Inc. in the amount of \$1,223,790**

Amanda Twitchell presented this item to the Committee. This item is for the procurement of one 40,000 cfm mechanical Air Handling Unit to replace the four existing units. After hearing the presentation and having discussion, the Committee took the following action:

**Motion:** Authorize the President/CEO to execute a Construction Contract for the AHU-1 Procurement for the Ticketing Hall Expansion Project at Reno-Tahoe International Airport, with Mt. Rose Heating and Air Conditioning, Inc. in the amount of \$1,223,790.

**Moved by:** Carol Chaplin

**Seconded by:** Shaun Carey

**Aye:** Trustees Sperber, Carey, Chaplin

**Absent:** Adam Kramer

**Vote:** Motion passed

**5.4 Board Memo #: 07/2022-53: Authorization for the President/CEO to execute a Construction Contract for the Bid Package #1 of the Ticketing Hall Expansion Project at Reno-Tahoe International Airport, with McCarthy Building Companies, Inc. for the Guaranteed Maximum Price of \$1,466,549**

Amanda Twitchell presented this item to the Committee. This item is for the procurement of roofing materials and enabling work. After hearing the presentation and having discussion, the Committee took the following action:

**Motion:** Authorize the President/CEO to execute a Construction Contract for the Bid Package #1 of the Ticketing Hall Expansion Project at Reno-Tahoe International Airport, with McCarthy Building Companies, Inc. for the Guaranteed Maximum Price of \$1,466,549

**Moved by:** Shaun Carey

**Seconded by:** Carol Chaplin

**Aye:** Trustees Sperber, Carey, Chaplin

**Absent:** Adam Kramer

**Vote:** Motion passed

## **6. PROJECT UPDATE PRESENTATIONS**

### **6.1 Concourse Study update**

Lissa Butterfield presented this update to the Committee. She discussed the progress they've been making since the last update at the Board Retreat in April. The consultants have refined the cost estimates for the top three alternates. Option 2 is turning out to be the least attractive alternate, so they've developed derivatives of Options 1 and 3. Revised versions of these alternates will be forthcoming.

### **6.2 Engineering & Construction Project Schedule update**

Chris Cobb walked the Committee through the project developments that have occurred since last month.

**7. MONTHLY PROJECT STATUS REPORT**

A summary of the RTAA Engineering and Planning projects is provided for reference.

**8. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS**

None.

**9. PUBLIC COMMENT**

None.

**10. ADJOURNMENT**

The meeting was adjourned at 11:00 a.m.