

**COMMITTEE MEMBERS**

**Trustees**

Lisa Gianoli, Chair  
Jennifer Cunningham, Vice Chair  
Richard Jay, Member  
Jennifer Rose, Member  
Art Sperber, Alternate  
Shaun Carey, Alternate

**Staff Liaison**

Randy Carlton, Chief Finance & Administration Officer

**PRESIDENT/CEO**

Daren Griffin, A.A.E.

**GENERAL COUNSEL**

Ann Morgan, Fennemore Craig

**CLERK OF THE BOARD**

Lori Kolacek

**MINUTES**

**FINANCE & BUSINESS DEVELOPMENT COMMITTEE**

**Date:** Tuesday, October 11, 2022

**Time:** 9:00 a.m.

**Location:** Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno  
Admin Offices, Main Terminal Building, Second Floor

**1. INTRODUCTORY ITEMS**

**1.1 Call to Order**

The meeting was called to order at 9:00 a.m.

**1.2 Roll Call**

Roll was taken by the Clerk of the Board.

**Present:** Lisa Gianoli, Richard Jay (via Zoom), Jennifer Rose

**Absent:** Jennifer Cunningham

**Alternate:** Art Sperber

**2. PUBLIC COMMENT**

None.

**3. APPROVAL OF MINUTES**

**3.1 August 9, 2022, Finance and Business Development Committee Meeting**

**Motion:** Move to approve the minutes of the August 9, 2022, meeting

**Moved by:** Jennifer Rose

**Seconded by:** Richard Jay

**Aye:** Trustees Gianoli, Jay, Rose, Sperber (as alternate)

**Absent:** Jennifer Cunningham

**4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS**

None.

**5. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD**

- 5.1 Board Memo #10/2022-64:** Authorization of the President/CEO to award a Contract for the purchase of a Glycol Recovery Vehicle, with Inland Technologies, in the amount of \$415,300

Dave Derie, Airfield Maintenance Superintendent, presented this item. After hearing the presentation, the Committee recommended the following motion be presented to the full Board for approval:

**Motion:** Authorize the President/CEO to award a Contract for the purchase of a Glycol Recovery Vehicle, with Inland Technologies, in the amount of \$415,300

**Moved by:** Jenifer Rose

**Seconded by:** Art Sperber

**Aye:** Trustees Gianoli, Jay, Rose, Sperber (as alternate)

**Absent:** Jennifer Cunningham

**6. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS**

Trustee Sperber requested that the monthly Administrative Award of Contracts for Expenditures that is included in the Finance Committee agenda packet, also be included in the Planning Committee agenda.

Trustee Rose reminded staff that when we approved the Line of Credit, that they were also going to get updates on draws and what they were used for. Staff indicated that the Debt Service section in the Financial Report now includes that information.

**7. MONTHLY ADMINISTRATIVE REPORTS *(provided for reference only)***

- 7.1 Administrative Award of Contracts - Expenditures**
- 7.2 Administrative Award of Contracts - Revenues**
- 7.3 Financial Reporting Package – August 2022**

There was no discussion on these items.

**8. PUBLIC COMMENT**

None.

**9. ADJOURNMENT**

The meeting was adjourned at 9:10 a.m.