



**COMMITTEE MEMBERS**

**Trustees**

- Art Sperber, Chair
- Carol Chaplin, Vice Chair
- Shaun Carey, Member
- Jenifer Rose, Member
- Lisa Gianoli, Alternate
- Richard Jay, Alternate

**Staff Liaison**

Gary Probert, Chief Planning & Construction Officer

**PRESIDENT/CEO**

Daren Griffin, A.A.E.

**GENERAL COUNSEL**

Ann Morgan, Fennemore Craig

**CLERK OF THE BOARD**

Lori Kolacek

**MINUTES  
PLANNING & CONSTRUCTION COMMITTEE**

**Date:** Tuesday, October 11, 2022

**Time:** 9:30 AM (to begin no earlier than 9:30 a.m., but may be later)

**Location:** Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno  
Admin Offices, Main Terminal Building, Second Floor

**1. INTRODUCTORY ITEMS**

**1.1 Call to Order**

The meeting was called to order at 9:30 a.m.

**1.2 Roll Call**

Roll was taken by the Clerk of the Board.

**Present:** Art Sperber, Shaun Carey, Jenifer Rose

**Absent:** Carol Chaplin (at the time this item was called)

**Alternate:** Lisa Gianoli (until Trustee Chaplin arrived)

**2. PUBLIC COMMENT**

None.

**3. APPROVAL OF MINUTES**

**3.1 September 6, 2022, Planning and Construction Committee Meeting**

**Motion:** Move to approve the minutes of the September 6, 2022, meeting

**Moved by:** Shaun Carey

**Seconded by:** Lisa Gianoli

**Aye:** Trustees Carey, Gianoli, Sperber

**Abstain:** Jenifer Rose

**Absent:** Carol Chaplin

**Vote:** Motion passed

#### 4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION

None.

#### 5. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

(Trustee Chaplin joined the meeting at 9:37 a.m. Trustee Gianoli was removed as alternate.)

- 5.1 Board Memo #10/2022-65:** Authorization for the President/CEO to Execute Amendment #2 to the Professional Services Agreement for Consultant Services for design of the Terminal Loop Road Reconstruction project at Reno-Tahoe International Airport, with Kimley-Horn and Associates Inc., in the amount of \$138,500, for a total PSA value of \$1,176,169

This item was presented by Jon Lau, Project Manager. After hearing the presentation and having discussion, the Committee recommended the following motion be presented to the full Board for approval:

**Motion:** Authorize the President/CEO to Execute Amendment #2 to the Professional Services Agreement for Consultant Services for design of the Terminal Loop Road Reconstruction project at Reno-Tahoe International Airport, with Kimley-Horn and Associates Inc., in the amount of \$138,500, for a total PSA value of \$1,176,169

**Moved by:** Shaun Carey

**Seconded by:** Carol Chaplin

**Aye:** Trustees Carey, Chaplin, Sperber, Rose

**Vote:** Motion passed

#### 6. PROJECT UPDATES

##### 6.1 Ticketing Hall update

Amanda Twitchell, Senior Project Manager, updated the Committee on the current developments of the ticketing hall expansion project.

##### 6.2 Engineering & Construction Project Schedule update

Chris Cobb, Manager of Engineering and Construction, updated the Committee on the current project developments.

#### 7. MONTHLY PROJECT STATUS REPORT

A summary of the RTAA Engineering and Planning projects is provided for reference. There was no discussion on this item.

**8. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS**

Chair Sperber requested that the monthly Administrative Award of Contracts for Expenditures that is included in the Finance Committee agenda packet, also be included in the Planning Committee agenda.

**9. PUBLIC COMMENT**

None.

**10. ADJOURNMENT**

The meeting was adjourned at 10:00 a.m.