

**BOARD OF TRUSTEES**

Adam Kramer, Chair  
Richard Jay, Vice Chair  
Jennifer Rose, Secretary  
Lisa Gianoli, Treasurer  
Shaun Carey, Trustee  
Carol Chaplin, Trustee  
Jennifer Cunningham, Trustee  
Jessica Sferrazza, Trustee  
Art Sperber, Trustee

**PRESIDENT/CEO**  
Daren Griffin, A.A.E.

**GENERAL COUNSEL**  
Ann Morgan, Fennemore Craig

**CLERK OF THE BOARD**  
Lori Kolacek

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Date:** Thursday, October 13, 2022

**Time:** 8:30 a.m.

**Location:** Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno  
Admin Offices, Main Terminal Building, Second Floor

**1. INTRODUCTORY ITEMS**

**1.1 Call to Order**

The meeting was called to order at 8:30 a.m.

**1.2 Pledge of Allegiance**

Chief Duarte and the police staff were asked to lead the Pledge of Allegiance.

**1.3 Roll Call**

Roll was taken by the Clerk of the Board.

**Present:** Adam Kramer

Richard Jay

Lisa Gianoli

Shaun Carey

Carol Chaplin

Jenifer Rose

Jessica Sferrazza

Art Sperber

**Absent:** Jennifer Cunningham

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**2. PUBLIC COMMENT**

Jeff Church addressed the Board regarding the Economic Development Authority of Western Nevada (EDAWN)

**3. APPROVAL OF AGENDA**

**Motion:** Motion to approve the agenda as presented

**Moved by:** Richard Jay

**Seconded by:** Lisa Gianoli

**Aye:** Trustees Kramer, Jay, Gianoli, Rose, Carey, Chaplin, Sferrazza, Sperber

**No:** None

**Absent:** Jennifer Cunningham

**Vote:** Motion passed

**4. APPROVAL OF MINUTES**

**4.1 September 8, 2022, Regular Board Meeting**

**Motion:** Motion to approve the Minutes of the September 8, 2022, Regular Board Meeting

**Moved by:** Art Sperber

**Seconded by:** Shaun Carey

**Aye:** Trustees Kramer, Jay, Gianoli, Rose, Carey, Chaplin, Sferrazza, Sperber

**No:** None

**Abstain:** Jenifer Rose

**Absent:** Jennifer Cunningham

**Vote:** Motion passed

**4.2 September 26, 2022, Special Board Meeting**

**Motion:** Motion to approve the Minutes of the September 26, 2022, Special Board Meeting

**Moved by:** Jessica Sferrazza

**Seconded by:** Jenifer Rose

**Aye:** Trustees Kramer, Jay, Gianoli, Rose, Carey, Chaplin, Sferrazza, Sperber

**No:** None

**Abstain:** Carol Chaplin

**Absent:** Jennifer Cunningham

**Vote:** Motion passed

**5. PRESIDENT/CEO REPORT**

Ted Ohm, Senior Project Manager, presented a construction safety briefing.

CEO Griffin welcomed two new employees, Ian Whitlock (Chief Legal Officer) and Graham Ritz (Operations Director). Mr. Griffin reported on the National Airport Conference he attended in Orlando.

**6. BOARD MEMBER REPORTS AND UPDATES**

None.

**7. ITEMS OF SPECIAL INTEREST**

None.

**8. CONSENT ITEMS FOR CONSOLIDATED BOARD ACTION**

*Items in this section will be approved in one motion, unless an item is removed for individual discussion.*

**8.1 Board Memo #10/2022-64:** Authorization of the President/CEO to award a Contract for the purchase of a Glycol Recovery Vehicle, with Inland Technologies, in the amount of \$415,300

**8.2 Board Memo #10/2022-65:** Authorization for the President/CEO to Execute Amendment #2 to the Professional Services Agreement for Consultant Services for design of the Terminal Loop Road Reconstruction project at Reno-Tahoe International Airport, with Kimley-Horn and Associates Inc., in the amount of \$138,500, for a total PSA value of \$1,176,169

**Motion:** Motion to approve Items 8.1 and 8.2

**Moved by:** Richard Jay

**Seconded by:** Jenifer Rose

**Aye:** Trustees Kramer, Jay, Gianoli, Rose, Carey, Chaplin, Sferrazza, Sperber

**No:** None

**Absent:** Jennifer Cunningham

**Vote:** Motion passed

**9. INFORMATION / POSSIBLE ACTION ITEMS****9.1 New website demonstration and overview of MoreRNO communication plan**

Stacey Sunday, Communications Director, and Janelle Conine, Terminal Operations Manager, gave a demonstration of the new RTAA website and features.

**9.2 Board Memo #10/2022-66:** Approval of the Preferred Alternative for Concourse Redevelopment, also known as the 28-Gate New Build Alternative, as part of the Reno-Tahoe International Airport (RNO) Concourse Redevelopment Detailed Planning Study

Lissa Butterfield, Planning & Environmental Services Manager, presented this item to the Board, along with Brent Mather of Gensler and Damon Smith of Mead & Hunt.

Steve Sisneros, Vice President of Airport Affairs for Southwest Airlines, was invited to address the Board. Mr. Sisneros expressed the support of Southwest Airlines of this preferred alternative.

After the presentation and having discussion, the Board took the following action:

**Motion:** Approve the Preferred Alternative for Concourse Redevelopment, also known as the 28-Gate New Build Alternative, as part of the Reno-Tahoe International Airport (RNO) Concourse Redevelopment Detailed Planning Study

**Moved by:** Art Sperber

**Seconded by:** Richard Jay

**Aye:** Trustees Kramer, Jay, Gianoli, Rose, Carey, Chaplin, Sferrazza, Sperber

**No:** None

**Absent:** Jennifer Cunningham

**Vote:** Motion passed

**10. TRUSTEE COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS**

Trustee Sferrazza requested an update on the Dermody project at the November Board meeting.

**11. UPCOMING RTAA MEETINGS**

<b>Date</b>	<b>Time</b>	<b>Meeting</b>
11/08/2022	9:00 a.m.	Finance & Business Development Committee
	10:00 a.m.	Planning & Construction Committee
11/10/2022	9:00 a.m.	Board of Trustees
12/06/2022	9:00 a.m.	Finance & Business Development Committee
	10:00 a.m.	Planning & Construction Committee
12/08/2022	9:00 a.m.	Board of Trustees
12/15/2022	3:30 p.m.	Airport Sustainability Advisory Committee (ASAC)
01/10/2023	9:00 a.m.	Finance & Business Development Committee
	10:00 a.m.	Planning & Construction Committee
01/12/2023	9:00 a.m.	Board of Trustees

There was no discussion on this item.

**12. PUBLIC COMMENT**

None.

**13. ADJOURNMENT**

The meeting was adjourned at 9:42 a.m.



Jennifer Rose, Secretary