



**COMMITTEE MEMBERS**

**Trustees**

Art Sperber, Chair  
Carol Chaplin, Vice Chair  
Shaun Carey, Member  
Jenifer Rose, Member  
Lisa Gianoli, Alternate  
Richard Jay, Alternate

**Staff Liaison**

Gary Probert, Chief Planning & Construction Officer

**PRESIDENT/CEO**

Daren Griffin, A.A.E.

**GENERAL COUNSEL**

Ann Morgan, Fennemore Craig

**CLERK OF THE BOARD**

Lori Kolacek

**MINUTES  
PLANNING & CONSTRUCTION COMMITTEE**

**Date:** Tuesday, November 8, 2022

**Time:** 9:30 AM (to begin no earlier than 9:30 a.m., but may be later)

**Location:** Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno  
Admin Offices, Main Terminal Building, Second Floor

**1. CALL TO ORDER**

The meeting was called to order at 9:35 a.m.

**2. ROLL CALL**

Roll was taken by the Clerk of the Board.

**Present:** Art Sperber, Carol Chaplin (by Zoom), Shaun Carey (by Zoom), Jenifer Rose

**Absent:** None

**3. PUBLIC COMMENT**

None.

**4. APPROVAL OF MINUTES**

**4.1 October 11, 2022, Planning and Construction Committee Meeting**

**Motion:** Move to approve the October 11, 2022, minutes as presented

**Moved by:** Jenifer Rose

**Seconded by:** Carol Chaplin

**Aye:** Trustees Sperber, Chaplin, Carey, Rose

**5. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION**

None.

**6. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD**

None.

**7. PROJECT UPDATE PRESENTATIONS****7.1 Workspace Study update**

Lissa Butterfield, Planning & Environmental Services Manager, presented this update to the Committee. 28 sites were considered as potential locations for the administrative headquarters and Police Station. Of those 28 sites, 21 were eliminated. The remaining 7 sites will be evaluated during Phase II to target 1 admin site, one Police site and one co-location site.

**7.2 Ticketing Hall Expansion update**

Amanda Twitchell, Senior Project Manager, presented this update to the Committee. She previewed the current construction happening in the Ticket Hall. The project is on schedule and is expected to be completed by March of 2024.

**7.3 Engineering & Construction Project Schedule update**

Chris Cobb, Facilities & Maintenance Director, updated the Committee on the current project developments.

**8. INFORMATIONAL ITEMS****8.1 Monthly Project Status Report****8.2 Administrative Award of Contracts (Expenditures)**

There was no discussion on these items.

**9. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS**

CEO Griffin announced that he intends to cancel the December Committee and Board meetings. Chair Sperber requested that the information items (Monthly Project Status Report and Administrative Award of Contracts) still be provided to the Committee in December.

**10. PUBLIC COMMENT**

None.

**11. ADJOURNMENT**

The meeting was adjourned at 10:07 a.m.