



COMMITTEE MEMBERS

Trustees

- Art Sperber, Chair
- Carol Chaplin, Vice Chair
- Shaun Carey, Member
- Jenifer Rose, Member
- Lisa Gianoli, Alternate
- Richard Jay, Alternate

Staff Liaison

Gary Probert, Chief Planning & Construction Officer

PRESIDENT/CEO

Daren Griffin, A.A.E.

GENERAL COUNSEL

Ian Whitlock

CLERK OF THE BOARD

Lori Kolacek

**MINUTES
PLANNING & CONSTRUCTION COMMITTEE**

Date: Tuesday, January 10, 2023

Time: 9:30 AM (to begin no earlier than 9:30 a.m., but may be later)

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

1. CALL TO ORDER

The meeting was called to order at 9:31 a.m.

2. ROLL CALL

Roll was taken by the Clerk of the Board. All members were present.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

4.1 November 8, 2023, Planning and Construction Committee Meeting

Motion: Move to approve the November 8, 2022, minutes as presented

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Aye: Trustees Carey, Chaplin, Rose, Sperber

Vote: Motion passed

5. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION

None.

6. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

- 6.1 Board Memo #01-2023/02:** Authorization for the President/CEO to execute Amendment #2 to the Professional Services Agreement for Design Services for the Ticketing Hall Expansion Project at Reno-Tahoe International Airport, with RS&H Nevada, Inc., in the amount of \$74,455, increasing the total contract amount to \$2,324,566 (*for possible action*)

This item was presented by Amanda Twitchell, Senior Project Manager. After discussion, the Committee took the following action:

Motion: Move to recommend that this item be presented to the full Board on January 12, 2023, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute Amendment #2 to the Professional Services Agreement for Design Services for the Ticketing Hall Expansion Project at Reno-Tahoe International Airport, with RS&H Nevada, Inc., in the amount of \$74,455, increasing the total contract amount to \$2,324,566.”*

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Aye: Trustees Carey, Chaplin, Rose, Sperber

Vote: Motion passed

- 6.2 Board Memo #01-2023/04:** Authorization for the President/CEO to execute a Construction Contract for Airfield Administrative & Airport Duty Managers Offices with Reyman Brothers Construction Inc. in the amount of \$1,554,679 and authorize an Owner’s Contingency in the amount of \$235,000 (*for possible action*)

This item was presented by Ted Ohm, Senior Facilities Project Manager. After discussion, the Committee took the following action:

Motion: Move to recommend that this item be presented to the full Board on January 12, 2023, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Construction Contract for Airfield Administrative & Airport Duty Managers Offices at the Reno-Tahoe International Airport with Reyman Brothers Construction Inc. in the amount of \$1,554,679 and authorizes an Owner’s Contingency in the amount of \$235,000.”*

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Aye: Trustees Carey, Chaplin, Rose, Sperber

Vote: Motion passed

7. PROJECT UPDATE PRESENTATIONS**7.1 Ticketing Hall project update**

Amanda Twitchell, Senior Project Manager, presented this update to the Committee.

7.2 Engineering & Construction Project Schedule update

Chris Cobb, Facilities and Maintenance Director, updated the Committee on the current project developments.

8. INFORMATIONAL ITEMS *(provided for reference only)*

8.1 Monthly Project Status Report

8.2 Administrative Award of Contracts (Expenditures)

There was no discussion on these items.

9. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS

None.

10. PUBLIC COMMENT

None.

11. ADJOURNMENT

The meeting was adjourned at 9:58 a.m.