

COMMITTEE MEMBERS

Trustees

Lisa Gianoli, Chair
Jennifer Cunningham, Vice Chair
Richard Jay, Member
Jennifer Rose, Member
Art Sperber, Alternate
Shaun Carey, Alternate

Staff Liaison

Randy Carlton, Chief Finance & Administration Officer

PRESIDENT/CEO

Daren Griffin, A.A.E.

GENERAL COUNSEL

Ian Whitlock

CLERK OF THE BOARD

Lori Kolacek

MINUTES

FINANCE & BUSINESS DEVELOPMENT COMMITTEE

Date: Tuesday, January 10, 2023

Time: 9:00 a.m.

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

1. CALL TO ORDER

The meeting was called to order at 9:03 a.m.

2. ROLL CALL

Roll was taken by the Clerk of the Board. Lisa Gianoli was absent. Jennifer Cunningham and Jennifer Rose were present for Roll Call. Shaun Carey filled in as an alternate for Lisa Gianoli. Richard Jay was absent for Roll Call. Art Sperber filled in as an alternate for Richard Jay until he joined the meeting at 9:10.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

4.1 November 8, 2022, Finance and Business Development Committee Meeting

Motion: Move to approve the November 8, 2022, minutes as presented

Moved by: Jennifer Rose

Seconded by: Shaun Carey

Aye: Trustees Rose, Carey, Cunningham

Abstain: Trustee Sperber

Vote: Motion passed

5. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

None.

6. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

- 6.1 Board Memo #01-2023/01:** Authorization of the President/CEO to award a Contract for the Purchase of Five (5) Trucks with Corwin Ford, in the amount of \$350,912.25 (*for possible action*)

This item was presented by Dave Derie, Airfield Maintenance Supervisor. After discussion, the Committee took the following action:

Motion: Move to recommend that this item be presented to the full Board on January 12, 2023, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to award a contract for the purchase of five (5) Trucks, with Corwin Ford, in the amount of \$350,912.25.”*

Moved by: Shaun Carey

Seconded by: Art Sperber

Aye: Trustees Carey, Sperber, Cunningham, Rose

Vote: Motion passed

Note: Trustee Jay joined the meeting at 9:10 am, and Art Sperber left the meeting as alternate.

- 6.2 Board Memo #01-2023/05:** Authorization for the President/CEO to Negotiate Final Terms and Execute a Five-Year Professional Services Agreement with Two One-Year Options to Extend for Concessions Consultant Services at the Reno-Tahoe International Airport, with Paslay Management Group, L.P. dba Paslay Group, in the Amount Not to Exceed \$1,800,000 (*for possible action*)

This item was presented by Shawna Carpenter, Concessions Manager. After discussion, the Committee took the following action:

Motion: Move to recommend that this item be presented to the full Board on January 10, 2023, for consideration and approval of the proposed motion: *“Move to approve the President/CEO to negotiate final terms and execute a five-year Professional Services Agreement (PSA) with two one-year options to extend for concessions consultant services at the Reno-Tahoe International Airport (RNO), with Paslay Management Group, L.P. dba Paslay Group (PG), in the amount not to exceed \$1,800,000.”*

Moved by: Jenifer Rose

Seconded by: Richard Jay

Aye: Trustees Rose, Jay, Carey, Cunningham

Vote: Motion passed

7. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS

None.

8. INFORMATIONAL ITEMS *(provided for reference only)*

8.1 Administrative Award of Contracts - Expenditures

8.2 Administrative Award of Contracts - Revenues

8.3 Financial Reporting Package

There was no discussion on these items.

9. PUBLIC COMMENT

None.

10. ADJOURNMENT

The meeting was adjourned at 9:22 a.m.