

BOARD OF TRUSTEES

Adam Kramer, Chair
Richard Jay, Vice Chair
Jenifer Rose, Secretary
Lisa Gianoli, Treasurer
Shaun Carey, Trustee
Carol Chaplin, Trustee
Jennifer Cunningham, Trustee
Jessica Sferrazza, Trustee
Art Sperber, Trustee

PRESIDENT/CEO
Daren Griffin, A.A.E.

GENERAL COUNSEL
Ian Whitlock

CLERK OF THE BOARD
Lori Kolacek

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: Thursday, February 9, 2023
Time: 9:00 a.m.
Location: Reno Stead Airport
4895 Texas Avenue, Reno, NV 89506

1. INTRODUCTORY ITEMS

1.1 Call to Order

The meeting was called to order at 9:00 a.m.

1.2 Pledge of Allegiance

CEO Griffin led the Pledge of Allegiance

1.3 Roll Call

Roll was taken by the Clerk of the Board. Jenifer Rose was absent at the time of roll call. All other Board members were present.

2. PUBLIC COMMENT

Tony Logateta addressed the Board regarding the Reno Air Races Association.

3. APPROVAL OF AGENDA

Motion: Motion to approve the agenda as presented

Moved by: Richard Jay

Seconded by: Shaun Carey

Aye: Trustees Kramer, Jay, Gianoli, Carey, Chaplin, Cunningham, Sferrazza, Sperber

No: None

Absent: Jenifer Rose

Vote: Motion passed

4. APPROVAL OF MINUTES

4.1 January 12, 2023, Regular Board Meeting

Motion: Motion to approve the Minutes from the January 12, 2023, Regular Board Meeting

Moved by: Richard Jay

Seconded by: Carol Chaplin

Aye: Trustees Kramer, Jay, Gianoli, Carey, Chaplin, Cunningham, Sferrazza, Sperber

No: None

Absent: Jenifer Rose

Vote: Motion passed

5. PRESIDENT/CEO REPORT

CEO Griffin updated the Board on projects happening at the Stead Airport.

Note: Jenifer Rose joined the meeting at 9:15 a.m.

6. BOARD MEMBER REPORTS AND UPDATES

None

7. ITEMS OF SPECIAL INTEREST

7.1 Retirement Recognition – Brian Kulpin

CEO Griffin presented this recognition on behalf of the RTAA.

7.2 Retirement Recognition – Ann Morgan

CEO Griffin presented this recognition on behalf of the RTAA.

8. CONSENT ITEMS FOR CONSOLIDATED BOARD ACTION

Motion: Motion to approve Item 8.1

Moved by: Art Sperber

Seconded by: Jennifer Cunningham

Aye: Trustees Kramer, Jay, Gianoli, Rose, Carey, Chaplin, Cunningham, Sferrazza, Sperber

No: None

Vote: Motion passed

8.1 Board Memo No. 02/2023-07: Authorization for the President/CEO to execute Change Order #1, for seven (7) additional dynamic signs, to the Construction Contract for the Bid Package #2 of the Ticketing Hall Expansion Project at Reno-Tahoe International Airport, with McCarthy Building Companies, Inc., in the amount of \$233,829, increasing the Guaranteed Maximum Price to \$25,911,972 (*for possible action*)

9. INFORMATION / POSSIBLE ACTION ITEMS

- 9.1 Board Memo No. 02/2023-08:** Authorization for the President/CEO to execute an implementation and 5-year service agreement for the Airport Management System (AMS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc. *(for possible action)*

This item was presented by Art Rempp, Chief Technology Officer. This item was first heard by the Finance & Business Development Committee on February 7, 2023. After discussion, the Board took the following action:

Motion: Authorize the President/CEO to execute an implementation and 5-year service agreement for the Airport Management System (AMS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc.

Moved by: Jennifer Cunningham

Seconded by: Jenifer Rose

Aye: Trustees Kramer, Jay, Gianoli, Rose, Carey, Chaplin, Cunningham, Sferrazza, Sperber

No: None

Vote: Motion passed

- 9.2 Board Memo No. 02/2023-09:** Authorization for the President/CEO to amend the 5-year agreement for the Common Use Passenger Processing System (CUPPS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc. (SITA) in the amount of \$373,725 for the purchase of additional equipment and support services, for a total 5-year investment of \$1,405,265 *(for possible action)*

This item was presented by Art Rempp, Chief Technology Officer. This item was first heard by the Finance & Business Development Committee on February 7, 2023. After discussion, the Board took the following action:

Motion: Authorize the President/CEO to amend the 5-year agreement for the Common Use Passenger Processing System (CUPPS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc. (SITA) in the amount of \$373,725 for the purchase of additional equipment and support services, for a total 5-year investment of \$1,405,265

Moved by: Richard Jay

Seconded by: Carol Chaplin

Aye: Trustees Kramer, Jay, Gianoli, Rose, Carey, Chaplin, Cunningham, Sferrazza, Sperber

No: None

Vote: Motion passed

9.3 FY 2022-23 Second Quarter Operating Results

This item was presented by Alex Kovacs, Finance Director. Board discussion followed the presentation.

9.4 KPS3 Update

This update was presented by Stacey Sunday, Corporate Communications Director. Board discussion followed the presentation.

9.5 RNO Workspace Study Update

This update was presented by Lissa Butterfield, Planning & Environmental Services Manager. Board discussion followed the presentation.

9.6 Reno Air Racing Association Update

This update was presented by Adam Tenant, Properties Specialist. Board discussion followed the presentation.

9.7 City of Reno Proposed Stormwater Utility Fee Update

This update was presented by Lindsay Anderson, Government Affairs. Board discussion followed the presentation.

9.8 Airport Sustainability Advisory Committee (ASAC) Review

This update was presented by Rick Miller, Noise Analyst. Board discussion followed the presentation.

10. TRUSTEE COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS

Trustee Sperber relayed a message from members of the RTAA Police that they are appreciative of being included in the Workspace Study project.

11. UPCOMING RTAA MEETINGS

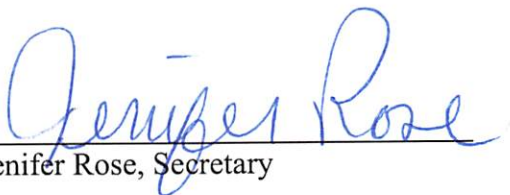
DATE	MEETING
02/14/2023	Board of Trustees Workshop
03/07/2023	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
03/09/2023	Board of Trustees Regular Meeting
04/11/2023	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
04/13/2023	Board of Trustees Regular Meeting
05/16/2023	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
05/18/2023	Board of Trustees Regular Meeting

12. PUBLIC COMMENT

None.

13. ADJOURNMENT

The meeting was adjourned at 12:00 p.m.



Jenifer Rose

Jenifer Rose, Secretary