

COMMITTEE MEMBERS

Trustees

Lisa Gianoli, Chair
Jennifer Cunningham, Vice Chair
Richard Jay, Member
Jennifer Rose, Member
Art Sperber, Alternate
Shaun Carey, Alternate

Staff Liaison

Randy Carlton, Chief Finance & Administration Officer

PRESIDENT/CEO

Daren Griffin, A.A.E.

GENERAL COUNSEL

Ian Whitlock

CLERK OF THE BOARD

Lori Kolacek

**MINUTES
FINANCE & BUSINESS DEVELOPMENT COMMITTEE**

Date: Tuesday, February 7, 2023

Time: 9:00 a.m.

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m.

2. ROLL CALL

Roll was taken by the Clerk of the Board. All members were present.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

4.1 January 10, 2023, Finance and Business Development Committee Meeting

Motion: Move to approve the January 10, 2023, minutes as presented

Moved by: Jenifer Rose

Seconded by: Lisa Gianoli

Aye: Trustees Rose, Gianoli, Cunningham, Jay

Vote: Motion passed

5. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

5.1 RNO PFC Application No. 16 Concourse Redevelopment Project Design

This item was presented by Alex Kovacs, Finance Director.

6. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

- 6.1 Board Memo No. 02/2023-08:** Authorization for the President/CEO to execute an implementation and 5-year service agreement for the Airport Management System (AMS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc. *(for possible action)*

This item was presented by Art Rempp, IT Director and Chief Information Officer. After discussion, the Committee took the following action:

Motion: Move to recommend that this item be presented to the full Board on February 9, 2023, for consideration and approval of the proposed motion: *“Authorize the President/CEO to execute an implementation and 5-year service agreement for the Airport Management System (AMS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc.”*

Moved by: Lisa Gianoli

Seconded by: Richard Jay

Aye: Trustees Gianoli, Jay, Cunningham, Rose

Vote: Motion passed

- 6.2 Board Memo No. 02/2023-09:** Authorization for the President/CEO to amend the 5-year agreement for the Common Use Passenger Processing System (CUPPS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc. (SITA) in the amount of \$373,725 for the purchase of additional equipment and support services, for a total 5-year investment of \$1,405,265 *(for possible action)*

This item was presented by Art Rempp, IT Director and Chief Information Officer. After discussion, the Committee took the following action:

Motion: Move to recommend that this item be presented to the full Board on February 9, 2023, for consideration and approval of the proposed motion: *“Authorize the President/CEO to amend the 5-year agreement for the Common Use Passenger Processing System (CUPPS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc. (SITA) in the amount of \$373,725 for the purchase of additional equipment and support services, for a total 5-year investment of \$1,405,265”*

Moved by: Jenifer Rose

Seconded by: Lisa Gianoli

Aye: Trustees Rose, Gianoli, Cunningham, Jay

Vote: Motion passed

7. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS**8. INFORMATIONAL ITEMS *(provided for reference only)***

- 8.1 Administrative Award of Contracts - Expenditures**
- 8.2 Administrative Award of Contracts - Revenues**
- 8.3 Financial Reporting Package**
- 8.4 Second Quarter Investment Report**

There was no discussion on these items.

9. PUBLIC COMMENT

None.

10. ADJOURNMENT

The meeting was adjourned at 9:19 a.m.