

# RENO-TAHOE AIRPORT AUTHORITY

## AIRPORT SUSTAINABILITY ADVISORY COMMITTEE

### PURPOSE

The Reno-Tahoe International Airport (RTAA) Airport Sustainability Advisory Committee (Committee) will serve as a mechanism to provide input to the RTAA on issues related to the environmental impacts, including noise, of airport operations and activities at the Reno-Tahoe International Airport (RNO) and the Reno-Stead Airport (RTS).

Committee members will receive and assess information on the environmental impacts of airport operations and activities, will promote greater communication regarding airport operations and activities among the various public bodies, agencies, and commissions, and will make advisory recommendations to RTAA staff regarding new and existing approaches to sustainability and environmental management.

### RESPONSIBILITY

The Committee's primary responsibility will be to consider and evaluate existing and proposed policies, projects, and processes with a goal to lessen or decrease the impacts of airport operations and activities on the environment. All matters under consideration and any advice or recommendations will comply with Federal, State, and Local rules and regulations.

### COMPOSITION AND MEMBERSHIP

The RTAA President/CEO or his/her designee will chair the Committee meetings. An RTAA Board Trustee appointed by the RTAA Board Chair will serve on the Committee and provide liaison with the RTAA Board of Trustees.

The additional members, as composed below, will be recommended by the RTAA President/CEO through an informal application process, consultation with the RTAA Board Liaison, and will be adopted by Committee vote. A simple majority is required act.

The additional members below will be appointed by the RTAA President/CEO:

- One (1) member representing the RTS Airport Users
- One (1) member representing the RNO General Aviation community
- One (1) member representing the RNO Commercial Air Carrier community
- One (1) member representing the Nevada Air National Guard (NVANG)
- One (1) member representing the RNO Ground Transportation providers
- Up to nine (9) members representing the communities surrounding RNO and RTS, of which no more than three (3) should have affiliation with a government entity through employment or elective office

Federal Aviation Administration (FAA) staff are invited to attend ASAC meetings to provide technical expertise and advice, subject to FAA resource availability.

Candidates to serve on the Committee may be proposed by other Committee members.

RTAA staff and FAA representatives participating in Committee meetings will be non-voting members.

### TERM OF OFFICE

Each member appointed to the Committee will serve a three (3) year term and may serve additional terms if reappointed by the RTAA President/CEO.

### STAFF SUPPORT

Staff support will be provided to the Committee by the RTAA staff. Staff support will consist of scheduling meetings as called by the RTAA President/CEO, preparing agenda, providing background information or research as requested by the RTAA President/CEO, coordinating guest speakers or presenters, creating quarterly and/or annual reports, keeping minutes of scheduled meetings, and developing communications for transmittal to the RTAA Board of Trustees as needed.

### MEETINGS

Meetings will be held at least semi-annually, at a place and time agreeable to the Committee. When possible, meetings will be held both in-person and remotely to increase accessibility and facilitate participation.

Special meetings may be called at the request of the RTAA President/CEO, any four Committee members, or at the request of the RTAA Board of Trustees.

All meetings will be conducted in accordance with the Nevada Open Meeting Law. Notice of meetings will be emailed to Committee members at least one week in advance. Agenda will be posted publicly.

The Committee will endeavor to accomplish all work by consensus whenever possible. If necessary, Roberts Rules of Order and standard parliamentary procedure will be used.

The Committee does not have the authority to expend monies or obligate the RTAA without public action by the RTAA President/CEO or the RTAA Board of Trustees as appropriate.

### REMOVAL OF COMMITTEE MEMBER

The RTAA President/CEO, upon consultation with the RTAA Board Liaison, may recommend to the Committee removal of a Committee member for what he/she views as

inappropriate or disruptive conduct. The Committee as a body will vote to remove. A simple majority is required to act.

Any Committee member who fails to participate or demonstrates a lack of interest may be removed if, in consultation with the RTAA Board Liaison, recommended by the RTAA President/CEO and approved by vote by the Committee as a body. A simple majority is required to act.

#### AMENDMENTS

These by-laws may be altered, amended, or repealed and new by-laws may be adopted by the RTAA Board of Trustees, provided such changes are considered as a posted agenda item at a Board of Trustees meeting.

#### EFFECTIVE DATE

These by-laws shall become effective July 14, 2022.