



COMMITTEE MEMBERS

Trustees

- Art Sperber, Chair
- Carol Chaplin, Vice Chair
- Shaun Carey, Member
- Jenifer Rose, Member
- Lisa Gianoli, Alternate
- Richard Jay, Alternate

Staff Liaison

Gary Probert, Chief Planning & Construction Officer

PRESIDENT/CEO

Daren Griffin, A.A.E.

GENERAL COUNSEL

Ian Whitlock

CLERK OF THE BOARD

Lori Kolacek

**MINUTES
PLANNING & CONSTRUCTION COMMITTEE**

Date: Tuesday, February 7, 2023

Time: 9:30 AM (to begin no earlier than 9:30 a.m., but may be later)

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

1. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

2. ROLL CALL

Roll was taken by the Clerk of the Board. All members were present.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

4.1 January 10, 2023, Planning and Construction Committee Meeting

Motion: Move to approve the January 10, 2023, minutes as presented

Moved by: Jenifer Rose

Seconded by: Shaun Carey

Aye: Trustees Rose, Carey, Sperber, Chaplin

Vote: Motion passed

5. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION

5.1 RNO Workspace Study Update

This update was presented by Lissa Butterfield, Planning & Environmental Services Manager.

6. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

- 6.1 Board Memo No. 02/2023-07:** Authorization for the President/CEO to execute Change Order #1, for seven (7) additional dynamic signs, to the Construction Contract for the Bid Package #2 of the Ticketing Hall Expansion Project at Reno-Tahoe International Airport, with McCarthy Building Companies, Inc., in the amount of \$233,829, increasing the Guaranteed Maximum Price to \$25,911,972 (*for possible action*)

This item was presented by Amanda Twitchell, Senior Project Manager. After discussion, the Committee took the following action:

Motion: Move to recommend that this item be presented to the full Board on February 9, 2023, for consideration and approval of the proposed motion: *“Authorize the President/CEO to execute Change Order #1, for seven (7) additional dynamic signs, to the Construction Contract for the Bid Package #2 of the Ticketing Hall Expansion Project at Reno-Tahoe International Airport, with McCarthy Building Companies, Inc., in the amount of \$233,829, increasing the Guaranteed Maximum Price to \$25,911,972”*

Moved by: Jenifer Rose

Seconded by: Shaun Carey

Aye: Trustees Rose, Carey, Sperber, Chaplin

Vote: Motion passed

7. PROJECT UPDATE PRESENTATIONS**7.1 Ticketing Hall project update**

This update was presented by Amanda Twitchell, Senior Project Manager.

7.2 Engineering & Construction Project Schedule update

This update was presented by Chris Cobb, Facilities and Maintenance Director.

8. INFORMATIONAL ITEMS (*provided for reference only*)**8.1 Monthly Project Status Report****8.2 Administrative Award of Contracts (Expenditures)**

There was no discussion on these items.

9. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS

None.

10. PUBLIC COMMENT

None.

11. ADJOURNMENT

The meeting was adjourned at 10:16 a.m.