

**BOARD OF TRUSTEES**

Adam Kramer, Chair  
Richard Jay, Vice Chair  
Jenifer Rose, Secretary  
Lisa Gianoli, Treasurer  
Shaun Carey, Trustee  
Carol Chaplin, Trustee  
Jennifer Cunningham, Trustee  
Jessica Sferrazza, Trustee  
Art Sperber, Trustee

**PRESIDENT/CEO**

Daren Griffin, A.A.E.

**CHIEF LEGAL COUNSEL**

Ian Whitlock

**CLERK OF THE BOARD**

Lori Kolacek

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Date:** Thursday, March 9, 2023

**Time:** 9:00 a.m.

**Location:** Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno  
Admin Offices, Main Terminal Building, Second Floor

**Public Meeting Notice:** Notice is given in accordance with [NRS 241.020](#)

**Public Attendance Options:**

1. Attend the meeting at the address indicated above; or
2. **Watch on Zoom:** <https://us02web.zoom.us/j/86947182835>; **Webinar ID:** 869 4718 2835; or
3. **Dial in to listen only:** 1-669-900-6833 and enter the Webinar ID when prompted

Members of the public who require special accommodations or assistance at the meeting are requested to notify the Clerk of the Board by email at [lkolacek@renoairport.com](mailto:lkolacek@renoairport.com) or by phone at (775) 328-6402.

**Public Comment:** Any person wishing to make public comment may do so in person at the Board meeting, or by emailing comments to [lkolacek@renoairport.com](mailto:lkolacek@renoairport.com). Comments received **prior to 4:00 p.m. on the day before the meeting** will be given to the Board for review and included with the minutes of this meeting. To make a public comment during the Zoom meeting, please make sure your computer or device has a working microphone. Use the “Chat” feature to submit a request to speak. When the time comes to make public comments, you will be invited to speak. Public comment is **limited to three (3) minutes** per person. No action may be taken on a matter raised under general public comment.

**This Agenda Has Been Posted at the Following Locations:**

1. Airport Authority Admin Offices, 2001 E. Plumb Lane, Reno
2. <https://www.renoairport.com/airport-authority/public-meeting-information/agendas-minutes>
3. <https://notice.nv.gov/>

**Supporting Materials:** Supporting materials for this agenda are available on the Airport’s website at <https://www.renoairport.com/airport-authority/public-meeting-information/agendas-minutes>, and will be available at the meeting. For further information you may contact the Board Clerk at (775) 328-6402 or [lkolacek@renoairport.com](mailto:lkolacek@renoairport.com).

**1. INTRODUCTORY ITEMS**

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

**2. PUBLIC COMMENT****3. APPROVAL OF AGENDA****4. APPROVAL OF MINUTES**

- [4.1](#) February 9, 2023, Regular Board Meeting

**[5.](#) PRESIDENT/CEO REPORT****6. BOARD MEMBER REPORTS AND UPDATES****7. ITEMS OF SPECIAL INTEREST**

- 7.1 Swope Middle School Gingerbread House Contest Winner

**8. CONSENT ITEMS FOR CONSOLIDATED BOARD ACTION**

None.

**9. INFORMATION / POSSIBLE ACTION ITEMS**

- [9.1](#) Board Memo # 03/2023-10: Authorization for the President/CEO to execute a Contract to Manufacture Shared Use Millwork to include Gate Podiums (12), Gate Scanners (12) and Ticketing Counter Inserts (22) with MSM Sheetmetal Inc. in the amount of \$268,548.00 *(for possible action)*

- [9.2](#) Board Memo # 03/2023-11: Authorization for the President/CEO to negotiate final terms and execute a two-year Commercial Hangar and Ground Lease and execute a one-year 2023 Special Event License and a one-year 2024 Special Event License with Reno Air Racing Association, Inc located at the Reno-Stead Airport for a total combined minimum contract value of \$393,792 and provide a Final Financial Relief Package with a value of \$331,656 *(for possible action)*

**10. TRUSTEE COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS**

**11. UPCOMING RTAA MEETINGS**

<b>DATE</b>	<b>MEETING</b>
04/11/2023	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
04/13/2023	Board of Trustees Regular Meeting
05/16/2023	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
05/18/2023	Board of Trustees Regular Meeting

**12. PUBLIC COMMENT****13. ADJOURNMENT**

**BOARD OF TRUSTEES**

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Shaun Carey, Trustee  
Carol Chaplin, Trustee  
Jennifer Cunningham, Trustee  
Jessica Sferrazza, Trustee  
Art Sperber, Trustee

**PRESIDENT/CEO**  
Daren Griffin, A.A.E.

**GENERAL COUNSEL**  
Ian Whitlock

**CLERK OF THE BOARD**  
Lori Kolacek

**--DRAFT--**

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Date:** Thursday, February 9, 2023

**Time:** 9:00 a.m.

**Location:** Reno Stead Airport  
4895 Texas Avenue, Reno, NV 89506

**1. INTRODUCTORY ITEMS**

**1.1 Call to Order**

The meeting was called to order at 9:00 a.m.

**1.2 Pledge of Allegiance**

CEO Griffin led the Pledge of Allegiance

**1.3 Roll Call**

Roll was taken by the Clerk of the Board. Jenifer Rose was absent at the time of roll call. All other Board members were present.

**2. PUBLIC COMMENT**

Tony Logateta addressed the Board regarding the Reno Air Races Association.

**3. APPROVAL OF AGENDA**

**Motion:** Motion to approve the agenda as presented

**Moved by:** Richard Jay

**Seconded by:** Shaun Carey

**Aye:** Trustees Kramer, Jay, Gianoli, Carey, Chaplin, Cunningham, Sferrazza, Sperber

**No:** None

**Absent:** Jenifer Rose

**Vote:** Motion passed

**4. APPROVAL OF MINUTES****4.1 January 12, 2023, Regular Board Meeting**

**Motion:** Motion to approve the Minutes from the January 12, 2023, Regular Board Meeting

**Moved by:** Richard Jay

**Seconded by:** Carol Chaplin

**Aye:** Trustees Kramer, Jay, Gianoli, Carey, Chaplin, Cunningham, Sferrazza, Sperber

**No:** None

**Absent:** Jenifer Rose

**Vote:** Motion passed

**5. PRESIDENT/CEO REPORT**

CEO Griffin updated the Board on projects happening at the Stead Airport.

*Note: Jenifer Rose joined the meeting at 9:15 a.m.*

**6. BOARD MEMBER REPORTS AND UPDATES**

None

**7. ITEMS OF SPECIAL INTEREST****7.1 Retirement Recognition – Brian Kulpin**

CEO Griffin presented this recognition on behalf of the RTAA.

**7.2 Retirement Recognition – Ann Morgan**

CEO Griffin presented this recognition on behalf of the RTAA.

**8. CONSENT ITEMS FOR CONSOLIDATED BOARD ACTION**

**Motion:** Motion to approve Item 8.1

**Moved by:** Art Sperber

**Seconded by:** Jennifer Cunningham

**Aye:** Trustees Kramer, Jay, Gianoli, Rose, Carey, Chaplin, Cunningham, Sferrazza, Sperber

**No:** None

**Vote:** Motion passed

**8.1 Board Memo No. 02/2023-07:** Authorization for the President/CEO to execute Change Order #1, for seven (7) additional dynamic signs, to the Construction Contract for the Bid Package #2 of the Ticketing Hall Expansion Project at Reno-Tahoe International Airport, with McCarthy Building Companies, Inc., in the amount of \$233,829, increasing the Guaranteed Maximum Price to \$25,911,972 (*for possible action*)

**9. INFORMATION / POSSIBLE ACTION ITEMS**

- 9.1 Board Memo No. 02/2023-08:** Authorization for the President/CEO to execute an implementation and 5-year service agreement for the Airport Management System (AMS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc. *(for possible action)*

This item was presented by Art Rempp, Chief Technology Officer. This item was first heard by the Finance & Business Development Committee on February 7, 2023. After discussion, the Board took the following action:

**Motion:** Authorize the President/CEO to execute an implementation and 5-year service agreement for the Airport Management System (AMS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc.

**Moved by:** Jennifer Cunningham

**Seconded by:** Jenifer Rose

**Aye:** Trustees Kramer, Jay, Gianoli, Rose, Carey, Chaplin, Cunningham, Sferrazza, Sperber

**No:** None

**Vote:** Motion passed

- 9.2 Board Memo No. 02/2023-09:** Authorization for the President/CEO to amend the 5-year agreement for the Common Use Passenger Processing System (CUPPS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc. (SITA) in the amount of \$373,725 for the purchase of additional equipment and support services, for a total 5-year investment of \$1,405,265 *(for possible action)*

This item was presented by Art Rempp, Chief Technology Officer. This item was first heard by the Finance & Business Development Committee on February 7, 2023. After discussion, the Board took the following action:

**Motion:** Authorize the President/CEO to amend the 5-year agreement for the Common Use Passenger Processing System (CUPPS) at the Reno-Tahoe International Airport with SITA Information Networking Computing USA, Inc. (SITA) in the amount of \$373,725 for the purchase of additional equipment and support services, for a total 5-year investment of \$1,405,265

**Moved by:** Richard Jay

**Seconded by:** Carol Chaplin

**Aye:** Trustees Kramer, Jay, Gianoli, Rose, Carey, Chaplin, Cunningham, Sferrazza, Sperber

**No:** None

**Vote:** Motion passed

**9.3 FY 2022-23 Second Quarter Operating Results**

This item was presented by Alex Kovacs, Finance Director. Board discussion followed the presentation.

**9.4 KPS3 Update**

This update was presented by Stacey Sunday, Corporate Communications Director. Board discussion followed the presentation.

**9.5 RNO Workspace Study Update**

This update was presented by Lissa Butterfield, Planning & Environmental Services Manager. Board discussion followed the presentation.

**9.6 Reno Air Racing Association Update**

This update was presented by Adam Tenant, Properties Specialist. Board discussion followed the presentation.

**9.7 City of Reno Proposed Stormwater Utility Fee Update**

This update was presented by Lindsay Anderson, Government Affairs. Board discussion followed the presentation.

**9.8 Airport Sustainability Advisory Committee (ASAC) Review**

This update was presented by Rick Miller, Noise Analyst. Board discussion followed the presentation.

**10. TRUSTEE COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS**

Trustee Sperber relayed a message from members of the RTAA Police that they are appreciative of being included in the Workspace Study project.

**11. UPCOMING RTAA MEETINGS**

DATE	MEETING
02/14/2023	Board of Trustees Workshop
03/07/2023	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
03/09/2023	Board of Trustees Regular Meeting
04/11/2023	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
04/13/2023	Board of Trustees Regular Meeting
05/16/2023	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
05/18/2023	Board of Trustees Regular Meeting

**12. PUBLIC COMMENT**

None.

**13. ADJOURNMENT**

The meeting was adjourned at 12:00 p.m.

# President/CEO Report

**To:** All Board Members  
**From:** Daren Griffin, President/CEO  
**Date:** March 2023

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## COMMERCIAL BUSINESS

### PROPERTIES AND AIRPORT ECONOMIC DEVELOPMENT

#### **ConRAC/GTC Project**

RTAA staff and legal counsel continue to work with RNO Rental Car partners and Conrac Solutions to draft agreements for the ConRAC and GTC site. Staff is in the final stages of negotiation for the master ground lease and is reviewing an initial draft of the Concession and Service Facility Leases.

A Phase II environmental site assessment was recently completed by Kleinfelder Engineering, a subcontractor of Conrac Solutions. RTAA staff is currently reviewing the findings and working with the State to develop a soil management and remediation plan. Additional testing may be performed to determine the full extent of any contamination.

Construction cost estimates are currently being evaluated by a third-party entity, while the project team undergoes an exercise to identify cost savings through value engineering and scope reduction.

#### **RTS Land Development**

#### **Dermody Properties Phase I Development**

The Dermody team has secured and executed some of the necessary easements and right-of-way documents but continues to work with the Union Pacific Railroad on the at-grade crossing and the City of Reno on the permitting process. The monumentation sign construction is complete and the extension of Moya Blvd will commence as soon as the City of Reno Permit is issued.

#### **RNO Land Development**

#### **Tolles Development Company**

Tolles Development Company (Tolles) continues to make progress on the grading of the Home Gardens South site. Tolles continues to work with the City of Reno on the permitting process for the buildings and other vertical improvements. Construction of the buildings is expected to commence toward the end of June 2023.

### AIR SERVICE DEVELOPMENT

#### **Mead & Hunt Air Service Conference**

In February, staff attended the Mead & Hunt Air Service Conference in Phoenix. Staff held ten face-to-face meetings with air carriers. This included six Reno-Tahoe International Airport (RNO) incumbents, Hawaiian and SkyWest Airlines, as well as Avelo Airlines and Breeze Airways, two newer air carriers that started domestic service in spring of 2021.

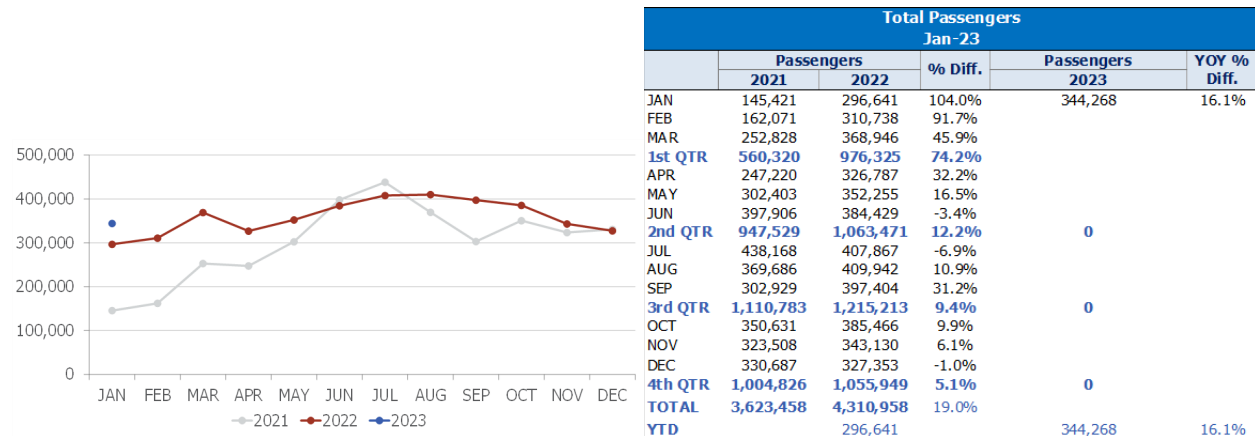


Currently, staff is planning for Routes Americas, the next air service conference, taking place in Chicago toward the end of March. Besides the sixteen face-to-face meetings requested, there will be a variety of conference sessions and networking opportunities that staff plans to attend during the three-day event.

### Total January 2023 RNO Passengers

Reno-Tahoe International Airport (RNO) served 344,268 passengers in January 2023, an increase of 16.1% versus January 2022. In January 2023, RNO was served by 11 airlines to 20 non-stop destinations. The total seat capacity increased 11.6% and flights decreased 5.5% when compared to January 2022.

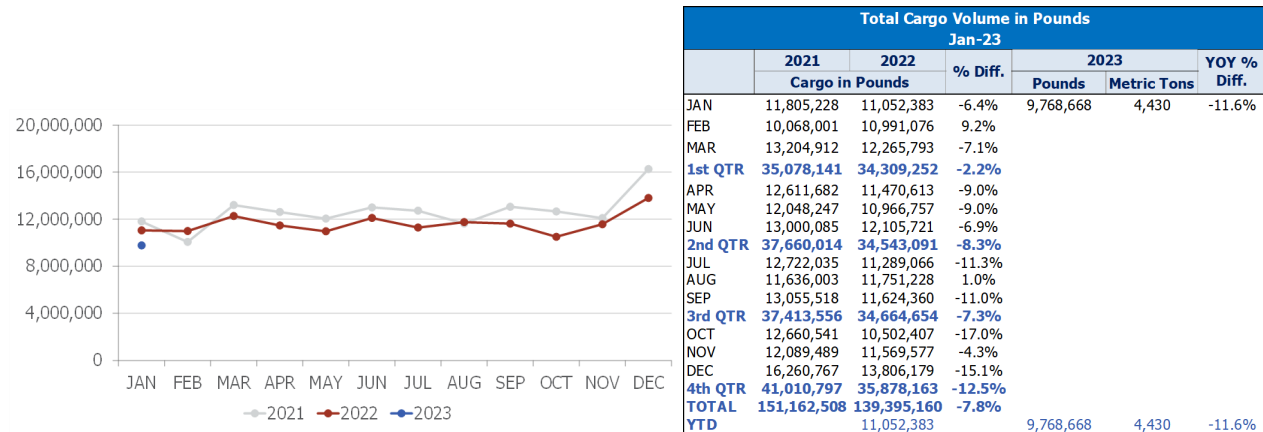
JSX offers non-stop flights from RNO to Las Vegas, Orange County and Burbank using a 30-seat Embraer 135/145 aircraft. JSX operates out of Stellar Aviation, a private Fixed Base Operator, located at 485 South Rock Blvd.



March 2023 RNO Flight Schedule			
Destination	Airlines	Total Departures	Details
Austin	American	31	Daily
Burbank	Southwest	27	Daily. No flight on Sat
Chicago-O'Hare	United	23	Daily from March 3-25
Dallas/Fort Worth	American	84	Three flights a day. Twice daily on Tue, Wed
Denver	Southwest	60	Twice daily. Once on Sat
	United	118	Four daily Mar 1-25. Three daily March 26-31
Guadalajara	Volaris	23	Daily Mon through Fri
Houston-Intercontinental	United	25	Daily March 1-25
Las Vegas	Allegiant	9	Twice weekly. Thu, Sun
	Southwest	290	10 to 11 flights Mon-Fri. Six to seven on Sat, Sun
	Spirit	62	Twice daily
Long Beach	Southwest	58	Twice daily. Once on Sat
Los Angeles	Delta	93	Three daily
	JetBlue	31	Daily
	Southwest	54	Twice daily. Once on Sat, Sun
	United	31	Daily
New York-JFK	JetBlue	25	Daily. March 1-25
Oakland	Southwest	54	Twice daily. Once on Sat
Phoenix	American	123	Four daily
	Southwest	68	Twice daily. Three daily 1, 2, 3, 6, 7, 8
Portland	Alaska	31	Daily
Salt Lake City	Delta	93	Three daily
San Diego	Southwest	62	Twice daily
San Francisco	United	108	Three to four daily 1-25. Twice daily March 26-31
San Jose	Southwest	27	Daily. No flight on Sat
Seattle	Alaska	76	Twice daily March 1-15. Three daily March 16-31
Multiple airlines in a market			
2.23.2022			

### Total January 2023 RNO Cargo Volume

RNO handled 9,768,668 pounds of air cargo in January 2023, a decrease of 11.6% when compared to January 2022.



## OPERATIONS & PUBLIC SAFETY

Department	Event	January 2023	January 2022	January 2021
Joint Actions	Aircraft Alerts: ARFF, Ops, Police, Aircom	3	3	1
	Medicals: ARFF, Ops, Police, Aircom	40	7	15
Operations	Inspections	109	64	23
	Wildlife Incidents	4	4	4
Police	TSA Checkpoint Incidents	14	22	
	Case Numbers Requested			
Security	Alarm Responses	114	223	117
	Inspections: Vehicle, Delivery, Employee	1043	1072	595
	Badge Actions	921	716	440
ARFF	Inspections: Fuelers/Facilities	3/0	8/97	17/2
Landside	Public Parking – Total Revenue	\$1,365,782.60	\$943,460.00	\$424,641.00
	Public Parking – Total Transactions	37,307	32,184	17,103
	Public Parking – Average \$ Per Transaction	\$36.61	\$29.31	\$24.83
	Shuttle & Bus Trips Through GT	8,841	8,345	3,675
	Transportation Network	14,006	10,299	5,271
	Company Trips			
	Taxi Trips Through GT	5,450	4,805	2,107

## **PLANNING & INFRASTRUCTURE**

No items to report this month.

## **PEOPLE, CULTURE AND EQUITY**

<b>Time frame:</b> 1/31/2023 through 2/28/2023	
Open Positions	13
New Starts	6
Resignations/Terminations*	5
Promotions	2
<i>*Termination refers to an employee leaving under any circumstances, good or bad.</i>	

People Operations attended the Spring UNR Job fair on February 16 and visited with many students and built awareness around working at the RTAA.

The Culture Club organized another RTAA employee get together at South 40 with approximately 15 in attendance.

The Culture Club brought back the great "Crock Off" competition for the first time since the pandemic. Employees from each shift competed for bragging rights and prizes in this fun event where all departments converge on the River Room for friendship and fun in support of our Thrive values.

## **MARKETING & PUBLIC AFFAIRS**

### **MARKETING**

The marketing team continues to work with KPS3, RTAA's agency of record, in optimizing the current advertising campaign and is moving forward with the development of a new campaign focused on air service initiatives. The team also continues to enhance in-house marketing strategies through various multi-media platforms.

### **MEDIA AND PUBLIC OUTREACH**

The team supported Stellar Aviation with media and community outreach for their much- anticipated groundbreaking event on February 21<sup>st</sup>.

In lieu of the Community Outreach Committee, the RTAA hosted the Inaugural Community Roadshow event, in partnership with the Carson City Chamber of Commerce on February 22<sup>nd</sup>, with the goal of bringing RNO programs and initiatives to the community. Both local and state dignitaries such as the Lieutenant Governor and the Carson City Mayor attended. Future Roadshows include Fernley (May), South Lake Tahoe (August), and North Lake Tahoe/Truckee (November). The event was covered by local media.

The depARTures Gallery is now showcasing a new exhibition curated by the Truckee Meadows Community College Art Department and will be available for viewing through April.

Public Affairs team addressed questions from media regarding the runway closure. Several media requests were also handles during the recent snowstorms.

## GOVERNMENT AFFAIRS

FAA Reauthorization appears to continue to be a top priority with aggressive early soft deadlines set for having the House and Senate bills drafted and marked up before the end of summer in order to have final agreement before the current legislation expires on September 30. AAAE and ACI-NA have come out with their joint priorities regarding FAA reauthorization and that information can be found [here](#). FAA Administrator nominee Phil Washington could face a confirmation hearing the first week of March. FY24 federal appropriations process is set to pick up speed with President Biden's budget to be announced in early March and Congress will get to work on their budget development. The FAA has indicated they are expecting to announce awards for the FY23 Airport Terminal Program sometime in February or March.

The Nevada legislative session is underway with daily bill introductions and hearings. Staff and our contract lobbyists are screening bills and working with other stakeholders to make sure the RTAA is well positioned based on our board-adopted legislative platform.

# Board Memorandum

**To:** All Board Members

**Memo #:** 03/2023-10

**From:** Daren Griffin, President/CEO

**Subject:** Authorization for the President/CEO to execute a Contract to Manufacture Shared Use Millwork to include Gate Podiums (12), Gate Scanners (12) and Ticketing Counter Inserts (22) with MSM Sheetmetal Inc. in the amount of \$268,548.00

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## STAFF RECOMMENDATION

Authorization for the President/CEO to execute a Contract to Manufacture Shared Use Millwork to include Gate Podiums (12), Gate Scanners (12) and Ticketing Counter Inserts (22) with MSM Sheetmetal Inc. in the amount of \$268,548.00.

## PURPOSE

The purpose of this action is to authorize the President/CEO to execute a contract with MSM Sheetmetal Inc. for \$268,548.00, to manufacture shared use millwork to include twelve (12) Gate Podiums, twelve (12) gate scanners, and twenty-two (22) ticketing inserts. All products produced will be delivered to the Reno-Tahoe International Airport.

This action is in support of the RTAA Strategic Priorities as identified in the Reno-Tahoe Airport Authority Fiscal Year (FY) 2019-2023 Strategic Plan:

- Strategic Priority #3 Facilities for the Future
- Strategic Priority #4 Safety and Security
- Strategic Priority #6 Customer Experience

## BACKGROUND

Shared Use is also known as Common Use Terminal Equipment (CUTE), Common Use Passenger Processing Systems (CUPPS), and Common Use Self Service (CUSS). Common Use is used at the ticket counters, gate podiums and gate kiosks. RTAA is beginning to implement Common Use Technology (CUTE, CUPPS and CUSS). The goal of Common Use is to reduce constraints during construction and improve efficiency and flexibility in the future.

Common Use Technology offers a range of benefits by replacing expensive and less efficient dedicated passenger processing facilities with shared workstations and printers in each passenger processing points. CUPPS enables multiple airlines, service companies, or other users to use a uniform electronic interface for sharing physical check-in or gate podium and kiosk positions.

By using CUPPS, airports have a detailed technical specification for introducing new technologies. As the RTAA moves forward with construction of the ticketing hall, new concourses, and other projects, operations will become constrained and common use systems will improve efficiency, increase capacity, provide flexibility and reduce constraints.

## DISCUSSION

The proposal provided by MSM Inc. includes field assessments of existing counters and review of existing drawings provided by the RTAA. The new millwork is being designed to carry over into the new concourses. Installation of the millwork will be procured separately for the electrical and data work because of the 3 to 4-month production timeline of the millwork. This will allow for the most efficient installation possible, with less down time and inconvenience to our airline partners.

## COMPANY BACKGROUND

MSM Sheet Metal and Steel Fabrication Inc., was founded in 1983 in Sparks, NV. MSN has successfully provided millwork for several projects with the RTAA as well as multiple airports on the west coast. MSN is a family-owned business, that employs roughly 50 people.

## FISCAL IMPACT

Funding for this project was approved by the Board of Trustees, Fiscal Year 2022-2023 Budget, as a Capital Project.

### Submitted Bids

MSM Sheet Metal	Monument Construction
\$268,548	\$414,425

## COMMITTEE COORDINATION

Planning and Construction Committee

## RECOMMENDED MOTION

Staff recommends that the Board adopt the following motion:

“Move to authorize the President/CEO to execute a Contract to Manufacture Shared Use Millwork to include Gate Podiums (12), Gate Scanners (12) and Ticketing Counter Inserts (22), to be delivered to the Reno-Tahoe International Airport, with MSM Sheetmetal Inc. in the amount of \$268,548.00”

# Board Memorandum

**To:** All Board Members

**Memo #:** 03/2023-11

**From:** Daren Griffin, President/CEO

**Subject:** Authorization for the President/CEO to negotiate final terms and execute a two-year Commercial Hangar and Ground Lease and execute a one-year 2023 Special Event License and a one-year 2024 Special Event License with Reno Air Racing Association, Inc located at the Reno-Stead Airport for a total combined minimum contract value of \$393,792 and provide a Final Financial Relief Package with a value of \$331,656.

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## STAFF RECOMMENDATION

Staff recommends that the Board authorize the President/CEO to negotiate final terms and execute a two-year Commercial Hangar and Ground Lease (Lease) and negotiate final terms and execute a one-year 2023 Special Event License (2023 License) and one-year 2024 Special Event License (2024 License) with Reno Air Racing Association Inc. (RARA) located at the Reno-Stead Airport (RTS). And to provide a Final Financial Relief Package (Package) with a total value of \$331,656. The new two-year Lease would expire May 31, 2025; the 2023 License would be valid for Air Racing including the Pylon Racing Seminar (PRS) and the National Championship Air Races (NCAR); the 2024 License would be valid for a mutually agreed upon Air Show. The Package will retroactively waive the 2022 License fee and waive the fee for both the 2023 License and 2024 License (total \$105,000); reduce rent on the Lease fifty percent for thirteen months from January 1 2023 to January 31 2024 (total \$106,656); and the RTAA has agreed to purchase hospitality services for the 2023 Air races in the amount of \$120,000.

## PURPOSE

The purpose of this action is threefold: (1) to negotiate final terms and execute a two-year Lease for the facilities that serve as RARA's headquarters at RTS; (2) and to execute the License with RARA to hold PRS and NCAR (Events) in 2023 and an Air Show in 2024 at RTS. In 2023 PRS will be held in June and NCAR in September. In 2024, an Air Show will be held in September; (3) to financially assist RARA as the traditional Air Racing Events come to an end in 2023 at the Reno-Stead Airport (RTS) and the event is honored with an Air Show in 2024.

This action is in support of the Reno-Tahoe Airport Authority (RTAA) Strategic Priority # 2: General Aviation, as adopted in the RTAA Fiscal Year (FY) 2019-2023 Comprehensive Strategic Plan.

## **BACKGROUND**

The Events have faced difficult challenges over the last three years. The COVID-19 Pandemic caused the 2020 Event to be cancelled. In May 2022 the cost for RARA to insure the Events increased from \$780,000 to \$1.3M. Over the last three years the RTAA has worked closely with RARA to help stabilize their operations.

### **Lease**

The current Lease between the RTAA and RARA expires on May 31, 2023. RARA leases several hangars and various parcels of land at RTS from the RTAA. Hangar 5, one of the few RTAA-owned hangars at RTS, serves as RARA's year-round headquarters; Buildings 4001 and 4002 (owned by the RTAA) are also part of the Leased Premises. In addition, the current Lease includes ground rent from RARA for its hangar located between Buildings 4001 and 4002, and for the land under its spectator bleachers. Exhibit A illustrates the Premises occupied by RARA.

The proposed new two-year Lease would extend the term to May 31, 2025. A summary of the proposed Lease and License terms are outlined in Exhibit B.

### **License**

In May 2022, the Board approved the 2022 PRS License. In August 2022 the Board approved the 2022 NCAR License. The 2022 PRS and NCAR License expired in September 2022.

The proposed new License covers the 2023 License for traditional racing with PRS and NCAR and the 2024 License for an Air Show

### **COVID-19 Relief Program**

In May 2020 the Board Approved a \$100,000 COVID relief program and in May 2021 the Board approved an additional \$86,667 in relief totaling \$186,667 in mutually agreeable event trade services to offset a portion of the rent for RARA. Collection of the event trade services due to the RTAA was completed during the 2022 Event.

## **DISCUSSION**

The Board of Trustees and staff recognize that the Events are one-of-a-kind; have had impacts on tourism, education; and has been a major event for the community. However, challenging economic conditions and the impact the races have on the airport and surrounding areas can no longer be overlooked. The RTAA has worked closely with RARA to develop a path to bring Air Racing to conclusion at the Reno-Stead Airport.

The new Lease allows RARA to continue to be headquartered at RTS until at least May 30, 2025 allowing RARA time to evaluate its long term future plans. It will also ensure that the final 2023 Air Races will have stability.

The 2023 License will be the final license that will be granted to RARA for Air Racing by the RTAA. The 2023 License is for PRS and NCAR. No future Licenses for Air Racing will be considered. The insurance requirement for the 2023 NCAR License is unchanged from 2022.



The 2024 Event License will be for an Air Show event to honor the 60th Anniversary of the Air Races. The 2024 event may include a non-competitive demonstration racing element.

Demonstration racing is contingent on RARA obtaining required FAA approvals and RARA providing a demonstrated history of this type of flying at other air shows. A PRS and/or NCAR License will not be issued in 2024. No Air Racing will be permitted at the 2024 event. Specific details of the Air Show are still being finalized, but must be mutually agreeable and issuance of 2024 License is at the sole discretion of RTAA. RARA must independently obtain appropriate levels of insurance coverage for 2024 Air Show as set by the RTAA's insurance broker.

The proposed Final Financial Relief Package (Exhibit C) will provide support to the RARA for a successful conclusion to the annual air races at the Reno-Stead Airport. This package offers \$331,656 in assistance to RARA. Combined with the 2020 and 2021 COVID Relief Program the Board will have approved \$518,000 in assistance.

## FISCAL IMPACT

### Lease

The table below outlines the minimum revenue over the proposed new two-year Lease:

RTAA Lease Revenue	
Premises	Two-Year Lease
Hangar 5 - Hangar & Office	\$299,256
Hangar 5 - Parking/ Storage	\$18,336
Hangar 4001	\$30,600
Hangar 4002	\$32,760
Ground: RARA Hangar	\$2,880
Ground: Bleachers	\$9,960
<b>Total -<u>before rent reduction</u>*</b>	<b>\$393,792</b>

\*As part of the Package, \$65,635 in rent reduction will be offered from June 1 2023 to January 31 2024 (eight months) of the new Lease. The Package also provides \$41,021 rent reduction that will be applied to the existing Lease that the Board approved in August 2022 for the following months: January 1, 2023 to May 30 2023.

In total rent reduction from January 1, 2023 to January 31, 2024 (13 months at fifty percent discount) is \$106,656.

### License

In August of 2022 the Board approved the 2022 NCAR License with a fee of \$45,000 The Package will waive the 2022 fee and in addition the 2023 Event License fee (\$45,000) and the 2024 Event License fee (\$15,000).

In total \$105,000 in license fees will be waived.

In addition to the rent reduction and waived License fees the RTAA has agreed to purchase hospitality services from RARA for the 2023 Events in the amount of \$120,000. This brings the total of the Final Financial Relief Package to \$331,656.

## **COMMITTEE COORDINATION**

None

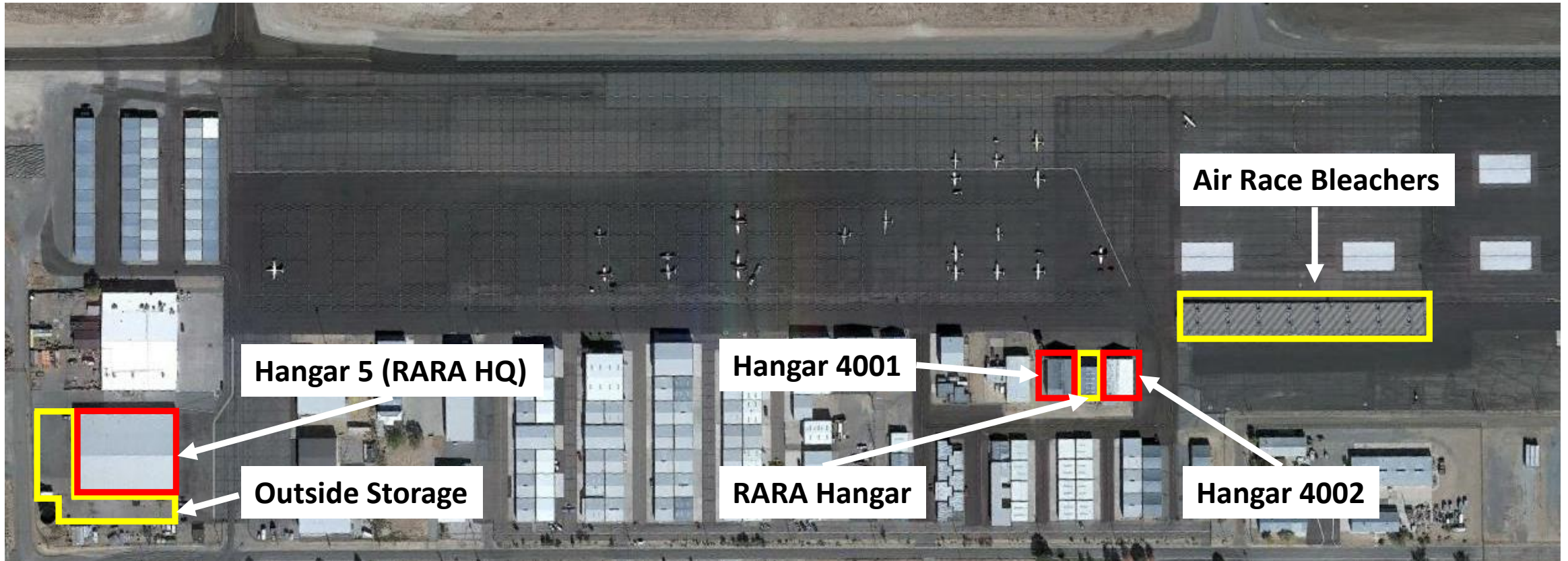
## **RECOMMENDED MOTION**

Staff recommends that the Board adopt the following motion:

“It is hereby moved that the Board authorize the President/CEO to negotiate final terms and execute a one-year Commercial Hangar and Ground Lease with a one-year option and negotiate and execute a one-year 2023 Special Event License and a one year 2024 Special Event License with Reno Air Racing Association, Inc located at the Reno-Stead Airport for a total combined minimum contract value of \$393,792 and provide a Final Financial Relief Package with a value of \$331,656.

# Exhibit A

## RARA Commercial Hangar & Ground Lease Premises





**RENO-STEAD AIRPORT  
TERMS OF COMMERCIAL HANGAR AND GROUND LEASE  
RENO AIR RACING ASSOCIATION, INC.**

<b>Premises</b>	<p>Hangar 5 - 14501 Mt. Anderson Street, Reno, Nevada</p> <p>a) Hangar and office space - 39,600 +/- square feet</p> <p>b) Exclusive outdoor parking and storage - 43,560 +/- square feet</p> <p>c) Ground associated with RARA-owned hangar- 5,265 +/- square feet</p> <p>d) Ground associated with RARA-owned bleachers - 47,514 +/- square feet</p> <p>e) Hangar 4002 hangar space – 5,204 +/- square feet</p> <p>f) Hangar 4001 hangar space – 4,860 +/- square feet</p> <p>Lessee accepts the Premises in As-Is Condition.</p>
<b>Permitted Use</b>	<p>Premises shall be used for maintenance, repair, overhaul, and dry storage of aircraft owned/leased by Lessee. Premises shall be used for storage of associated parts, equipment, materials, supplies, and other items required to maintain and operate such aircraft and for other non-commercial activities related to Reno Air Racing Association (RARA) as an entity.</p> <p>Lessee agrees that it will comply fully with General Aviation Commercial Minimum Standards (GAMS) and Rules &amp; Regulations for Reno-Stead Airport (RTS), current version.</p> <p>Due to a lack of sand-oil separator, the washing of aircraft on the Premises is prohibited.</p>
<b>Assignment and Sublease</b>	<p>Assignment of lease is not permitted.</p> <p>Subletting of hangar space is a commercial aeronautical activity governed by the RTS GAMS. Private Hangar Rental Operator Permits are required for all subtenants. Concession Fees based on then-current GAMS, currently 3% of gross revenue, are due to RTAA on a quarterly basis, effective July 1, 2017.</p>



**RENO-STEAD AIRPORT  
TERMS OF COMMERCIAL HANGAR AND GROUND LEASE  
RENO AIR RACING ASSOCIATION, INC.**

<b>Term</b>	Term: 24 months (commencing June 1, 2023 and expiring May 31, 2025)
<b>Rent &amp; Rent Adjustments</b>	<p><b>Hangar 5</b> Hangar and office space: \$0.3149 per sf per month (psfpm) \$12,468.89 per month or \$149,626.70 per year</p> <p>Exclusive outdoor parking and storage: \$0.0175 psfpm \$763.63 per month or \$9,163.59 per year</p> <p>Ground rent for RARA-owned hangar: \$0.0227 psfpm \$119.77 per month or \$1,437.24 per year</p> <p>Ground rent for RARA-owned bleachers: \$0.0087 psfpm \$415.50 per month or \$4,985.95 per year</p> <p>Hangar 4001: \$0.2624 psfpm \$1,275.23 per month or \$15,302.79 per year</p> <p>Hangar 4002: \$0.2624 psfpm \$1,365.49 per month or \$16,385.90 per year</p> <p><b>Total combined rent:</b> <b>\$16,408.51 per month</b> <b>\$196,902.17 per annum</b></p> <p>Rates adjusted annually on June 1 based on Consumer Price Index for All Urban Customers (CPI-U) not to exceed 3% annually.</p>
<b>Utilities/Taxes/ License</b>	<p>Lessee is responsible for the cost of all utilities including electrical, water and natural gas service.</p> <p>Lessee is responsible for all taxes, fees and any other utilities</p>
<b>Improvements</b>	<p>Lessee is responsible for the permitting, installation and cost of all RTAA approved improvements.</p> <p>Lessee shall comply with Lessor's policies and procedures for review, modification, and approval of tenant improvement projects including Landlord's Tenant Improvement Permit process.</p> <p>Improvements constructed, installed or erected on the Premises become part of Lessor's property upon expiration or termination.</p>
<b>Maintenance and Repair</b>	Lessee's responsibility: includes interior maintenance and regular ground maintenance (sweeping, weed and dust control, trash and debris pickup).



**RENO-STEAD AIRPORT  
TERMS OF COMMERCIAL HANGAR AND GROUND LEASE  
RENO AIR RACING ASSOCIATION, INC.**

	Lessor's responsibility: repair of exterior walls, roof, HVAC, hangar doors and snow removal for business access and tenant vehicle parking to within 5 feet of hangar door.
<b>Insurance</b>	<p>Aviation General Liability - \$2,000,000 not limited to the following extensions:</p> <ol style="list-style-type: none"> <li>1. Premises and Operations;</li> <li>2. Blanket Contractual;</li> <li>3. Liability while operating mobile equipment;</li> <li>4. Property damage with a sublimit of \$1,000,000;</li> <li>5. Products/completed operations;</li> <li>6. Independent contractors;</li> <li>7. Broad form property damage;</li> <li>8. Employer's liability including stop gap insurance;</li> <li>9. Hangarkeepers Legal Liability Policy, if Lessee stores aircraft for others, acting as Bailee.</li> </ol> <p>Automobile Bodily Injury and Property Damage Liability covering owned, non-owned and hired automobiles - \$1,000,000 combined single limit per occurrence</p> <p>Workers' Compensation - as required by State of Nevada</p> <p>Employer's Liability - \$1,000,000 per accident; \$1,000,000 per disease/employee; \$1,000,000 disease policy limit</p>
<b>Miscellaneous</b>	Lessee or Lessor may terminate upon 30 days advance written notice (provided Lessee is not in default).

*This Term Sheet is non-binding and merely expresses the terms the parties are prepared to incorporate into a Lease which will be binding only upon its signature by duly authorized representatives of both parties. If you agree with the terms please sign below.*

**ACKNOWLEDGED AND ACCEPTED:**

By: \_\_\_\_\_



**RENO-STEAD AIRPORT  
TERMS OF COMMERCIAL HANGAR AND GROUND LEASE  
RENO AIR RACING ASSOCIATION, INC.**

Name: Tony Logoteta

Title: Chief Operating Officer





**RENO-STEAD AIRPORT  
TERMS OF SPECIAL EVENT LICENSE  
RENO AIR RACING ASSOCIATION, INC.**

<b>2023 Special Event License</b>	<p>2023 PRS Special Event and 2023 NCAR Special Event (individually, Event and collectively, Events) are covered under one 2023 Special Event License</p> <p>The 2023 Special Event License is the final License that will be granted to RARA for Air Racing by the RTAA. No future Licenses for Air Racing will be considered.</p> <p>RARA's account status must be current for issuance of 2023 License.</p>
<b>2023 License Fee</b>	2023 Events – Fee is waived for 2023.
<b>2024 Special Event License</b>	<p>The 2024 Event will be an 60th Anniversary air show event that may include a "demonstration racing element."</p> <p>Demonstration racing is contingent on:</p> <ol style="list-style-type: none"> <li>1. Obtaining any required FAA approvals.</li> <li>2. Demonstrated history of this type of flying at other airshows.</li> </ol> <p>A PRS and/or NCAR License will not be issued in 2024. No Air Racing will be permitted at the 2024 Event.</p> <p>Dates/Details/Terms of Air Show must be mutually agreeable and issuance of 2024 Event License is at the sole discretion of RTAA.</p> <p>RARA's account status must be current for issuance of 2024 License.</p>
<b>2024 License Fee</b>	2024 Events – Fee is waived for 2024.
<b>Operations Support Service Charges (2023 &amp; 2024)</b>	<p>RARA will pay for any and all operations support service charges incurred in connection with an Event (PRS, NCAR, Air Show, or other related event) and/or reimburse the RTAA for such charge, if paid by the RTAA on RARA's behalf. Such charges may include, but are not limited to: cleanup, repair, storage, fuel, Aircraft Rescue Fire Fighting, law enforcement, and equipment. Any reimbursement for such charges shall be promptly paid by RARA to the RTAA within thirty (30) days from the due date of the invoice from the RTAA.</p>
<b>Utility Charges (2023 &amp; 2024)</b>	<p>RARA will be responsible for any and all utility charges incurred in connection with an Event and will either pay the utility provider directly, if separately metered, or reimburse the RTAA for such charge, if paid by the RTAA on RARA's behalf. Any reimbursement for utilities shall be promptly paid by RARA to the RTAA within thirty (30) days from the due date of the invoice from the RTAA.</p>
<b>License Premises (2023 &amp; 2024)</b>	<p>The RTAA and RARA will determine the areas to be designated as Licensed Premises for each year's Event at the Reno-Stead Airport no later than sixty (60) days prior to the Event. This includes Apron space which is designated</p>





**RENO-STEAD AIRPORT  
TERMS OF SPECIAL EVENT LICENSE  
RENO AIR RACING ASSOCIATION, INC.**

	as exclusive during the Event and non-exclusive otherwise and is included in the License at no charge.
<b>Event Operations Planning (2023 &amp; 2024)</b>	<p>60 days in advance of an Event, RARA will submit preliminary operations plans to the RTAA for the following items:</p> <ul style="list-style-type: none"> <li>a) Emergency planning and response</li> <li>b) Security of airfield and all Licensed Premises, including night-time security</li> <li>c) Crowd ingress, egress, and circulation</li> <li>d) Fencing</li> <li>e) Temporary facilities and use</li> <li>f) Vehicle and aircraft parking and circulation</li> <li>g) Sanitary and first aid facilities</li> <li>h) RV parking</li> <li>i) Vendor and exhibit temporary premises requirements</li> <li>j) Facility and pavement maintenance and repairs</li> </ul>
<b>Insurance for 2023 PRS Event</b>	<p>At least thirty (30) days prior to 2023 PRS Event, RARA shall, as a condition precedent to the commencement of operations, secure and provide to RTAA a certificate of insurance as evidence of the following minimum coverages:</p> <ul style="list-style-type: none"> <li>A. Aviation General Liability Insurance coverage provided on standard forms for Bodily Injury and Property Damage Liability with a minimum limit of one Hundred Million and 00/100 Dollars (\$100,000,000.00) combined single limit per occurrence which shall include, but not be limited to, the following extensions <ul style="list-style-type: none"> <li>1. Premises and operations;</li> <li>2. Contractual, including coverage for assumption of liability set forth in this License;</li> <li>3. Liability while operating mobile equipment on Airport property;</li> <li>4. Products/completed operations;</li> <li>5. Independent Contractors;</li> <li>6. Personal injury/advertising liability of Twenty-Five Million and 00/100 Dollars (\$25,000,000.00);</li> <li>7. Cross Liability and Severability of Interest coverage for each of the Additional Insureds who shall have the same protection as would have been available had the policy been issued individually to each of them, except that this fact shall not in any event increase Insurers' total liability beyond the limits as set forth in the policies</li> </ul> </li> <li>B. Breach of Warranty coverage with respect to the interests of the Additional Insured, the insurance afforded shall not be invalidated by any act or neglect of the Named Insured whether or not such act or neglect is a breach or violation of any warranties, declarations, or conditions of the policies.</li> </ul>



**Reno-Tahoe  
Airport Authority**

**RENO-STEAD AIRPORT  
TERMS OF SPECIAL EVENT LICENSE  
RENO AIR RACING ASSOCIATION, INC.**

	<p>C. Automobile Liability coverage for hired autos, scheduled autos, and non-owned autos with a combined single limit of One Million and 00/100 Dollars (\$1,000,000.00) for each accident.</p> <p>D. Workers' Compensation as required by the State of Nevada and Employers' Liability in the amount of One Million and 00/100 Dollars (\$1,000,000.00) per accident, One Million and 00/100 Dollars (\$1,000,000.00) per disease per employee, and One Million and 00/100 Dollars (\$1,000,000.00) disease policy limit.</p> <p>All insurance policies required to be carried by RARA pursuant to this License shall be primary and without right of contribution from any other insurance as may be carried by the Authority or any other Additional Insured. All policies shall provide that the insurers waive their rights of subrogation, set-off, counterclaim or other deduction, whether by attachment or otherwise as against the Authority and its successors and assigns or any other Additional Insureds to the same extent as RARA has waived such rights and that the Authority or any other Additional Insureds shall not be responsible for any premiums, assessments, warranties, representations, commissions, or calls in connection with such insurances provided by the policies required hereunder.</p> <p>The certificates of insurance must contain the following in the Description of Operations narrative section of the certificates of insurance as follows: "Such insurance as is afforded under the policies applies to the Liability assumed by the Named Insured under contract, specifically Articles 12.1 Aviation General Liability insurance and 13.1 Indemnification, of the Special Event License for the Reno Air Racing Association, Inc. National Championship Air Races and the Pylon Racing Seminar dated June 1, 2023, as amended."</p> <p>All insurance policies required to be carried by RARA pursuant to this License must reference and expressly incorporate the indemnification requirements of this License and must clearly state that the insurance will cover all expenses incurred by the Authority arising out of the Event, i.e. RARA's insurance policy, primary and excess, must provide coverage for the Authority to the same extent as provided to RARA and shall provide coverage to the Authority as an additional insured for all of RARA's duties and obligations pursuant to Section 13.1 of the License.</p>
<p><b>Insurance for 2023 NCAR Event</b></p>	<p>At least thirty (30) days prior to 2023 NCAR Event, RARA shall, as a condition precedent to the commencement of operations, secure and provide to RTAA a certificate of insurance as evidence of the following minimum coverages:</p> <p>E. Aviation General Liability Insurance coverage provided on standard forms for Bodily Injury and Property Damage Liability with a minimum</p>



**Reno-Tahoe  
Airport Authority**

**RENO-STEAD AIRPORT  
TERMS OF SPECIAL EVENT LICENSE  
RENO AIR RACING ASSOCIATION, INC.**

limit of three Hundred Million and 00/100 Dollars (\$300,000,000.00) combined single limit per occurrence which shall include, but not be limited to, the following extensions

1. Premises and operations;
2. Contractual, including coverage for assumption of liability set forth in this License;
3. Liability while operating mobile equipment on Airport property;
4. Products/completed operations;
5. Independent Contractors;
6. Personal injury/advertising liability of Twenty-Five Million and 00/100 Dollars (\$25,000,000.00);
7. Cross Liability and Severability of Interest coverage for each of the Additional Insureds who shall have the same protection as would have been available had the policy been issued individually to each of them, except that this fact shall not in any event increase Insurers' total liability beyond the limits as set forth in the policies

F. Breach of Warranty coverage with respect to the interests of the Additional Insured, the insurance afforded shall not be invalidated by any act or neglect of the Named Insured whether or not such act or neglect is a breach or violation of any warranties, declarations, or conditions of the policies.

G. Automobile Liability coverage for hired autos, scheduled autos, and non-owned autos with a combined single limit of One Million and 00/100 Dollars (\$1,000,000.00) for each accident.

H. Workers' Compensation as required by the State of Nevada and Employers' Liability in the amount of One Million and 00/100 Dollars (\$1,000,000.00) per accident, One Million and 00/100 Dollars (\$1,000,000.00) per disease per employee, and One Million and 00/100 Dollars (\$1,000,000.00) disease policy limit.

All insurance policies required to be carried by RARA pursuant to this License shall be primary and without right of contribution from any other insurance as may be carried by the Authority or any other Additional Insured. All policies shall provide that the insurers waive their rights of subrogation, set-off, counterclaim or other deduction, whether by attachment or otherwise as against the Authority and its successors and assigns or any other Additional Insureds to the same extent as RARA has waived such rights and that the Authority or any other Additional Insureds shall not be responsible for any premiums, assessments, warranties, representations, commissions, or calls in connection with such insurances provided by the policies required hereunder.



**Reno-Tahoe  
Airport Authority**

**RENO-STEAD AIRPORT  
TERMS OF SPECIAL EVENT LICENSE  
RENO AIR RACING ASSOCIATION, INC.**

	<p>The certificates of insurance must contain the following in the Description of Operations narrative section of the certificates of insurance as follows: "Such insurance as is afforded under the policies applies to the Liability assumed by the Named Insured under contract, specifically Articles 12.1 Aviation General Liability insurance and 13.1 Indemnification, of the Special Event License for the Reno Air Racing Association, Inc. National Championship Air Races and the Pylon Racing Seminar dated June 1, 2023, as amended."</p> <p>All insurance policies required to be carried by RARA pursuant to this License must reference and expressly incorporate the indemnification requirements of this License and must clearly state that the insurance will cover all expenses incurred by the Authority arising out of the Event, i.e. RARA's insurance policy, primary and excess, must provide coverage for the Authority to the same extent as provided to RARA and shall provide coverage to the Authority as an additional insured for all of RARA's duties and obligations pursuant to Section 13.1 of the License.</p>
<b>Insurance for 2024 Event</b>	<p>Coverage amounts shall be finalized once mutually agreeable terms have been reached for the 2024 Event.</p> <p>RARA must independently obtain appropriate levels of insurance coverage for 2024 Air Show as set by the RTAA's insurance broker.</p>

*This Term Sheet is non-binding and merely expresses the terms the parties are prepared to incorporate into a Lease which will be binding only upon its signature by duly authorized representatives of both parties. If you agree with the terms please sign below.*

**ACKNOWLEDGED AND ACCEPTED:**

By: 

Name: Tony Logoteta

Title: Chief Operating Officer

### RTAA Proposed multi-year exit package for RARA

**Purpose:** To provide support to the RARA for a successful conclusion to the annual air races at the Reno-Stead Airport and allow a transition to another form of air show without racing.

**A. RTAA will recommend Board approval a final two-part License:**

1. 2023 Air Race License (PRS & NCAR)
2. 2024 60<sup>th</sup> Anniversary Air Show License\*

\*Details to be mutually agreed upon by the RTAA & RARA.

**B. RTAA will provide a Final Financial Relief package in a total amount of: \$331,656**

License Fee		
item	Amount	action
Air Race 2022	\$45,000	waived
Air Race 2023	\$45,000	waived
Airshow 2024	\$15,000	waived
Hospitality 2023		
item	Amount	action
Chalet Sponsor (double)	\$70,000	paid to RARA upon service
GA tickets & Food Vouchers	\$50,000	paid to RARA upon service
Rent Reduction		
item	Amount	action
50% Rent reduction for 13 months (January 1 2023 to January 31 2024)	\$106,656	Discounted monthly for 13 months

**C. RTAA conditions for Final Financial Relief:**

1. **Emergency Services** - All fees related to emergency services from 2022 must be paid in full prior to receipt of Final Financial Relief.
  - i. Future services must be paid for in a timely manner - 30 days of invoicing.
2. **RTAA Account Status** – All outstanding balances due (including current balance due of reduced rent) must be paid in full prior to receipt of Final Financial Relief.
3. **Events** - 2023 is the **final** Air Race at RTS. The 2024 event will be an 60<sup>th</sup> Anniversary air show event that may include a “demonstration racing element.”
  - i. Demonstration racing is contingent on:
    1. Obtaining any required FAA approvals.
    2. Demonstrated history of this type of flying at other airshows.
4. **Insurance** - RARA must independently obtain appropriate levels of insurance coverage for the 2023 Air Race and 2024 Air Show as set by the RTAA’s insurance broker.

## Exhibit C

5. **Future Events** - After the 2023 air race is complete no future air racing event licenses will be considered. Air show events, not including racing, may be considered in the RTAA's sole discretion.
6. **Board Approval** - This Final Financial Relief Package is subject to RTAA Board approval.
7. **Messaging** - The RTAA and RARA will work on a unified message to community.

### D. Upon acceptance of Final Financial Relief Package the RTAA:

1. Will make efforts to assist with obtaining additional funding from other organizations to include the Washoe County Board of Commissioners, and the Reno-Sparks Convention and Visitors Authority.

By: 

Name: Tony Logotetz

Title: Chief Operating Officer