

BOARD OF TRUSTEES

Adam Kramer, Chair
Richard Jay, Vice Chair
Jenifer Rose, Secretary
Lisa Gianoli, Treasurer
Shaun Carey, Trustee
Carol Chaplin, Trustee
Jennifer Cunningham, Trustee
Jessica Sferrazza, Trustee
Art Sperber, Trustee

PRESIDENT/CEO
Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL
Ian Whitlock

CLERK OF THE BOARD
Lori Kolacek

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES

Date: Thursday, March 9, 2023

Time: 9:00 a.m.

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

1. INTRODUCTORY ITEMS

1.1 Call to Order

The meeting was called to order at 9:06 a.m. Adam Kramer and Jennifer Cunningham were present. All other Board members were present.

1.2 Pledge of Allegiance

The Pledge of Allegiance was led by Tony Logoteta. A moment of silence was held for those involved in the REMSA plane crash.

1.3 Roll Call

Roll was taken by the Clerk of the Board.

PRESENT: Richard Jay, Jenifer Rose, Lisa Gianoli, Shaun Carey, Carol Chaplin,
Jessica Sferrazza, Art Sperber

ABSENT: Adam Kramer, Jennifer Cunningham

2. PUBLIC COMMENT

Jessica Schneider addressed the Board regarding advertising in the airport.
Tony Figueroa addressed the Board regarding his lease termination.

3. APPROVAL OF AGENDA

Motion: Motion to approve the agenda as presented

Moved by: Art Sperber

Seconded by: Lisa Gianoli

Aye: Trustees Jay, Gianoli, Rose, Carey, Chaplin, Sferrazza, Sperber

No: None

Absent: Adam Kramer, Jennifer Cunningham

Vote: Motion passed

4. APPROVAL OF MINUTES

4.1 February 9, 2023, Regular Board Meeting

Motion: Motion to approve the Minutes of the February 9, 2023 Regular Board Meeting

Moved by: Art Sperber

Seconded by: Jenifer Rose

Aye: Trustees Jay, Gianoli, Rose, Carey, Chaplin, Sferrazza, Sperber

No: None

Absent: Adam Kramer, Jennifer Cunningham

Vote: Motion passed

5. PRESIDENT/CEO REPORT

CEO Griffin began his report with a monthly safety tip presented by Ted Ohm, Sr. Project Manager, on poison safety. Mr. Griffin continued with his report by acknowledging the snow removal and essential employees for their efforts during the snow and flood conditions. He advised the Board that the airport was not selected to receive the \$26 million grant that we applied for from the Airport Terminal grant program. Staff will reapply when the next round opens in the Fall. Mr. Griffin spoke about the Stellar Aviation groundbreaking event and thanked all those that attended. He reported that passenger traffic is doing well and is remaining above 2019 levels. He concluded by thanking the RTAA public affairs team and Trustees Jay and Rose for attending the first RTAA Roadshow event in Carson City.

6. BOARD MEMBER REPORTS AND UPDATES

Jessica Sferrazza thanked the public safety personnel for attending the ceremony to honor the Care flight. She also thanked CEO Griffin and staff team for snow removal and thanked the custodians for keeping the airport clean.

Richard Jay reported that members of the EDawn Board are excited about our new art program.

7. ITEMS OF SPECIAL INTEREST

7.1 Swope Middle School Gingerbread House Contest Winner

This recognition was presented by Annie Turner, Manager of Community Relations and Cultural Engagement. She reported that students Rory Meier, Taro Inouye-Merritt, Molly Jensen and

Chloe Picetti raised \$491 for their winning gingerbread house. And \$1,691 was raised in total by this year's holiday gingerbread house fund raiser event by Swope Middle School for their favorite charity, The Center for Adaptive Writing.

8. CONSENT ITEMS FOR CONSOLIDATED BOARD ACTION

None.

9. INFORMATION / POSSIBLE ACTION ITEMS

- 9.1 Board Memo # 03/2023-10:** Authorization for the President/CEO to execute a Contract to Manufacture Shared Use Millwork to include Gate Podiums (12), Gate Scanners (12) and Ticketing Counter Inserts (22) with MSM Sheetmetal Inc. in the amount of \$268,548.00 *(for possible action)*

This item having been heard by the Planning & Construction Committee on March 7, 2023, and being recommended for approval by that Committee, no presentation was requested by the Board and there was no further discussion on this item.

Motion: Move to authorize the President/CEO to execute a Contract to Manufacture Shared Use Millwork to include Gate Podiums (12), Gate Scanners (12) and Ticketing Counter Inserts (22), to be delivered to the Reno-Tahoe International Airport, with MSM Sheetmetal Inc. in the amount of \$268,548.00

Moved by: Art Sperber

Seconded by: Jenifer Rose

Aye: Trustees Jay, Gianoli, Rose, Carey, Chaplin, Sferrazza, Sperber

No: None

Absent: Adam Kramer, Jennifer Cunningham

Vote: Motion passed

- 9.2 Board Memo # 03/2023-11:** Authorization for the President/CEO to negotiate final terms and execute a two-year Commercial Hangar and Ground Lease and execute a one-year 2023 Special Event License and a one-year 2024 Special Event License with Reno Air Racing Association, Inc located at the Reno-Stead Airport for a total combined minimum contract value of \$393,792 and provide a Final Financial Relief Package with a value of \$331,656 *(for possible action)*

This item was presented by Adam Tennant, Property Specialist.

General Counsel, Ian Whitlock, made a point of clarification that the motion to be voted on is the language in the agenda, not the verbiage from the Board Memo.

After hearing the presentation and having discussion, the Board took the following action:

Motion: Move to authorize the President/CEO to negotiate final terms and execute a two-year Commercial Hangar and Ground Lease and execute a one-year 2023 Special Event License and a one-year 2024 Special Event License with Reno Air Racing Association, Inc located at the Reno-

Stead Airport for a total combined minimum contract value of \$393,792 and provide a Final Financial Relief Package with a value of \$331,656

Moved by: Shaun Carey

Seconded by: Lisa Gianoli

Aye: Trustees Jay, Gianoli, Rose, Carey, Chaplin, Sferrazza, Sperber

No: None

Absent: Adam Kramer, Jennifer Cunningham

Vote: Motion passed

10. TRUSTEE COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS

Trustee Sferrazza requested that a Board item come forward regarding the lease terminations so everyone can understand how this process works. CEO Griffin informed the Board that the April Board meeting will include an update for the Board on the entire ConRAC/GTC program. Ground leases are currently in negotiation and the update will include the tenant program that is in place to assist the tenants that are impacted. The May Board meeting will include several approvals to move this program forward.

11. UPCOMING RTAA MEETINGS

DATE	MEETING
04/11/2023	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
04/13/2023	Board of Trustees Regular Meeting
05/16/2023	Finance & Business Development Committee Meeting Planning & Construction Committee Meeting
05/18/2023	Board of Trustees Regular Meeting

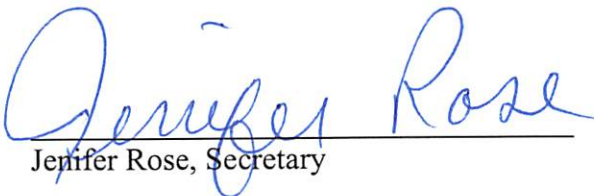
There was no discussion on this item.

12. PUBLIC COMMENT

None.

13. ADJOURNMENT

The meeting was adjourned at 10:04 a.m.



Jennifer Rose, Secretary