



COMMITTEE MEMBERS

Trustees

Art Sperber, Chair
Carol Chaplin, Vice Chair
Shaun Carey, Member
Jenifer Rose, Member
Lisa Gianoli, Alternate
Richard Jay, Alternate

Staff Liaison

Gary Probert, Chief Planning & Construction Officer

PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Ian Whitlock

CLERK OF THE BOARD

Lori Kolacek

**MINUTES
PLANNING & CONSTRUCTION COMMITTEE**

Date: Tuesday, June 6, 2023

Time: 9:30 AM (to begin no earlier than 9:30 a.m., but may be later)

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

1. CALL TO ORDER

The meeting was called to order at 10:01 a.m.

2. ROLL CALL

Roll was taken by the Clerk of the Board. All Members were present.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

4.1 May 16, 2023, Planning & Construction Committee meeting

Motion: Approve the May 16, 2023, minutes as presented

Moved: Carol Chaplin

Seconded: Jenifer Rose

Vote: Motion passed unanimously

5. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION

None.

6. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD

- 6.1 Board Memo # 06/2023-33:** Authorization for the President/CEO to execute Amendment No. 1 to the Professional Services Agreement (PSA) for consultant services for the design of the Airfield Signage Replacement & Taxiway Renaming Project at Reno-Tahoe International Airport, with Wood Rodgers inc., in the amount of \$85,500 to include additional Airport Layout Plan Update services associated with the MoreRNO Program, for a total PSA value of \$333,500 (*for possible action*)

This item was presented by Lissa Butterfield, Manager of Planning and Environmental Services. After discussion , the Committee took the following action:

Motion: Recommend that this item be presented to the full Board for consideration and approval of the proposed motion: *“Authorize the President/CEO to execute Amendment No. 1 to the Professional Services Agreement for consultant services for the design of the RNO Airfield Signage Replacement & Taxiway Renaming Project, with Wood Rodgers Inc., in the amount of \$85,500, to include additional Airport Layout Plan Update services associated with the MoreRNO Program, for a total PSA value of \$333,500, and authorizes the President/CEO, or his designee, to sign.”*

Moved: Shaun Carey

Seconded: Jenifer Rose

Vote: Motion passed unanimously

- 6.2 Board Memo # 06/2023-34:** Authorization for the President/CEO to execute the Professional Services Agreement for consultant services for design of the Reno-Tahoe International Airport New Gen B&C Project to Gensler Architecture, Design & Planning, P.C., in the amount of \$17,994,409 (*for possible action*)

This item was presented by Jackie Borman, Manager of Engineering and Construction. After discussion , the Committee took the following action:

Motion: Recommend that this item be presented to the full Board for consideration and approval of the proposed motion: *“Authorize the President/CEO to execute the Professional Services Agreement for consultant services for design of the Reno-Tahoe International Airport New Gen B&C Project to Gensler Architecture, Design & Planning, P.C., in the amount of \$17,994,409.”*

Moved: Art Sperber

Seconded: Jenifer Rose

Vote: Motion passed unanimously

- 6.3 Board Memo # 06/2023-36:** Authorization for the President/CEO to Execute Construction Change Order #2 for the Terminal Loop Road Reconstruction project, and to clarify funding allocation on the project (*for possible action*)

This item was presented by Jon Lau, Project Manager. Trustee Carey requested that staff consider future improvements to the pedestrian crossing. Mr. Lau commented that flashers are being installed at the crosswalks and can be upgraded to activated flashers in the future, if necessary.

After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board for consideration and approval of the proposed motion: *“Authorize the President/CEO to execute Construction Change Order #2 for the Terminal Loop Road Reconstruction, ADA, Safety/Security Improvements, and Canopy project at Reno-Tahoe International Airport, with Q&D Construction, LLC, to construct canopy alternates 1 through 4 in the Amount of \$1,484,000, pending acceptance of a Community Project Funding grant and to construct canopy alternate 5 in the amount of \$393,000 pending acceptance of Federal Aviation Administration’s Passenger Facility Charge application #17 approval.”*

Moved: Shaun Carey

Seconded: Carol Chaplin

Vote: Motion passed unanimously

7. PROJECT UPDATE PRESENTATIONS

7.1 Red Brick Consulting update

An update was given by Jeff Moak with the Executive Program Management Team

7.2 Ticketing Hall project update

A brief update on the progress of the Ticketing Hall project was presented by Amanda Twitchell, Sr. Project Manager.

7.3 Engineering & Construction Project Schedule update

An update on current project developments was presented by Jackie Borman, Engineering & Construction Manager.

8. INFORMATIONAL ITEMS *(provided for reference only)*

8.1 Administrative Award of Contracts (Expenditures)

8.2 Monthly Project Status Report

There was no discussion on these items.

9. MEMBER COMMENTS, QUESTIONS AND REQUESTS FOR AGENDA ITEMS

Trustee Sperber thanked Trustee Rose for her service to the Planning & Construction Committee.

10. PUBLIC COMMENT

None.

11. ADJOURNMENT

The meeting was adjourned at 10:49 a.m.