

**COMMITTEE MEMBERS**

**Trustees**

Jennifer Cunningham, Chair  
Richard Jay, Member  
Art Sperber, Alternate  
Shaun Carey, Alternate

**Staff Liaison**

Randy Carlton, Chief Finance &  
Administration Officer



**PRESIDENT/CEO**

Daren Griffin, A.A.E.

**CHIEF LEGAL COUNSEL**

Ian Whitlock

**BOARD CLERK**

Lori Kolacek

**MINUTES**

**Finance & Business Development Committee**

**Tuesday, August 8, 2023 9:00 AM**

**Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno, NV  
Administrative Offices, Second Floor**

**1. INTRODUCTORY ITEMS**

The meeting was called to order at 9:00 a.m.

Roll was taken by the Clerk of the Board. A quorum was present.

MEMBERS PRESENT: Jennifer Cunningham, Richard Jay, Shaun Carey, Art Sperber

**2. PUBLIC COMMENT**

None.

**3. APPROVAL OF MINUTES**

**Motion:** Approve minutes of the June 21, 2023, special Finance & Business Development Committee meeting

**Moved by:** Shaun Carey

**Seconded by:** Richard Jay

**Vote:** Motion passed unanimously

**Motion:** Approve minutes of the July 11, 2023, Finance & Business Development Committee meeting

**Moved by:** Richard Jay

**Seconded by:** Shaun Carey

**Vote:** Motion passed unanimously

**4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION**

**4.1 Approval of Fiscal Year 2023-24 Audit Plan (for possible action)**

This item was presented by Paula Murphy, Internal Auditor. After discussion, the Committee took the following action:

**Motion:** Approve the Audit Plan for Fiscal Year 2023-2024

**Moved by:** Richard Jay

**Seconded by:** Art Sperber

**Vote:** Motion passed unanimously

#### **4.2 Annual Investment Report**

This item was presented by Randy Carlton, Chief Financial Officer, and Deanne Woodring of Government Portfolio Advisors. This was an informational item only. No action was taken.

### **5. ITEMS RECOMMENDED FOR CONSIDERATION BY THE FULL BOARD ON AUGUST 10, 2023**

None.

### **6. INFORMATIONAL ITEMS *(provided for reference only)***

**6.1 Award of Contracts (Revenues) Pursuant To Resolution No. 557- July 2023**

**6.2 Award of Contracts (Expenditures) Pursuant to Resolution No. 557 - July 2023**

**6.3 Financial Reporting Package - June 2023**

**6.4 Investment Report for the 4<sup>th</sup> Quarter ended June 30, 2023**

There was no discussion on these items.

### **7. COMMITTEE MEMBER COMMENTS, QUESTIONS AND REQUESTS**

None.

### **8. PUBLIC COMMENT**

None.

### **9. ADJOURNMENT**

The meeting was adjourned at 9:30 a.m.