

COMMITTEE MEMBERS

Trustees

Art Sperber, Chair
Carol Chaplin, Vice Chair
Shaun Carey, Member
Richard Jay, Alternate

Staff Liaison

Gary Probert, Chief Planning &
Construction Officer



PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Ian Whitlock

BOARD CLERK

Lori Kolacek

MINUTES

Planning & Construction Committee

Tuesday, August 8, 2023 9:30 AM

Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno, NV

Administrative Offices, Second Floor

1. INTRODUCTORY ITEMS

The meeting was called to order at 9:40 a.m.

Roll was taken by the Clerk of the Board. A quorum was present.

MEMBERS PRESENT: Art Sperber, Carol Chaplin, Shaun Carey

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

Motion: Approve minutes of the June 6, 2023, Planning & Construction Committee meeting

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Vote: Motion passed unanimously

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

None.

5. ITEMS RECOMMENDED FOR CONSIDERATION BY THE FULL BOARD ON AUGUST 10, 2023

5.1 Board Memo 08/2023-52: Consideration to authorize the President/CEO to execute a multi-year Professional Services Agreement for Airline Technical Representative Services with AvAirPros for the New Gen B&C Project at Reno-Tahoe International Airport in the Not-to-Exceed amount of \$3,395,070 (*for possible action*)

This item was presented by Bennett Sloan, Executive Program Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on August 10, 2023, for consideration and approval of the proposed motion: *Authorize the President/CEO to execute a multi-year Professional Services Agreement for Airline Technical Representative Services with AvAirPros for the New Gen B&C Project at Reno-Tahoe International Airport in the Not-to-Exceed amount of \$3,395,070*”

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Vote: Motion passed unanimously

5.2 Board Memo 08/2023-53: Consideration of President/CEO to execute a Construction Contract for the Air Cargo Way Reconstruction Project at Reno-Tahoe International Airport, with Sierra Nevada Construction, Inc. accepting the Base Bids 1, 2 & 3, and Bid Alternates 1 & 2 in the amount of \$1,356,007 and authorize an Owner’s Contingency in the amount of \$200,000 (*for possible action*)

This item was presented by Bryce Juzek, Project Manager. After discussion, the Committee took The following action:

Motion: Recommend that this item be presented to the full Board on August 10, 2023, for consideration and approval of the proposed motion: *“Authorize the President/CEO to execute a Construction Contract for the Air Cargo Way Reconstruction Project at Reno-Tahoe International Airport, with Sierra Nevada Construction, Inc. accepting the Base Bids 1, 2 & 3 and Bid Alternates 1 & 2 in the amount of \$1,356,007 and authorize an Owner’s Contingency in the amount of \$200,000”*

Moved by: Shaun Carey

Seconded by: Carol Chaplin

Vote: Motion passed unanimously

6. AIRPORT PROJECT UPDATES

6.1 Ticketing Hall

An update on the Ticketing Hall project was given by Amanda Twitchell, Sr. Project Manager.

6.2 MoreRNO

An update on the New Gen B&C Design, New Gen B&C CMAR and the HQ Design projects was presented by Bennett Sloan, Executive Program Manager.

6.3 Engineering & Construction Project Schedule

An update on current project developments was presented by Jackie Borman, Manager of Engineering & Construction.

7. INFORMATIONAL ITEMS *(provided for reference only)*

7.1 Administrative Award of Contracts (Expenditures)

7.2 Monthly Project Status Report

There was no discussion on these items.

8. MEMBER COMMENTS, QUESTIONS AND REQUESTS

None.

9. PUBLIC COMMENT

None.

10. ADJOURNMENT

The meeting was adjourned at 9:40 a.m.