



COMMITTEE MEMBERS

Trustees

Lisa Gianoli, Chair
Jennifer Cunningham, Vice Chair
Richard Jay, Member
Jennifer Rose, Member
Art Sperber, Alternate
Shaun Carey, Alternate

Staff Liaison

Randy Carlton, Chief Finance & Administration Officer

PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Ian Whitlock

CLERK OF THE BOARD

Lori Kolacek

The notice for this meeting was erroneously posted in insufficient time to meet the Open Meeting Law requirements. As such, the votes reflected here are for informational purposes only. The action items described here (i.e., recommendations for full Board consideration) were acted upon by the full Board at the subsequent special meeting on June 30, for which notice was posted in full compliance with the Open Meetings Law.

**MINUTES
SPECIAL MEETING OF THE FINANCE and
BUSINESS DEVELOPMENT COMMITTEE**

Date: Wednesday, June 21, 2023

Time: 9:00 a.m.

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

1. INTRODUCTORY ITEMS

Chair Gianoli called the meeting to order at 9:00 a.m.

Roll was taken by the Clerk of the Board. All members were present.

2. PUBLIC COMMENT

None.

**3. ITEMS RECOMMENDED FOR APPROVAL BY THE FULL BOARD AT THE
SPECIAL BOARD MEETING ON JUNE 23, 2023**

3.1 Board Memo No. 06/2023-43: Authorization for the President/CEO to negotiate final terms for a public-private partnership with RNO Conrac, LLC pursuant to Nevada Revised Statutes 338.161 through 338.168 for a new Ground Transportation Center located at the Reno-Tahoe International Airport (*for possible action*)

This item was presented by Brad Erger, Manager of Properties. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on June 23, 2023, for consideration and approval of the proposed motion: *“The Board of the Reno-Tahoe Airport Authority hereby finds that there is a public need for the Project, that the public-private partnership rate covenant model for delivery of the Project will result in the timely development and construction of the Project and/or create operational efficiencies, and that the delivery of the Project as set forth in the Proposed Term Sheet will serve a public purpose and will benefit the public. Accordingly, it is hereby moved to authorize the President/CEO to negotiate final terms for a public-private partnership with RNO Conrac, LLC pursuant to Nevada Revised Statutes 338.161 through 338.168 for a new transportation facility consisting of the proposed Ground Transportation Center, including new rental car facilities, as described in the Proposed Term Sheet, to be located at the Reno-Tahoe International Airport.”*

Moved: Richard Jay

Seconded: Jenifer Rose

Vote: Motion passed unanimously

- 3.2 Board Memo No. 06/2023-44:** Authorization for the use of \$1,440,739 of Customer Facility Charges for the Ground Transportation Center to finish negotiations and undertake work on associated enabling projects *(for possible action)*

This item was presented by Brad Erger, Manager of Properties. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on June 23, 2023, for consideration and approval of the proposed motion: *“Move to authorize the use of \$1,440,739 of Customer Facility Charges to fund costs associated with finishing negotiations for a P3 delivery of the Ground Transportation Center and undertaking work on associated enabling projects.”*

Moved: Richard Jay

Seconded: Jennifer Cunningham

Vote: Motion passed unanimously

- 3.3 Board Memo No. 06/2023-45:** Adoption of Resolution No. 563 amending Resolution No. 560, Increasing the Customer Facility Charge Rate to \$9.00 *(for possible action)*

This item was presented by Brad Erger, Manager of Properties. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on June 23, 2023, for consideration and approval of the proposed motion: *“Move that the Board adopts Resolution No. 563 amending Resolution number 560 establishing the Airport Rates and Charges for Fiscal Year 2023-24.”*

Moved: Jenifer Rose

Seconded: Jennifer Cunningham

Vote: Motion passed unanimously

- 3.4 Board Memo No. 06/2023-46:** Authorization for the President/CEO to terminate the Agreement for Exclusive Option to Lease and Develop Real Estate at Reno-Tahoe International Airport between the Reno-Tahoe Airport Authority and RNO Conrac, LLC, if the Reno-Tahoe Airport Authority does not reach final terms with RNO Conrac, LLC

for a transportation facility consisting of a new Consolidated Rental Car and Ground Transportation Center located at the Reno-Tahoe International Airport on or before November 7, 2023 *(for possible action)*

This item was presented by Brad Erger, Manager of Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on June 23, 2023, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to terminate the Agreement for Exclusive Option to Lease and Develop Real Estate at Reno-Tahoe International Airport between the Reno-Tahoe Airport Authority and RNO Conrac, LLC, if the President/CEO determines that the RTAA will not be able to reach final terms with ConRAC Solutions for a transportation facility consisting of a new Ground Transportation Center, including rental car facilities located at the Reno-Tahoe International Airport on or before November 7, 2023.”*

Moved: Richard Jay

Seconded: Jenifer Rose

Vote: Motion passed unanimously

6. PUBLIC COMMENT

None.

7. ADJOURNMENT

Chair Gianoli adjourned the meeting at 10:45 a.m.