

COMMITTEE MEMBERS

Trustees

Art Sperber, Chair
Shaun Carey, Vice Chair
Joel Grace, Member
Cortney Young, Member
Kitty Jung, Alternate
Carol Chaplin, Alternate

Staff Liaison

Gary Probert, Chief Planning &
Construction Officer



PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Ian Whitlock

BOARD CLERK

Lori Kolacek

AGENDA

Planning & Construction Committee

Tuesday, September 12, 2023 | 9:30 AM

(to begin no earlier than 9:30 a.m., but may be later)

**Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno, NV
Administrative Offices, Second Floor**

1. INTRODUCTORY ITEMS

The meeting was called to order at 10:00 a.m.

Roll was taken by the Clerk of the Board. A quorum was present.

MEMBERS PRESENT: Art Sperber, Shaun Carey (remote), Joel Grace, Cortney Young

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

3.1 August 8, 2023, Planning & Construction Committee meeting

Chair Sperber asked if there were any corrections to the August 8, 2023, Minutes. Hearing none, the Minutes were approved as presented.

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

4.1 Automated Exit Lane Construction Contract

This item was presented by Jon Lau, Project Manager. Discussion followed by the members. This was an informational item only. No action was taken.

5. ITEMS RECOMMENDED FOR CONSIDERATION BY THE FULL BOARD ON SEPTEMBER 14, 2023

- 5.1 Board Memo No. 09/2023-59:** Request for authorization to execute a multi-year Professional Services Agreement for Construction Manager at Risk Pre-construction Services with Holder / Q&D Joint Venture for the New Gen B&C Project at Reno-Tahoe International Airport in the not-to-Exceed amount of \$2,745,000 *(for possible action)*

This item was presented by Bennett Sloan, Executive Program Manager with Red Brick. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on September 14, 2023, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a multi-year Professional Services Agreement for Construction Manager at Risk Pre-construction Services with Holder / Q&D Joint Venture for the New Gen B&C Project at Reno-Tahoe International Airport in the amount of \$2,745,000.”*

Moved by: Joel Grace

Seconded by: Cortney Young

Vote: Motion passed unanimously

- 5.2 Board Memo No. 09/2023-60:** Request for authorization to accept a pending FAA Voluntary Airport Low Emissions, Airport Improvement Grant Offer, and upon acceptance, execute a Construction Contract for the Pre-Conditioned Air and Ground Power Unit Replacement Project at the Reno-Tahoe International Airport, with Q&D Construction, LLC in the amount of \$6,903,768 and authorize an Owner’s Contingency in the amount of \$200,000 *(for possible action)*

This item was presented by Ted Ohm, Sr. Facilities Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on September 14, 2023, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to accept a pending FAA Voluntary Airport Low Emissions, Airport Improvement Grant offer, and upon acceptance of the grant, execute a Construction Contract for the Pre-Conditioned Air and Ground Power Unit Replacement Project at the Reno-Tahoe International Airport, with Q&D Construction, LLC in the amount of \$6,903,768 and authorize an Owner’s Contingency in the amount of \$200,000.”*

Moved by: Joel Grace

Seconded by: Cortney Young

Vote: Motion passed unanimously

6. AIRPORT PROJECT UPDATES and INFORMATION

6.1 Ticketing Hall

This project update was given by Amanda Twitchell, Sr. Project Manager.

6.2 MoreRNO

This project update was given by Bennett Sloan, Executive Program Manager with Red Brick.

6.3 New Gen B&C

This project update was given by Brent Mather, Principal Design Architect with Gensler.

6.4 Engineering & Construction Project Schedule

An update on current project schedules was presented by Jackie Borman, Manager of Engineering & Construction.

6.5 Monthly Project Status Report

A brief update on current project developments was presented by Jackie Borman, Manager of Engineering & Construction.

6.6 Administrative Award of Contracts (Expenditures)

There was no discussion on this item.

7. MEMBER COMMENTS, QUESTIONS AND REQUESTS

An inquiry was made regarding the process of submitting bids. Board discussion followed.

8. PUBLIC COMMENT

None.

9. ADJOURNMENT

The meeting was adjourned at 11:34 a.m.