

COMMITTEE MEMBERS

Trustees

Art Sperber, Chair
Shaun Carey, Vice Chair
Joel Grace, Member
Cortney Young, Member
Kitty Jung, Alternate
Carol Chaplin, Alternate

Staff Liaison

Gary Probert, Chief Planning &
Infrastructure Officer



PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Ian Whitlock

BOARD CLERK

Lori Kolacek

MINUTES

Planning & Construction Committee

Tuesday, January 9, 2024 | 9:30 AM

(to begin no earlier than 9:30 a.m., but may be later)

-- Virtual Only --

1. INTRODUCTORY ITEMS

The meeting was called to order at 10:40 a.m.

Roll was taken by the Clerk of the Board. A quorum was present.

MEMBERS PRESENT: Art Sperber, Shaun Carey, Joel Grace, Cortney Young

MEMBERS ABSENT: None

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

3.1 November 7, 2023, Planning & Construction Committee meeting

Chair Sperber asked if there were any corrections to the November 7, 2023, Minutes. Hearing none, the Minutes were approved as presented.

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

None.

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5. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON JANUARY 11, 2024

5.1 **Board Memo No. 01/2024-01:** Adoption of Reno-Tahoe Airport Authority Title VI Plan *(for possible action)*

This item was presented by Tom Luria, Associate General Counsel. He explained the requirements of Title VI of the Civil Rights Act for entities that receive federal funds. Since the RTAA is a recipient of federal funds, we are required to adopt a written Title VI Plan and ensure compliance. After a presentation on the Plan's contents, and discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on January 11, 2024, for consideration and approval of the proposed motion: *"Move to adopt the Reno-Tahoe Airport Authority Title VI Plan."*

Moved by: Joel Grace

Seconded by: Shaun Carey

Vote: Motion passed unanimously

5.2 **Board Memo No. 01/2024-03:** Consideration to authorize the President/CEO to execute Professional Services Agreement for Construction Manager at Risk Pre-Construction Services with Clark/Sullivan Construction for the HQ Project at Reno-Tahoe International Airport for \$38,100 for Phase I and \$81,400 for Phase 2, totaling a not-to-exceed amount of \$119,500 *(for possible action)*

This item was presented by Bennett Sloan, Executive Program Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on January 11, 2024, for consideration and approval of the proposed motion: *"Move to authorize the President/CEO to execute Professional Services Agreements for Construction Manager at Risk Pre-Construction Services with Clark/Sullivan Construction for The HQ Project at Reno-Tahoe International Airport. Authorization is requested to be in two phases:*

- *First phase in the amount of \$38,100 for Pre-Construction Services through 30% design.*
- *Second phase in the amount of \$81,400 for Pre-Construction Services for 30% to 100% design contingent on Board approval of an affordable design option.*

Total Not-to-Exceed amount of \$119,500."

Moved by: Shaun Carey

Seconded by: Cortney Young

Vote: Motion passed unanimously

6. AIRPORT PROJECT UPDATES AND INFORMATION

6.1 Update on Ticketing Hall project

Amanda Twitchell, Senior Project Manager, walked the Committee through the status of the Ticketing Hall project. Completion is on target for March 12, 2024.

6.2 Update on MoreRNO projects

Bennett Sloan, Executive Program Manager, walked the Committee through the status of the four major More RNO projects (South RON Parking, Central Utility Plant (CUP) New Gen B&C, and the new HQ).

6.3 Update on Engineering & Construction projects

Jackie Borman, Manager of Engineering & Construction, walked the Committee through the status of the engineering projects (Loop Road, Escalator Modernization, Air Cargo Way, Airfield Admin and Airport Duty Managers Office Remodel, and the Automated Exit Lane).

6.4 Monthly Project Status Report

No discussion.

6.5 Administrative Award of Contracts (Expenditures)

No discussion.

7. MEMBER COMMENTS, QUESTIONS AND REQUESTS

None.

8. PUBLIC COMMENT

None.

9. ADJOURNMENT

The meeting was adjourned at 11:17 a.m.