

COMMITTEE MEMBERS

Trustees

Cortney Young, Chair
Richard Jay, Vice Chair
Kitty Jung, Member
Adam Kramer, Member
Art Sperber, Alternate
Carol Chaplin, Alternate

Staff Liaison

Randall Carlton, Chief Finance &
Administration Officer



PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Ian Whitlock

BOARD CLERK

Lori Kolacek

MINUTES

Finance & Business Development Committee

Tuesday, September 10, 2024 | 9:00 AM

Reno-Tahoe International Airport, Reno, NV

Administrative Offices, Second Floor

1. INTRODUCTORY ITEMS

Chair Young called the meeting to order at 9:00 a.m.

At the time of roll call, Trustees Jay and Kramer were not present. The Committee took a short recess to allow Trustee Kramer to join virtually.

Members Present: Cortney Young
Kitty Jung
Adam Kramer

Members Absent: Richard Jay

2. PUBLIC COMMENT

There were no comments from the public.

3. APPROVAL OF MINUTES

3.1 August 6, 2024, Finance & Business Development Committee meeting

Chair Young asked if there were any corrections to the Minutes of August 6, 2024. Hearing none, the Minutes were approved as presented.

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

None.

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5. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON SEPTEMBER 12, 2024

- 5.1 Board Memo No. 09/2024-48** (*For Possible Action*): Review, discussion and potential authorization for the President/CEO to execute a Professional Services Agreement with Barich, Inc. for Information Technology Owner Liaison Review Services (ITOLRS) in the amount of \$471,685 commencing on approval through June 30, 2025

This item was presented by Roddy Boggus, MoreRNO Program Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on September 12, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Professional Service Agreement with Barich, Inc. for Information Technology Owner Liaison Review Services during the Design & Construction phases of the MoreRNO program, in an amount not to exceed \$471,685 commencing on approval through June 30, 2025.”*

Moved by: Kitty Jung

Seconded by: Adam Kramer

Aye: Trustees Jung, Kramer, Young

Absent: Trustee Jay

Result: Passed unanimously

- 5.2 Board Memo No. 09/2024-49** (*For Possible Action*): Review, discussion and potential authorization for the President/CEO to approve and ratify a single (1) change order to the Equipment Contract for a Class IV Vehicle for the Reno-Tahoe Airport Authority’s Airport Rescue and Fire Fighting Department, with Rosenbauer Minnesota, LLC, for a net increase of \$50,205 and a total cost of \$1,118,356

This item was presented by Todd Ingalsbee, Fire Battalion Chief. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on September 12, 2024, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to approve and ratify a single Change Orders to the Equipment Contract for a Class IV Vehicle for the Reno-Tahoe Airport Authority’s Airport Rescue and Fire Fighting Department, with Rosenbauer Minnesota, LLC, for a net increase of \$50,205 and a total cost of \$1,118,356 subject to Federal Aviation Administration Review and Approval.”*

Moved by: Kitty Jung

Seconded by: Adam Kramer

Aye: Trustees Jung, Kramer, Young

Absent: Trustee Jay

Result: Passed unanimously

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6. ADMINISTRATIVE REPORTS *(provided for reference only)*

6.1 Administrative Award of Contracts (Expenditures) - August 2024

6.2 Administrative Award of Contracts (Revenues) - August 2024

6.3 Financial Reporting Package - July 2024

There was no discussion on these items.

7. MEMBER COMMENTS, QUESTIONS AND REQUESTS

There were no comments from the Trustees.

8. PUBLIC COMMENT

There were no comments from the public.

9. ADJOURNMENT

The meeting was adjourned at 9:24 a.m.