

COMMITTEE MEMBERS

Trustees

Cortney Young, Chair
Richard Jay, Vice Chair
Kitty Jung, Member
Adam Kramer, Member
Art Sperber, Alternate
Carol Chaplin, Alternate

Staff Liaison

Randall Carlton, Chief Finance &
Administration Officer



PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Ian Whitlock

BOARD CLERK

Lori Kolacek

AGENDA

Finance & Business Development Committee

Tuesday, September 10, 2024 | 9:00 AM

Reno-Tahoe International Airport, Reno, NV

Administrative Offices, Second Floor

Notice of Public Meeting

Meetings are open to the public and notice is given pursuant to [NRS 241.020](#).

This meeting will be livestreamed and may be viewed by the public at the following link:

Watch on Zoom: <https://us02web.zoom.us/j/82285429339>

Listen by Phone: Dial 1-669-900-6833

Webinar ID: 822 8542 9339

Accommodations

Members of the public who require special accommodations or assistance at the meeting are requested to notify the Clerk by email at lkolacek@renoairport.com or by phone at (775) 328-6402. Translated materials and translation services are available upon request at no charge.

Public Comment

Anyone wishing to make public comment may do so in person at the Board meeting, or by emailing comments to lkolacek@renoairport.com. Comments received **prior to 4:00 p.m. on the day before the meeting** will be given to the Board for review and included with the minutes of this meeting. To make a public comment during the Zoom meeting, please make sure your computer or device has a working microphone. Use the "Chat" feature to submit a request to speak. When the time comes to make public comments, you will be invited to speak. Public comment is **limited to three (3) minutes** per person. No action may be taken on a matter raised under general public comment.

Posting

This agenda has been posted at the following locations:

1. RTAA Admin Offices, 2001 E. Plumb
2. www.renoairport.com
3. <https://notice.nv.gov/>

Supporting Materials

Supporting documentation for this agenda is available at www.renoairport.com, and will be available for review at the Board meeting. Please contact the Board Clerk at lkolacek@renoairport.com, or (775) 328-6402 for further information.

1. INTRODUCTORY ITEMS

- 1.1 Call to Order
- 1.2 Roll Call

2. PUBLIC COMMENT

3. APPROVAL OF MINUTES

- 3.1 August 6, 2024, Finance & Business Development Committee meeting

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

5. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON SEPTEMBER 12, 2024

- 5.1 Board Memo No. 09/2024-48 (*For Possible Action*): Review, discussion and potential authorization for the President/CEO to execute a Professional Services Agreement with Barich, Inc. for Information Technology Owner Liaison Review Services (ITOLRS) in the amount of \$471,685 commencing on approval through June 30, 2025
- 5.2 Board Memo No. 09/2024-49 (*For Possible Action*): Review, discussion and potential authorization for the President/CEO to approve and ratify a single (1) change order to the Equipment Contract for a Class IV Vehicle for the Reno-Tahoe Airport Authority's Airport Rescue and Fire Fighting Department, with Rosenbauer Minnesota, LLC, for a net increase of \$50,205 and a total cost of \$1,118,356

6. ADMINISTRATIVE REPORTS (*provided for reference only*)

- 6.1 Administrative Award of Contracts (Expenditures) - August 2024
- 6.2 Administrative Award of Contracts (Revenues) - August 2024
- 6.3 Financial Reporting Package - July 2024

7. MEMBER COMMENTS, QUESTIONS AND REQUESTS

8. PUBLIC COMMENT

9. ADJOURNMENT

COMMITTEE MEMBERS

Trustees

Cortney Young, Chair
Richard Jay, Vice Chair
Kitty Jung, Member
Art Sperber, Alternate

Staff Liaison

Randall Carlton, Chief Finance &
Administration Officer



PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Ian Whitlock

BOARD CLERK

Lori Kolacek

--DRAFT--

MINUTES

Finance & Business Development Committee

Tuesday, August 6, 2024 | 9:00 AM

Reno-Tahoe International Airport, Reno, NV

Administrative Offices, Second Floor

1. INTRODUCTORY ITEMS

Chair Young called the meeting to order at 9:02 a.m. Roll was taken by the Clerk.

Members Present: Cortney Young
Richard Jay (by Zoom)
Kitty Jung
Art Sperber

2. PUBLIC COMMENT

Chair Young called for public comment. There was none.

3. APPROVAL OF MINUTES

3.1 July 9, 2024, Finance & Business Development Committee meeting

Chair Young asked if there were any corrections to the Minutes of July 9, 2024. Hearing none, the Minutes were approved as presented.

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

4.1 Approval of Fiscal Year 2024-25 Audit Plan (*for possible action*)

This item was presented by Paula Murphy, Internal Auditor. After discussion, the Committee took the following action:

Motion: Approve the FY2024-25 Audit Plan.

Moved by: Kitty Jung

Seconded by: Art Sperber

Aye: Trustees Jay, Jung, Sperber, Young

Result: Passed unanimously

5. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON AUGUST 8, 2024

5.1 **Board Memo No. 08/2024-43 (For Possible Action): Review, discussion and potential authorization for the President and CEO to negotiate final terms and execute a new 5-year Commercial Lease Agreement with two 2-year options to extend with Academy for Career Education for 14,694 square feet of space at the commercial building located at 2800 Vassar Street for a minimum contract value of \$514,290**

This item was presented by Brad Erger, Manager of Properties. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on August 8, 2024, for consideration and approval of the proposed motion: *“Authorize the President and CEO or his delegate to negotiate final terms and execute a new 5-year Commercial Lease Agreement with Academy for Career Education for 14,694 square feet of space at the commercial building located at 2800 Vassar Street.”*

Moved by: Kitty Jung

Seconded by: Art Sperber

Aye: Trustees Jay, Jung, Sperber, Young

Result: Passed unanimously

5.2 **Board Memo No. 08/2024-45 (For Possible Action): Review, discussion and potential adoption of Resolution No. 570 relating to the Reno-Tahoe Airport Authority issuance of Airport Revenue Bonds, Series 2024A (AMT) and Series 2024B (NON-AMT), in the combined maximum aggregate principal amount of \$275,000,000; authorizing the redemption and early payment of all or a portion of the Authority’s outstanding Airport System Subordinate Lien Revenue Bonds, Series 2022; approving certain documents and other matters related thereto; and providing the effective date hereof**

This item was presented by Randall Carlton, Chief Finance & Administration Officer. Prior to the presentation, Trustee Jay stated that as he is affiliated with a Wells Fargo division, Wells Fargo FiNet, and recused himself from participating in and/or voting on this item.

After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on August 8, 2024, for consideration and approval of the proposed motion: *“Move to adopt Resolution No. 570 relating to the issuance of Airport Revenue Bonds by the Reno-Tahoe Airport Authority of up to \$275 million aggregate principal amount, in one or more series, to fund certain airport capital improvements under the MoreRNO program, the repayment of subordinate RTAA bonds, capitalized interest on the bonds and bond issuance costs; and approving certain documents and other matters related thereto.”*

Moved by: Kitty Jung

Seconded by: Art Sperber

Aye: Trustees Jung, Sperber, Young

Recused: Trustee Jay

Result: Passed unanimously

5.3 Board Memo No. 08/2024-46 (For Possible Action): Review, discussion and potential adoption of Reno-Tahoe Airport Authority Investment Policy for the Investment of Public Funds

This item was presented by Randall Carlton, Chief Finance & Administration Officer. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on August 8, 2024, for consideration and approval of the proposed motion: *“Move that the Board adopt the Reno-Tahoe Airport Authority Investment Policy, as revised and effective August 8, 2024.”*

Moved by: Kitty Jung

Seconded by: Art Sperber

Aye: Trustees Jay, Jung, Sperber, Young

Result: Passed unanimously

6. ADMINISTRATIVE REPORTS (provided for reference only)

6.1 Administrative Award of Contracts (Expenditures) - July 2024

6.2 Administrative Award of Contracts (Revenues) - July 2024

6.3 Financial Reporting Package - June 2024

There was no discussion on these items.

7. MEMBER COMMENTS, QUESTIONS AND REQUESTS

Committee members thanked Trustee Cunningham for her service as Chair this past year.

8. PUBLIC COMMENT

Chair Young called for public comment. There was none.

9. ADJOURNMENT

Chair Young adjourned the meeting at 10:07 a.m.

Board Memorandum

09/2024-48

In Preparation for the Regular Board Meeting on September 12, 2024

Subject: Authorization for the President/CEO to execute a Professional Services Agreement with Barich, Inc. for Information Technology Owner Liaison Review Services (ITOLRS) in the amount of \$471,685 commencing on approval through June 30, 2025

STAFF RECOMMENDATION

Staff recommends that the Board adopt the motion stated below.

STRATEGIC PRIORITIES

Safety and Security

People

Facilities for the Future

Customer Experience

BACKGROUND

The MoreRNO Program requires a robust information technology (IT) program that addresses special systems, integrations, data, security, and other low-voltage infrastructure across individual projects. RTAA's Technology and Information Services (TIS) group requires IT liaison review services for both the design and construction phases of the Concourses, ConRAC/GTC, and Headquarters/Police Station at Reno-Tahoe International Airport (RNO).

To support the development of the Consolidated Rental Car Center / Ground Transportation Center (GTC), the Central Utility Plant (CUP), and the Headquarters and New Generation A/B Concourse (Concourse A/B), comprehensive IT services covering communication systems, networking and infrastructure, security systems, passenger processing systems, and operational systems are required. The proposed agreement with Barich, Inc. will ensure that these IT designs are robust, scalable, future-proof, and coordinated between the various projects, meeting the long-term strategic needs of the airport. Approval of this agreement is essential to maintaining the integrity and efficiency of our IT infrastructure throughout the redevelopment project.

This work is essential because modern airports like RNO have become intricate hubs where technology and transportation intersect. A robust and well-integrated IT infrastructure is critical to meeting operational expectations and avoiding inefficiencies or potential disruptions. By engaging Barich, Inc. early in the design and construction phases, the Reno-Tahoe Airport Authority (RTAA) is proactively addressing the challenges associated with IT needs in large-scale development projects, ensuring that the airport's facilities are prepared to meet future growth demands.

DISCUSSION

The scope of services begins with an initial on-site discussion where the team will meet with the Owner and key staff members to establish effective communication, understand decisions already made, and align on the overall expectations of the project. This initial visit will also include site walks, planning, and design document collection, and discussions on IT elements that should be integrated into all design and construction phases. Key topics to be addressed include the impact of the existing IT program on the new design, roles and responsibilities of the in-house IT team, and how to manage IT budget elements, change management, and operational readiness.

Following the initial discussions, a comprehensive document search and review will be conducted to obtain all necessary artifacts for planning. The team will then prepare a Design Baseline Review Document to ensure a consistent review and communication throughout the project. During the design phases, the team will engage in pre-design submittal reviews, technology reviews, integration planning, and design meetings. The design review will validate that the design adheres to the established scope, with comments provided through the formal review process. Post-design reviews will address identified risks, including budget, innovation, and IT project delivery impacts.

During the Construction Administration phase, the team will participate as an integral part of the construction management team, overseeing IT-related issues such as procurement schedules, special system selection, and equipment placement. This phase will also involve on-site progress reviews, coordination meetings, and preparation of IT construction assessment reports. The team will also be responsible for testing and commissioning activities, including oversight of Site Acceptance Testing (SAT), User Acceptance Testing (UAT), and integration testing. Finally, as part of the Operational Readiness, Activation, and Transition (ORAT) process, the team will ensure that all systems are operational, staff are trained, and all documentation is updated, ensuring a smooth transition to full operational status.

Two vendors submitted their qualifications for this role, and Barich Inc. was selected to provide the IT Owner Liaison Review Services. As a leading firm in airport technology, Barich Inc. has extensive experience with the Reno-Tahoe Airport Authority (RTAA) through their work on the RTAA Digital Transformation Plan and project management support for the Common Use technology implementation.

Barich Inc. has designated a consultant and designer with 17 years of experience across various airports in North America, including RNO, to lead this initiative. This individual recently completed a similar liaison and design review role at San Diego International Airport (SAN) and Orlando International Airport (MCO).

In addition to the lead consultant, Barich Inc. has assembled a team of seven subject matter experts for this project. Their expertise spans airport operations, construction, business analysis, IT infrastructure, communications technology, and optimizing technology investments. The team members have experience working with numerous airports, including Harry Reid International Airport (LAS), San Francisco Bay Oakland International Airport (OAK), Phoenix Sky Harbor International Airport (PHX), Hollywood Burbank Airport (BUR), San Francisco International Airport (SFO), Raleigh-Durham International Airport (RDU), Minneapolis-Saint Paul International Airport (MSP), and Toronto Pearson International Airport (YYZ), among others.

FISCAL IMPACT

The proposed contract for IT services will be executed on a time and materials basis with a not-to-exceed fee structure. For the remaining 2024/2025 fiscal year, professional fees are estimated at \$447,685, with additional expenses projected at \$24,000, bringing the total to **\$471,685**. This fee structure is based on a full-time equivalent (FTE) of 1.2 and a blended hourly rate of \$200. The contract includes a 3% annual rate escalation to accommodate the multi-year nature of the program. Invoicing will occur monthly for work completed and associated expenses, with receipts provided for reimbursable costs.

For subsequent years, the fiscal impact will vary depending on the level of activity. Estimated costs are as follows:

- Year 2 (FY26): \$624,000 in professional fees plus \$48,000 in expenses (FTE of 1.5, blended rate of \$200)
- Year 3 (FY27): \$499,200 in professional fees plus \$24,000 in expenses (FTE of 1.2, blended rate of \$200)
- Year 4 (FY28): \$499,200 in professional fees plus \$24,000 in expenses (FTE of 1.2, blended rate of \$200)
- Year 5 (FY29): \$499,200 in professional fees plus \$24,000 in expenses (FTE of 1.2, blended rate of \$200)
- Year 6 (FY30): \$249,600 in professional fees plus \$12,000 in expenses (FTE of 1.2, blended rate of \$200 for 6 months)

Each year’s fees will be reviewed 30 days before the contract's completion, allowing RTAA to adjust or terminate them as necessary. The RTAA retains the option to extend, adjust, or terminate services annually.

COMMITTEE COORDINATION

Finance and Business Development Committee

PROPOSED MOTION

“Move to authorize the President/CEO to execute a Professional Service Agreement with Barich, Inc. for Information Technology Owner Liaison Review Services during the Design & Construction phases of the MoreRNO program, in an amount not to exceed \$471,685 commencing on approval through June 30, 2025.”

Board Memorandum

09/2024-49

In Preparation for the Regular Board Meeting on September 12, 2024

Subject: Authorization for the President/CEO to approve and ratify a single (1) change order to the Equipment Contract for a Class IV Vehicle for the Reno-Tahoe Airport Authority's Airport Rescue and Fire Fighting Department, with Rosenbauer Minnesota, LLC, for a net increase of \$50,205 and a total cost of \$1,118,356

STAFF RECOMMENDATION

Staff recommends that the Board approve the motion presented below.

BACKGROUND

FAA regulations establish requirements for firefighting service equipment at commercial airports such as RNO. These regulations assign an "Index" to each airport, depending on factors such as the frequency of departures and the size of aircraft providing passenger service. Under these criteria the Reno-Tahoe International Airport (RNO) is an Index C airport. As an Index C airport, RNO is required to have at minimum, 2 pieces of ARFF apparatus with at least 1,500 gallons of water each (total of 3,000 gallons), 200 gallons of foam each (total of 400 gallons) and 500 lbs. of dry chemical extinguishing agent each (total of 1000 lbs.). The Airport would not "meet Index" if one of these vehicles was out of service, and commercial flight operations would cease until the required apparatus could be placed back in service. Prudent management requires that RNO avoid "dropping Index" by having more than the minimum number of required ARFF vehicles on hand, to allow for maintenance or for situations in which a vehicle is committed to an incident.

With these requirements in mind, in spring of 2024 the RTAA went out to bid for the procurement of a new 1,500-gallon ARFF apparatus. On June 13th, the RTAA Board of Trustees awarded a contract inclusive of one (1) bid alternate to Rosenbauer Minnesota, LLC in the amount of \$1,068,151. This new piece of equipment will replace a 2004 Oshkosh Stryker and a 1996 E-one Titan.

DISCUSSION

The process to spec. out this piece of apparatus followed the FAA advisory circular and involves the use of a pre-populated form. Unfortunately, a number of items were inadvertently deleted from the prepopulated form which resulted in a piece of equipment that did not include all of the desired and required equipment. The list below gives the full detail but most importantly, the Dry Chemical System was left out of the bid specification. As mentioned above, it is a requirement of FAR Part 139 to have a minimum of 500 lbs. of dry chemical extinguishing agent on each piece of apparatus to meet index. This Change Order #1 will add the dry chemical system as well as the various components necessary to make this a fully equipped piece of apparatus.

CHANGE ORDER #1



Reno, NV.

DEALER/CUSTOMER/FACTORY APPROVED

Body Job #:

DATE: August 30, 2024

Initiated By: Dealer/Customer

106062

BODY CHANGES

	Action	Qty.	QW No.	DESCRIPTION OF CHANGE	PRICE
1	PRICING	1		Discount for 25% pre-pay	(\$11,200)
2	DELETE	-1		Delete pneumatic hose reel	(\$1,387)
3	ADD	1		Tint all windows	\$3,298
4	ADD	1		Add Dry Chemical system	\$27,741
5	ADD	1		Run Dry Chem to bumper turret and add chem core nozzle	\$2,398
6	ADD	1		Add Dry Chem booster reel (100' twin agent)	\$6,821
7	CHANGE	1		Change SCBA driver seat to straight back	\$0
8	ADD	1		Add right crew seat with SCBA back	\$2,350
9	ADD	1		Add rear mounted little giant ladder	\$2,296
10	ADD	1		Add left side preconnect	\$4,673
11	ADD	1		Add exterior water/foam Level Lights	\$5,752
12	ADD	1		Add forward facing Spectra FRC 15k lumen lights in lieu of 3k forward facing lights	\$4,213
13	ADD	1		Add structural package	\$3,250
14		1			
15		1			\$0

We hereby agree to make change(s) specified above at this price \$50,205

PREVIOUS CONTRACT AMOUNT \$1,068,151

REVISED CONTRACT AMOUNT \$1,118,356

ACCEPTED - The above price and specifications of the Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Authorized Signature (Customer):

Date:

FISCAL IMPACT

The purchase of this apparatus will be funded through a congressionally directed line item (earmark) of \$911,140 with the remaining funds (\$207,216) to come from RTAA reserves. The contract required an initial payment of 25% of the original amount (\$267,037.75) at the time of board approval, which has been paid. The remainder (\$851,318.25) will be paid upon delivery of the apparatus. Because the estimated delivery date is 550 days from the board's initial approval, RTAA funds will not be required until fiscal year 2026 and will be budgeted accordingly. The entirety of the purchase is subject to review and approval by the Federal Aviation Administration (FAA) for compliance with grant requirements including, but not limited to, Buy American Certifications and/or waivers

COMMITTEE COORDINATION

Finance and Business Development Committee

PROPOSED MOTION

“Move to authorize the President/CEO to approve and ratify a single Change Orders to the Equipment Contract for a Class IV Vehicle for the Reno-Tahoe Airport Authority's Airport Rescue and Fire Fighting Department, with Rosenbauer Minnesota, LLC, for a net increase of \$50,205 and a total cost of \$1,118,356 subject to Federal Aviation Administration Review and Approval.

Administrative Report

Date: September 10, 2024

Subject: Administrative Award of Contracts (Expenditures)
Pursuant to Resolution No. 557– August 2024

BACKGROUND

At the July 14, 2022, Board of Trustees’ Meeting of the Reno-Tahoe Airport Authority, the Board approved Resolution No. 557 authorizing the President/CEO to administratively award contracts for:

- budgeted professional services when the scope of work is \$200,000 or less, and to approve amendments where the sum of the total net of amendments per agreement does not to exceed \$50,000; and
- budgeted goods, materials, supplies, equipment, technical services, and maintenance contracts when the estimated amount to perform the contract, including all change orders, is \$250,000 or less; and
- budgeted construction contracts when the estimated amount to perform the work is \$500,000 or less, and approve change orders to construction contracts where the sum of the total net of change orders per contract does not exceed \$250,000; and
- budgeted Construction Management and Administration professional service agreements and amendments (“Work Order”) where a single Work Order does not exceed \$250,000.

All construction contracts exceeding \$500,000 must be approved by the Board of Trustees, along with a request to establish an Owner’s Contingency. Additionally, if the Board of Trustees originally approved the construction contract, any construction change order exceeding the sum of the total of the contract and Owner’s Contingency must also be approved by the Board.

DISCUSSION

Resolution No. 557 requires that the President/CEO provide the Board of Trustees with a monthly administrative report listing of all agreements and purchase orders more than \$25,000 and approved administratively as a result of this Resolution. Further, all change orders and amendments approved administratively as a result of this Resolution shall also be included in this administrative report regardless of value.

Agreements and POs in Excess of \$25,000

Date	Name of Company	Dollar Amount	Description	Funding Source	Department / Division
07/08/24	American Road Maintenance, Inc.	\$498,811.00	A contract was issued for RTS Pavement Maintenance (2024) after formal solicitation #24/25-01 was issued.	FY25 CIP	Engineering & Construction
07/29/24	Imprivata, Inc.	\$66,015.00	A contract was issued for technology (due to security reasons, details not disclosed).	FY25 O&M	Technology Information Services
07/30/24	Hali-Brite, Inc.	\$58,188.50	A PO was issued for (2) Halibrite RCM L-893 LED runway closure markers. 2 other quotes were informally solicited in compliance with NRS 332.	FY25 Fixed Assets	Airfield Maintenance
08/01/24	Holly J. Hayden, dba The Time Collector, LLC	\$150,000.00 + reimburseables	A multi-year, monthly retainer plus reimbursement for travel/per diem/supplies PSA was issued for art consultant services associated with the New Gen project.	FY25 CIP New Gen	Marketing / Engineering & Construction
08/02/24	Staples Contract & Commercial LLC	\$159,673.00	A materials-usage contract was issued for janitorial supplies. This is year 2 of 3 from informal solicitation #22/23-31.	Inventory	Contracts & Procurement
08/05/24	Hi-Lite Airfield Services, LLC	\$31,000.00	A PO was issued for white traffic paint; eight 250-gallon totes.	FY24 CIP	Airfield Maintenance
08/07/24	Mead & Hunt, Inc.	\$179,930.00	A fixed fee / monthly retainer PSA was issue for air service consulting services.	FY25 O&M	Air Service Development
08/08/24	AtkinsRealis USA Inc.	\$ 32,612.00	A PSA was issued for construction management services associated with the FY24 RTS Pavement Maintenance Project.	Special Fund	Engineering & Construction
08/08/24	Reed Business Information Inc	\$30,000.00	A contract was issued for annual Diio Membership which allows review of flight tracking and schedule planning.	FY25 O&M	Air Service Development
08/09/24	TransSolutions, LLC	\$33,050.00	A PSA was issued for New Gen for gating analysis.	FY25 CIP	Engineering & Construction
08/19/24	Kaplan Kirsch LLP	\$35,000.00	A T&M contract was issued for as needed, external legal services.	FY25 O&M	Legal Counsel
08/19/24	Fisher & Phillips LLP	\$30,000.00	A T&M contract was issued for as needed, external legal services.	FY25 O&M	Legal Counsel
08/20/24	API Group Life Safety USA LLC	\$27,500.00	A contract was issued for the parking garage fire suppression system inspection (associated with the Loop Road project).	PFC	Engineering & Construction
08/23/24	Construction Materials Engineers, Inc.	\$128,000.00	A T&M PSA was issued for Program Management Offices Support Services associated with New Gen and The HQ as part of the MoreRNO Program.	FY25 CIP New Gen The HQ	MoreRNO Program
08/30/24	Champion Chevrolet Inc	\$40,819.00	A PO was issued for a 2025 Chevy Silverado ½ ton pick-up.	FY25 Fixed Assets	Airfield Maintenance

Change Orders and Amendments

Date	Name of Company	Dollar Amount	Description	Funding Source	Department / Division
06/26/24	Q&D Construction, LLC	\$27,900.76	CO#5 for the Loop Road Project was issued for various adds/deducts (attached). Total contract, including this CO, is \$12,223,104.36.	AIP	Engineering & Construction
08/01/24	Q&D Construction, LLC	\$19,555.78	CO#6 for the Loop Road Project was issued for additional scope of work (attached). Total contract, including this CO, is \$12,242,660.14.	AIP	Engineering & Construction
08/07/24	R&R Partners, Public Affairs, LLC	\$4,000.00	Amendment #3 for ARFF consulting services was added on a T&M basis for FY25. Total PSA, including this amendment, is \$99,200.00.	FY25 O&M	Ops & Public Safety
08/08/24	Barich, Inc.	\$25,000.00	Amendment #2 to a Job Order Contract for T&M On-Call Services for FY25 technology consulting. Total PSA, including this amendment, totals \$50,000.00.	FY25 O&M	Technology Information Services
08/08/24	Michael Baker International, Inc.	\$35,000.00	Amendment #2 was issued for Fy25 T&M Geospatial Consulting Services. Total PSA, including this amendment, totals \$70,000.00	FY25 O&M	Planning & Environmental Services
08/19/24	Vital Records Control, LLC	\$46.41	CO#1 was added to a contract for monthly records storage fees. Total contract, including this CO, is \$34,696.41.	FY25 O&M	Multiple Departments

Key to abbreviations:

AIP = Airport Improvement Project
 CIP = Capital Improvement Program
 CFC = Customer Facility Charge

CO = Change Order
 NTE = Not to Exceed
 PFC = Passenger Facility Charge

PO = Purchase Order
 PSA = Professional Service Agreement
 SOW = Scope of Work
 T&M = Time & Materials

CHANGE ORDER

Distribution to:
 RTAA PURCHASING
 PM/CM
 ENGINEER
 CONTRACTOR
 FAA

Reno-Tahoe Airport Authority
 Reno-Tahoe International Airport
 Reno-Stead Airport
 Box 12490
 Reno, NV 89510



Project: Terminal Loop Road Reconstruction Project

Change Order Number 05

To: Q&D Construction, LLC
 1050 S 21st Street
 Sparks, NV 89431

Change Order Initiation Date: March 8, 2024
 AIP No. 3-32-0017-117-2023
 Contract Date: April 13, 2023

This Change Order is issued to adjust the contract value due to the contractor not utilizing domestic steel per the FAA Buy American Preference, Deduct for Addendum 7 Canopy Changes, and Add Column Reveal on Base Bid Canopy for this project for the Base Bid Canopy and Alternates 1 through 4 canopies.

The following item shall be made to the Base Bid Schedule of Values:

- Deduct for Buy America Requirements: (\$2,510.84)
- Deduct for Addendum 7 Changes-Canopy: (\$1,914.50)
- Add Column Reveal on Base Bid Canopy: \$32,326.10
- CO No. 05: \$27,900.76**

This change is to be funded with Community Project Funding – AIP No. 3-32-0017-117-2023.

All other terms, conditions, and requirements of the contract not modified herein remain unchanged.

Not valid until signed by ALL parties. Execution of this Change Order by both Owner and Contractor constitutes a binding agreement and serves as a full accord and satisfaction of any claim, demand, lien, stop notice or further request for compensation, past or present, known or unknown, and/or time extension arising out of or by virtue of the work described above in the Change Order. Contractor's signature indicates agreement herewith, including any adjustments in the Contract Sum or Contract Time.

The Original Contract Sum was.....	\$9,683,268.00
Net Changes by Previously Authorized Change Orders	\$1,915,357.10
Net Changes by Previously Authorized Contingency Change Orders.....	\$596,578.50
The Revised Contract Sum Prior to this Change Order was	\$12,195,203.60
The Contract Sum will be changed by this Change Order.....	\$27,900.76
The new Contract Sum, including this Change Order will be.....	\$12,223,104.36
The Contract Time will not be changed as part of this Change Order.	


Authorized


Construction Materials Engineers
 Construction Manager
 300 Sierra Manor Dr, Ste 1
 Reno, NV 89511

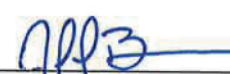
Kimley-Horn and Associates
 Engineer/Architect
 7900 Rancharrah Pkwy, Ste 100
 Reno, NV 89511


Q&D Construction, LLC.
 Contractor
 1050 S 21st Street
 Sparks, NV 89431

Reno-Tahoe Airport Authority
 Owner
 P.O. Box 12490
 Reno, NV 89510


 By: Joe Mamola
 June 18, 2024
 Date


 Digitally signed by Christian N. Heinbaugh
 Contact info: christian.heinbaugh@kimley-horn.com
 Date: 2024.06.24 10:22:57 -0700
 By: Christian Heinbaugh
 06.24.2024
 Date


 By: Jeff Bean
 6/18/24
 Date


 By: Gary Probert
 6/26/2024
 Date

Enclosure: Q&D Construction Change Order Request No. 05

CONTRACT CHANGE ORDER NO. 05
 or
 SUPPLEMENTAL AGREEMENT NO. _____

AIRPORT RNO DATE 6-17-24



LOCATION Reno, NV AIP PROJECT NO. RNO-WPG-3-32-0017-117-2023

CONTRACTOR Q&D

You are requested to perform the following described work upon receipt of an approved copy of this document or as directed by the engineer:

Item No.	Description	Unit	Unit Price	Quantity	Amount
1	Deduct for Buy America Requirements	LS	(\$2,510.84)	1	(\$2,510.84)
2	Deduct for Addendum 7 Changes-Canopy	LS	(\$1,914.50)	1	(\$1,914.50)
3	Add Column Reveal on Base Bid Canopy	LS	\$32,326.10	1	\$32,326.10
This Change Order Total			\$27,900.76		
Previous Change Order(s) Total			\$1,915,357.10		
Revised Contract Total			\$12,223,104.36		

The time provided for completion in the contract is (unchanged) (decreased) (increased) by **Unchanged** working days. This document shall become an amendment to the contract and all provisions of the contract will apply. Changes are shown on Drawing(s) No. N/A dated N/A, three copies attached.

Recommended by:	<u>Christian Heinbaugh</u> Engineer	 Digitally signed by Christian N. Heinbaugh Contact info: christian.heinbaugh@army-horn.com Date: 2024.06.24 10:23:11-0700	<u>06.24.2024</u> Date
Approved by:	<u>Jonathon Lau</u> Owner		<u>6-17-24</u> Date
Accepted by:	<u>Jeff Bean</u> Contractor		<u>6/18/24</u> Date
Concurred by:	_____		_____
Approved by:	<u>State Aeronautics (if applicable)</u> <u>Ricardo Sanchez</u> Federal Aviation Administration		_____ Date

NOTE: Change Orders and Supplemental Agreements require FAA approval prior to construction, otherwise no Federal participation can be granted. State Aeronautics concurrence is required when state participation is anticipated.

AIP PROJECT NO. RNO-WPG-3-32-0017-117-2023 **CHANGE ORDER NO.** 05
(Supplemental Agreement)

AIRPORT RNO **LOCATION** Reno, NV

JUSTIFICATION FOR CHANGE

1. Brief description of the proposed contract change(s) and location(s).
Not following Buy American Preference, removal of a canopy column #28, and rerouting the storm drain line on the base bid canopy.

2. Reason(s) for the change(s) *(Continue on reverse if necessary)*
This Change Order is issued to adjust the contract value due to the contractor not utilizing domestic steel per the FAA Buy American Preference on a portion of the canopy, Deduct for Addendum 7 Canopy Changes because column #28 could not be installed do to utilitie conflicts, and Add Column Reveal on Base Bid Canopy for this project for the Base Bid Canopy and Alternates 1 through 4 canopies due to civil and architectural drawings not lining up.

3. Justifications for unit prices or total cost.
Contractor has provided backup on all costs.

4. The sponsor's share of this cost is available from:
PFC funds.

5. If this is a supplemental agreement involving more than \$2,000, is the cost estimate based on the latest wage rate decision? Yes No Not Applicable .

6. Has consent of surety been obtained? Yes Not Necessary .

7. Will this change affect the insurance coverage? Yes No .

8. If yes, will the policies be extended? Yes No .

9. Has this (Change Order) (Supplemental Agreement) been discussed with FAA officials?
Yes No When 6-17-24 With Whom Ricardo Sanchez

Comment _____

Submit 4 copies to the FAA



CHANGE ORDER REQUEST

CCO No. 018

Project No.: 16571 – RTIA Terminal Loop Road Project

Date: 3/26/2024

To: Jon Lau
 Reno-Tahoe Airport Authority
 2001 E Plumb Lane
 Reno, NV 89502

From: Braden Riley
 Q&D Construction LLC
 PO Box 10865
 Reno, NV 89510

Phone: 775-328-6462

Phone: 775-786-2677

Fax:

Fax: 775-786-5136

Email: jlau@renoairport.com

Email: briley@qdconstruction.com

cc: Joe Mamola (CME), Marc Leone (Q&D)

Below is the detail for our proposal to complete the following changes in contract work:

- Change Order Request: CCO#018 – Add Column Reveal on Base Bid Canopy
 - Proposed Scope of Work: Change order is for labor, equipment, and materials required to add additional column reveal on East Side of 8 EA Base Bid Canopy Columns per response to RFI #029.

CCO Item Sub-Totals	Quantity	Units	Unit Price	Amount
Add Column Reveal on Base Bid Canopy	1	LSU	\$28,109.65	\$28,109.65
15% Mark-Up	1	LSU	\$4,216.45	\$4,216.45

CCO Item Totals	Change (in Days)	Amount
CCO#018 – Add Column Reveal on Base Bid Canopy	0	\$32,326.10

Submitted By:

3/26/2024

Braden Riley

Date

Approved By:

Reno-Tahoe Airport Authority

Date



**Alignment Metalworks 5301 Longley
Jonathan Compton Suite C99
775.229.1968 Reno, NV 89511**

3/19/2024

To: Braden Riley

Re: RTIA Column Details

Items:

1

Furnish and install 8 primed 12Ga. Column Reveal Channels to the east side of columns. These are in addition to the column reveal channels called out for the west side in detail 6, section A500. This price includes all prevailing wage man hours and all materials to inatall 8 primed column reveal channels.

Cost Add: \$27,180.65

Schedule Add: 1.5 Weeks

Additional information:

- Sales Tax is included in all pricing
- Alignment Metalworks will carry sufficient insurance to cover the cost of materials and supplies and finished product while materials are in Alignment's possession.
- Pricing does include primer
- Prevailing wage is included for all onsite work
- Engineering and shop drawings are not included in this pricing
- Pricing is Valid for 15 days from the date sent.
- Payment Terms per NRS Statutes

Accepted By: _____

Date: _____



Change Order Request#1

January 29, 2024

Q&D Construction
1050 S. 21st Street
Sparks, NV 89431

(775) 353-7054

Re: RTIAA – Arrival and Departure Canopies, 2001 E. Plumb Lane, Reno, NV 89502

To whom it may concern,

We are pleased to provide you with our estimate to furnish and install the following services and materials for the above-referenced project. We are signatory with the unions, fully licensed and bondable at a rate of approximately 2.5%. Please review the following for scope, exclusions, and clarifications.

This estimate is based on RFI#029.

Work Included:

- Furnish and Install additional metal stud framing and 5/8" USG Securock Glass-Mat Exterior Sheathing for added drain reveal on East Side of (8) columns.

Total Change Order Request #1 Estimate (Including Tax): \$929.00



Work Excluded:

- **Demolition
- **Wood, Plywood, Wood Blocking/Firestopping, and or wood carpentry.
- **Metal, Aluminum, and/or Plastic Corner Guards.
- **Access Panels and/or installation of.
- **Aluminum Brake Metal, and/or any Extruded Metal Products to match Storefronts or Windows.
- **Metal Flashing & Copings.
- **110 & 220 3 phase power sources.
- **Grouting hollow metal door frames.
- **Color coding, I.D. banding sprinklers pipe painting.
- **Striping and signage paint.
- **Concrete floor sealers/hardeners.
- **Repair and patching Classic Finishes scope of work, due to damage by others.
- **Electrical/mech/plumbing fixture support wires.
- **Fire rating light fixtures and electrical outlets.
- **Firesafing, fire-caulking, firestopping.
- **Sound batt and/or Thermal Insulation.
- **Caulking/sealants.
- **Classic Finishes standard exclusions consist of the following:
 - ##Overtime (Over 40 Hours/Week); Weekends, Nightwork, or Shiftwork.
 - ##Temporary heat or weather protection.
 - ##Lighting, task, and area type.
 - ##All water requirements, minimum at 50 psi.
 - ##Testing, permits, bonds, fees, grade setting.
 - ##Temporary facilities, barriers, enclosures, and waste management.
 - ## No shop drawings, design build, as-built drawings, engineering, or calculations.

All work proposed must be ready for continuous progress and in-sequence work. Costs incurred by Classic Finishes, due to the delay by others shall be billed to General Contractor accordingly.

Should Classic Finishes be awarded this project, our bid Proposal in its entirety shall be included as an exhibit to the contract, as it is specific to our scope. **Our Scope is limited to the above referenced scope inclusions and exclusions, no other assumptions have been made.**

We thank you for the opportunity to submit an estimate for the above upcoming project. If you have any questions or comments, please feel free to call.

Respectfully submitted,

Lorenzo Taormina
Estimating

copy: rg

Quoted prices valid for 30 days unless otherwise noted. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner, according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the proposal. All agreements contingent upon strikes, accidents, or delays beyond our control. Our workers are fully covered by worker's compensation Insurance. Issuance of subcontract deems acceptance to all conditions set forth.



REQUEST FOR INFORMATION

RFI # : 0029

1050 S. 21st St.
SPARKS, NV 89431
(775) 786-2677
FAX #: (775) 786-5136

TO: Christian Heinbaugh

DATE: 12/21/2023

COMPANY: Kimley-Horn

Q&D Job #: 16571

FROM: Braden Riley
Project Engineer
Q&D Construction LLC

RE: Rain Leaders at Base Bid Canopy

DESCRIPTION OF REQUEST:

The piers at B5, B9, and B11 as described on Sheet S-1.02 show the proposed rain leaders stubbing out on the west side of the pier per Detail 107 on Sheet S-3.01 while the utility plan on Sheet C-15 shows the rain leaders stubbing out on the east side of the piers. Please clarify if the down drain needs to be stubbed up into the canopy on the west or east side of the pier. If the rain leaders are stubbed up on the east side, do we want the rain leader tucked into column reveal to be installed on the east side per Detail 6 on Sheet C500?

REPLY: **The rain leaders shall run down the east side of the piers and tie into the below ground drainage system east of the canopy that is shown on the utility plan.**

A column reveal shall be added to the east side of all piers on this canopy matching the planned reveal on the west side of the piers to allow for drains and keep symmetry.

**Christian Heinbaugh, Kimley-Horn
2024.01.10**



Q&D CONSTRUCTION
est. 1964

CHANGE ORDER REQUEST

CCO No. 022

Project No.: 16571 – RTIA Terminal Loop Road Project

Date: 4/9/2024

To: Jon Lau
Reno-Tahoe Airport Authority
2001 E Plumb Lane
Reno, NV 89502

From: Braden Riley
Q&D Construction LLC
PO Box 10865
Reno, NV 89510

Phone: 775-328-6462

Phone: 775-786-2677

Fax:

Fax: 775-786-5136

Email: jlau@renoairport.com

Email: briley@gdconstruction.com

cc: Joe Mamola (CME), Marc Leone (Q&D)

Below is the detail for our proposal to complete the following changes in contract work:

- Change Order Request: CCO#022 – Deduct for Buy America Requirements
 - Proposed Scope of Work: Change order is for a deductive change order for gutter material that did not meet the Buy American requirements.

CCO Item Sub-Totals	Quantity	Units	Unit Price	Amount
Deduct for Buy America Requirements	1	LSU	(\$2,510.84)	(\$2,510.84)

CCO Item Totals	Change (in Days)	Amount
CCO#022 – Deduct for Buy America Requirements	0	(\$2,510.84)

Submitted By:

4/9/2024

Braden Riley

Date

Approved By:

Reno-Tahoe Airport Authority

Date



Change Order Request

04.08.24

COR 01

To: Braden Riley
Q&D Construction

Re: RTIA Canopy

Change :

Deduct for material costs that failed to comply with Buy America guidelines.

12 gauge steel sheet that was purchased and formed for the gutters on the project.

Cost Impact :	-\$2,510.84
Schedule Impact :	None

Additional information:

- Sales Tax is included in all pricing
- Alignment Metalworks will carry sufficient insurance to cover the cost of materials and supplies and finished product while materials are in Alignment's possession.
- Prevailing Wage is included
- Pricing assumes delivery to a yard in the Reno area.
- Pricing is Valid for 15 days from the date sent.
- Payment Terms to be Negotiated

Accepted By: _____

Date: _____



FABRICATION

Invoice #	Date
8758	3/21/2024

Due Date	Terms	Bill To	Project	P.O. #
4/5/2024	Net 15	Alignment Metalworks 4785 Townsite Rd Reno NV 89511		Feb - March 2024

Item	Qty/Ft	Date	Description	Rate	Amount
Laser Services		2/9/2024	Cut/Form Holt baseboard trim x 12 on 16ga HRS	359.68	359.68T
Laser Services		2/12/2024	Draw/Cut lightning baseball plate on 10ga HRS	63.33	63.33T
Laser Services		2/12/2024	Cut Valley RD Perf Panels Order 35 (SPC) on 16ga HRS	189.59	189.59T
Laser Services		2/12/2024	Draw/Cut Valley Rd Perf Panels Order 34 NW elevation (W1,W4, W3) on 16ga HRS	407.26	407.26T
Laser Services		2/12/2024	Draw/Cut Valley Rd Perf Panels Order 34 NW elevation (panel G x 5) on 16ga HRS	1,075.20	1,075.20T
Laser Services		2/19/2024	Cut/Form RITA Gutter on 12ga HRS	2,317.34	2,317.34T
Laser Services		2/22/2024	Cut/Form UNI Pan Redo on 16ga HRS	192.04	192.04T
Laser Services		3/5/2024	Cut Ramsey Wine Rack on .1875", .25", .375" steel	998.42	998.42T
Laser Services		3/14/2024	Cut/Form Alignment door 72 v3 and Alignment door 7half v3 on 11ga 304 2B SS	376.80	376.80T
Laser Services		3/20/2024	Cut/Form Hold baseboard trim x 7 on 16ga HRS	218.98	218.98T

samcofabrication@sbcglobal.net			Subtotal	\$6,198.64
Remittance Address: 862 Watson Way Sparks NV 89431 775-856-4100			Sales Tax (8.265%)	\$512.32
			Total	\$6,710.96
			Credits	\$0.00
Thank you very much for your business!			Balance Due	\$6,710.96

Tax on 2,317.34 = \$193.50
RTIA Total = \$2,510.84



Q&D CONSTRUCTION
est. 1964

CHANGE ORDER REQUEST

CCO No. 026

Project No.: 16571 – RTIA Terminal Loop Road Project

Date: 6/3/2024

To: Jon Lau
Reno-Tahoe Airport Authority
2001 E Plumb Lane
Reno, NV 89502

From: Braden Riley
Q&D Construction LLC
PO Box 10865
Reno, NV 89510

Phone: 775-328-6462

Phone: 775-786-2677

Fax:

Fax: 775-786-5136

Email: jlau@renoairport.com

Email: briley@qdconstruction.com

cc: Joe Mamola (CME), Marc Leone (Q&D)

Below is the detail for our proposal to complete the following changes in contract work:

- Change Order Request: CCO#026 – Addendum 7 Canopy Changes
 - Proposed Scope of Work: Structural Changes for Canopy Length Reduction: Credit for the labor, equipment, and materials on the structural steel, electrical and for concrete not used to pour Canopy column #28 per Addendum 7 changes. Additional costs included for potholing, backfill and locating existing utilities prior to the decision to delete Canopy column #28.

CCO Item Sub-Totals	Quantity	Units	Unit Price	Amount
Deduct for Structural Steel	1	LSU	(\$1,095.00)	(\$1,095.00)
Deduct for Electrical	1	LSU	(\$819.50)	(\$819.50)
Canopy #1 (Deduct)	1	LSU	(\$10,259.93)	(\$10,259.93)
Canopy #1 Additional Potholing and Backfill	1	LSU	\$10,259.93	\$10,259.93

CCO Item Totals	Change (in Days)	Amount
CCO#026 – Deduct for Addendum 7 Changes on Canopy Changes	0	(\$1,914.50)

Submitted By:

5/14/2024

Braden Riley

Date

Approved By:

Reno-Tahoe Airport Authority

Date

Braden Riley

From: Arnel <Arnel@renoironworks.com>
Sent: Friday, May 10, 2024 2:25 PM
To: Braden Riley
Cc: Ralph; Paul; Eric; Jamie; Mat
Subject: RE: RTIA Terminal Loop Road

Braden,

We have fabricated 90 percent of the 5 canopies that is on the Alternate Bid. The remaining 10 percent would be to cut the canopy post to the suit to top of steel elevations based on the as-built survey of the steel pedestal embedded to the ground.

For Canopy #1 by eliminating
One bay of steel, here is the following credit breakdown:

7 man hrs field labor @ \$135/hr = \$945
4 man hrs shop labor @ \$60/hr= \$240.

(added cost for re-detailing)
4 hrs detailing @ \$85/hr= \$340
Total =945+240-340=845

So a total net credit of \$845.00 will be deducted from contract as a credit.

Also per your request that all left over material to be delivered to the airport maintenance yard. We will ship the remaining fabricated steel/leftover due to the canopy revision to the jobsite free of charge. Q and D can pick it up from there and deliver elsewhere. If not, there will be a freight charge to deliver it somewhere else. Let me know.

Best regards,

Arnel Chua P.E.
Senior Project Manager
Reno Iron Works
Tel.(775)-329-1111

Braden Riley

From: Arnel <Arnel@renoironworks.com>
Sent: Monday, June 3, 2024 2:53 PM
To: Braden Riley
Cc: Ralph; Mat; Eric
Subject: FW: RTIA Terminal Loop Road

Braden,

Our equipment are rented with weekly rate. Omitting one day of erection doesn't make any actual savings. I can credit back one Truck day of \$250 for the reduced hours.

Regards,
Arnel

From: Arnel
Sent: Tuesday, May 28, 2024 8:18 AM
To: Ralph <ralph@renoironworks.com>
Cc: Jeston <jeston@renoironworks.com>; Eric <eric@renoironworks.com>; Jamie <jamie@renoironworks.com>; Mat <mat@renoironworks.com>
Subject: FW: RTIA Terminal Loop Road

Ralph,

Let's discuss this tomorrow. Q and D wanting credit for equipment for deleting one section on one canopy.

Arnel

From: Braden Riley [<mailto:briley@qdconstruction.com>]
Sent: Tuesday, May 28, 2024 8:15 AM
To: Arnel <Arnel@renoironworks.com>

Cc: Marc Leone <mleone@gdconstruction.com>

Subject: FW: RTIA Terminal Loop Road

Arnel,

Please see below comment from the construction manager for the deduct on the canopy #1. Let me know your thoughts on this or if there are any questions.

Thank you,



Braden Riley | Project Engineer

Q&D Construction LLC

C: (775) 302-6552

briley@gdconstruction.com

NVCL #8197 A&B CACL # 427988BA CA DIR # 1000061144

SERVICE. INTEGRITY. QUALITY.

[Please see Q&D's Specialty Services Brochure](#)

From: Mark Del Soldato <mdelsoldato@cmenv.com>

Sent: Tuesday, May 21, 2024 9:39 AM

To: Braden Riley <briley@gdconstruction.com>; Joe Mamola <jmamola@cmenv.com>; Stacy Yokoyama <syokoyama@cmenv.com>; Emma Covert-Palacios <epalacios@cmenv.com>; Tony Angelopoulos <tony@cmenv.com>; Lau, Jon <jlau@renoairport.com>

Cc: Marc Leone <mleone@gdconstruction.com>

Subject: RE: RTIA Terminal Loop Road

Braden,

I would expect to see some equipment hours included in the deduct for the canopy change. Please review and let me know what you see.

Thank you,

Mark A. Del Soldato

C:775.685.3702

E: mdelsoldato@cmenv.com



From: Braden Riley <briley@gdconstruction.com>

Sent: Tuesday, May 14, 2024 11:52 AM

To: Joe Mamola <jmamola@cmenv.com>; Mark Del Soldato <mdelsoldato@cmenv.com>; Stacy Yokoyama <syokoyama@cmenv.com>; Emma Palacios <epalacios@cmenv.com>; Tony Angelopoulos <tony@cmenv.com>; Lau, Jon <jlau@renoairport.com>

Cc: Marc Leone <mleone@gdconstruction.com>

Subject: RTIA Terminal Loop Road

All,

Please see attached change orders for the addendum 7 changes and the deduct for deleting the canopy column on Canopy #1. For the striping, the addendum 7 changes were captured in the CCO 21 for the removals and restriping the gore. Let me know if you have any questions.

Thank you,



Braden Riley | Project Engineer

Q&D Construction LLC

C: (775) 302-6552

briley@gdconstruction.com

NVCL #8197 A&B CACL # 427988BA CA DIR # 1000061144

SERVICE. INTEGRITY. QUALITY.

[Please see Q&D's Specialty Services Brochure](#)



PCO-004
Canopy 1 Column A28 Removal
2314 - Terminal Loop

To: Braden Riley Job Name: RTIA Terminal Loop Rd.
Company: Q& D Construction Change Re: Canopy 1 Column A28 Removal
Address: 1051 S 21st Street, Reno, NV 89431 Date: April 30, 2024
Phone: 775-302-6552 CC:

Work Scope:

Per Plan Revision 7 Sheet S-2.01, Canopy 1 Column A28 was removed, ~40'. Lighting package and heat trace has already been purchased and received

Estimated Costs	QTY	UNIT	PRICE	TOTAL
Materials (Conduit)	50	LS	\$ 2.00	\$ 100.00
Misc Hardware/Fittings Allowance	1	LS	\$ 100.00	\$ 100.00
Wire (3 Conductors)	40	LNFT	\$ 3.00	\$ 120.00
Labor (2 man crew, 2.5 hours)	5	HR	\$ 85.00	\$ 425.00
			SUB TOTAL	\$ 745.00
	Mark up	10%		\$ 74.50
			TOTAL	\$ 819.50

Price as described above CREDIT \$ (819.50)

Titan Electrical Contracting will only proceed with this work upon return of this proposal signed by a person authorized to approve work and payment at this location.

Approved By: _____ Date: _____

JC Detail

Mth	Trans#	Posted Date	Actual Date	Src	Vend# Co	Craft/Class Equip#/Mat#	Description	Earn Fact	Reference	Units	Hours	Cost
16571. RTAA Terminal Loop Road Reconstruction Project												
02.000.000.026		Jet Vac for Canopy Pier Foundations 2 LAB										
02/24	20244	02/29/24	02/19/24	PR	1	NNVOPE-M22	689/Taylor	ST		0.000	1.00	91.72
02/24	20245	02/29/24	02/19/24	PR	1	NNVOPE-M22	3201/Kingsley	ST		0.000	2.00	170.12
02/24	20246	02/29/24	02/19/24	PR	1	NNVOPE-M22	3201/Kingsley	OT		0.000	0.50	58.09
02/24	20247	02/29/24	02/19/24	PR	1	NNVOPE-M22	3021/Marx	ST		0.000	7.00	603.59
02/24	20248	02/29/24	02/19/24	PR	1	TRUCKER/8-1	3242/Zieroth	ST		0.000	3.00	246.97
02/24	20249	02/29/24	02/19/24	PR	1	TRUCKER/8-1	3242/Zieroth	OT		0.000	1.00	123.49
Total for Cost Type: 2										0.000	14.50	1,293.98
02.000.000.026		Jet Vac for Canopy Pier Foundations 4 OEQ										
02/24	8988	02/20/24	02/19/24	EM	1	01-444	Pickup/Chevy/4x4/2			0.000	1.00	17.00
02/24	8989	02/20/24	02/19/24	EM	1	28-156	GPS SPS985 Rove			0.000	2.00	10.00
02/24	8990	02/20/24	02/19/24	EM	1	28-170	GPS Total Station/S			0.000	2.00	18.00
02/24	8991	02/20/24	02/19/24	EM	1	28-118	GPS Data Collector			0.000	2.00	4.00
02/24	8992	02/20/24	02/19/24	EM	1	01-616	Vac Truck / FTL 114			0.000	7.00	1,295.00
02/24	8993	02/20/24	02/19/24	EM	1	51-366	2006 Peterbilt Wate			0.000	4.00	240.00
Total for Cost Type: 4										0.000	18.00	1,584.00
Total For Phase: 02.000.000.026											32.50	2,877.98
Total For Job: 16571.											32.50	2,877.98
Total For Company:1											32.50	2,877.98

+15% Mark-Up= \$431.70
Total = \$3,309.68

Demo sidewalk panels in the median to accommodate the piers for canopy #1.

Layout piers for the vac truck after removing the sidewalk in the median.

JC Detail

Mth	Trans#	Posted Date	Actual Date	Src	Vend# Co	Craft/Class Equip#/Mat#	Description	Earn Fact	Reference	Units	Hours	Cost
16571. RTAA Terminal Loop Road Reconstruction Project												
01.530.600.010						Potholing 2 LAB						
02/24	20207	02/29/24	02/20/24	PR	1	NNVOPE-M22	3021/Marx	ST		0.000	6.00	517.37
Total for Cost Type: 2										0.000	6.00	517.37
01.530.600.010						Potholing 4 O EQ						
02/24	9844	02/21/24	02/20/24	EM	1	01-616	Vac Truck / FTL 114			0.000	6.00	1,110.00
Total for Cost Type: 4										0.000	6.00	1,110.00
Total For Phase: 01.530.600.010											12.00	1,627.37
01.620.400.010						Water Purchase & Set Up 2 LAB						
02/24	20209	02/29/24	02/20/24	PR	1	TRUCKER/8-1	3242/Zieroth	ST		0.000	3.00	246.97
02/24	20210	02/29/24	02/20/24	PR	1	TRUCKER/8-1	3242/Zieroth	OT		0.000	1.50	185.22
Total for Cost Type: 2										0.000	4.50	432.19
01.620.400.010						Water Purchase & Set Up 4 O EQ						
02/24	9847	02/21/24	02/20/24	EM	1	51-366	2006 Peterbilt Wate			0.000	4.50	270.00
Total for Cost Type: 4										0.000	4.50	270.00
Total For Phase: 01.620.400.010											9.00	702.19
02.000.000.026						Jet Vac for Canopy Pier Foundations 2 LAB						
02/24	20250	02/29/24	02/20/24	PR	1	NNVLAB/Grou	200/Gonzalez	ST		0.000	3.00	179.45
02/24	20251	02/29/24	02/20/24	PR	1	NNVOPE-M22	689/Taylor	ST		0.000	2.00	183.43
02/24	20252	02/29/24	02/20/24	PR	1	NNVOPE-M22	689/Taylor	OT		0.000	1.00	126.09
02/24	20253	02/29/24	02/20/24	PR	1	NNVOPE-M22	3201/Kingsley	ST		0.000	5.00	425.31
02/24	20254	02/29/24	02/20/24	PR	1	NNVOPE-M22	3201/Kingsley	OT		0.000	0.50	58.09
Total for Cost Type: 2										0.000	11.50	972.37
02.000.000.026						Jet Vac for Canopy Pier Foundations 4 O EQ						
02/24	9852	02/21/24	02/20/24	EM	1	01-444	Pickup/Chevy/4x4/2			0.000	2.00	34.00
02/24	9853	02/21/24	02/20/24	EM	1	28-156	GPS SPS985 Rove			0.000	5.00	25.00
02/24	9854	02/21/24	02/20/24	EM	1	28-170	GPS Total Station/S			0.000	5.00	45.00
02/24	9855	02/21/24	02/20/24	EM	1	28-118	GPS Data Collector			0.000	5.00	10.00
02/24	9856	02/21/24	02/20/24	EM	1	53-238	Excavator/Cat/308E			0.000	1.00	50.00
02/24	9857	02/21/24	02/20/24	EM	1	51-312	2003 Freightliner 5y			0.000	1.00	60.00
02/24	9858	02/21/24	02/20/24	EM	1	01-479	John Deere Gator/J			0.000	3.00	30.00
Total for Cost Type: 4										0.000	22.00	254.00
Total For Phase: 02.000.000.026											33.50	1,226.37
02.000.000.042						EXTRA - Additional Vac and Backfill of Canopy Piers 1 MAT						
02/24	29004	03/07/24	02/20/24	AP	1	10005	3D Concrete LLC	189102		0.000	0.00	596.53
Total for Cost Type: 1										0.000	0.00	596.53
02.000.000.042						EXTRA - Additional Vac and Backfill of Canopy Piers 2 LAB						
02/24	20273	02/29/24	02/20/24	PR	1	NNVLAB/Grou	1047/Nila-Cruz	ST		0.000	3.00	180.23
02/24	20274	02/29/24	02/20/24	PR	1	NNVLAB/Grou	200/Gonzalez	ST		0.000	3.00	179.45
02/24	20275	02/29/24	02/20/24	PR	1	NNVLAB/Grou	357/Ruiz	ST		0.000	3.00	179.45
02/24	20276	02/29/24	02/20/24	PR	1	NNVOPE-M22	689/Taylor	ST		0.000	4.00	366.88
02/24	20277	02/29/24	02/20/24	PR	1	NNVOPE-M22	1750/Edmiston	ST		0.000	3.00	254.26
02/24	20278	02/29/24	02/20/24	PR	1	NNVOPE-M22	3201/Kingsley	ST		0.000	3.00	255.19
Total for Cost Type: 2										0.000	19.00	1,415.46
02.000.000.042						EXTRA - Additional Vac and Backfill of Canopy Piers 4 O EQ						
02/24	9861	02/21/24	02/20/24	EM	1	01-444	Pickup/Chevy/4x4/2			0.000	4.00	68.00
02/24	9862	02/21/24	02/20/24	EM	1	28-156	GPS SPS985 Rove			0.000	3.00	15.00
02/24	9863	02/21/24	02/20/24	EM	1	28-170	GPS Total Station/S			0.000	3.00	27.00
02/24	9864	02/21/24	02/20/24	EM	1	28-118	GPS Data Collector			0.000	3.00	6.00
02/24	9865	02/21/24	02/20/24	EM	1	53-238	Excavator/Cat/308E			0.000	3.00	150.00

JC Detail

Mth	Trans#	Posted Date	Actual Date	Src	Vend# Co	Craft/Class Equip#/Mat#	Description	Earn Fact	Reference	Units	Hours	Cost
16571. RTAA Terminal Loop Road Reconstruction Project - Continued												
02/24	9866	02/21/24	02/20/24	EM	1	51-312	2003 Freightliner 5y			0.000	3.00	180.00
02/24	9867	02/21/24	02/20/24	EM	1	01-479	John Deere Gator/J			0.000	3.00	30.00
Total for Cost Type: 4										0.000	22.00	476.00
Total For Phase: 02.000.000.042											41.00	2,487.99
Total For Job: 16571.											95.50	6,043.92
Total For Company:1											95.50	6,043.92

+15% Mark-Up= \$906.59

Total = \$6,950.51

Remove additional median walk at piers A27/25 to accommodate moving canopy #1 5' to the south to avoid utility conflicts in pier A28 as per Christen with Kimley Horn. Relaid out new pier locations for the vac truck. Filled the original A28 pier hole with NDOT spec 1502DN23 slurry.



INVOICE

REMIT TO: 3D CONCRETE
 PO Box 676242
 Dallas, TX 75267-6242

INVOICE NO	189102
DATE	02/20/24
PAGE	Page 1 of 1

PHONE NO: (775) 348-1898

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Q&D Construction Inc
 PO Box 10865
 Reno, NV 89510

RECEIVED

FEB 21 2024

Q & D Construction

PROJECT NO: 5419
 RTIA TERMINAL LOOP REHAB (2023)
 RIAA TERMINAL LOOP REHAB

CUSTOMER ID	CUSTOMER PO	CUSTOMER JOB	ORDER NO	TERMS
1008	302-6353		32	Net 30

TICKET DATE	TICKET NUMBER	ITEM	DESCRIPTION	QTY	UOM	PRICE	EXTENDED AMOUNT
02/20/2024	558371	1502DN23	50-200PSI NDOT EXCAVATABLE SLURRY	3.00	cy	120.00	360.00
02/20/2024	558371	101	HEATED WATER	3.00	cy	2.00	6.00
02/20/2024	558371	204	MIN LOAD CHARGE	1.00	cy	175.00	175.00
02/20/2024	558371	215	2 % FUEL SURCHARGE	1.00	cy	10.82	10.82

Total Order Quantity 3.00 Cubic Yards

SUBTOTAL	551.82
TAX	44.71
AMOUNT DUE	596.53

Discount amount may be taken if Invoice Total is paid by 02/20/2024 : \$0.00

All past due balances are subject to a .5% per month (18% per annum) finance charge. Past due customers shall be responsible for all costs of collection, including attorney's fees.

THANK YOU FOR BEING A VALUED CUSTOMER



DELIVERY TICKET



558371

600 S. 21st Street
 Sparks, NV. 89431
 (775) 348-1898 Phone (775) 348-7920 Fax

Sparks - Plant 10A
 555 S. 18th Street
 Sparks, NV 89431
Dispatch: (775) 342-6367

ORDER # 32	CUSTOMER ID 1008	SOLD TO Q&D Construction LLC	TIME 9:29 AM	DATE 2/20/2024	DRIVER OSCAR GARCIA
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P.O. # / JOB # 302-6353	ORDERED BY	JOB NAME 5419 RTIA TERMINAL LOOP REHAB	TRUCK # 465	SLUMP 8.00 in
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DELIVERY ADDRESS RIAA TERMINAL LOOP REHAB NV	SPECIAL INSTRUCTIONS NORTH END OF DROP OFF
----------------------------------------------------	-----------------------------------------------

QUANTITY THIS LOAD	QUANTITY ORDERED	QUANTITY DELIVERED	PRODUCT CODE	MIX DESCRIPTION	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
3.00	3.00	3.00	1502DN23	50-200 PSI	yd		
1.00	1.00	3.00	101	HEATED WATER	yd		
1.00	0.00		215	2 % FUEL SURCHARGE	ea		

SLUMP 8	WATER ADDED ON JOB # GALLONS	FREE UNLOADING TIME 45 MINUTES PER LOAD	TIME ALLOWED (Mins)	SUBTOTAL
TESTED BY	CYLINDERS	COMMENTS	TAX TOTAL	
LEAVE PLANT 9:41	ARRIVE JOB 9:53	START POUR 9:58	FINISH POUR 10:03	LEAVE JOB 10:04
ARRIVE PLANT 10:10	TRUCK TIME	TRUCK CHARGE \$	FINAL TOTAL	

CAUTION

Contains Portland Cement. Do not get on skin or in eyes – causes Alkali burns. PRECAUTIONS FOR SAFE HANDLING AND USE are explained on MATERIAL SAFETY DATA SHEET. (See reverse side)

UNLOADING

Customer is required to provide safe access to job site. Any damage incurred to our equipment, including wrecker service will be the responsibility of the customer. Drivers are not permitted to add water to the mix to exceed the maximum slump nor be beyond the curb line, except upon the authorization of the customer and his acceptance of risk for any loss or damage.

Subject to above conditions: Rec'd by: _____

Property Damage & Health Hazard Release: The driver, of this truck is presenting this RELEASE to you for your signature, is of the opinion that the size and weight of his truck may possibly cause damage to the premises and /or to adjacent property if the material in this load is placed where specified. The driver is requesting that you sign the RELEASE, relieving him and his supplier from any damage that may occur to the premises and/or adjacent property, buildings, sidewalks, drive ways, curbs, etc. by the delivery of this material plus agree to help him remove mud from the wheels of his vehicle to not litter the public street. Further, as additional consideration, the undersigned agrees to indemnify and hold harmless the driver of this truck and this supplier for any and all damage to premises and/or adjacent property which may be claimed by anyone to have arisen out of delivery of this order.

X _____

Truck 465	Driver 5595	User user	Disp Ticket Num 558371	Ticket ID 159066	Time 9:29	Date 2/20/24
Load Size 3.00	Mix Code CYDS 1502DN23	Returned	Qty	Mix Age	Seq W	Load ID 167889
Material	Design Qty	Required	Batched	% Var	% Moisture	Actual
TYPEII	150.0 lb	450.0 lb	465.0 lb	> 3.33%		
TYPE-N	38.0 lb	114.0 lb	120.0 lb	> 5.26%		
SANDDM	2493 lb	7816 lb	7860 lb	0.57%	4.50% M	338 lb
WATER	38.2 gl	.0 gl	.0 gl			
HOT WATER	100.0 % #	74.3 gl	74.3 gl	0.04%		620.0 lb
Actual	Num Batches:	1				Manual 9:29:52
Load	9065 lb	Design W/C: 1.696	Water/Cement: 1.638	A	Design 956.3 lb	Actual 958.5 lb
Slump:	8.00 in	Water in Truck: 0.0 gl	Adjust Water: 0.0 gl / Load	Trim Water: 0.0 gl / CYC	Note: Manual feed occurred	To Add: 0.0 lb
Actual W/C Ratio: 1.638	Actual Water: 958 lb	Batched Cement: 585 lb	Allowable Water: 33 lb			



DELIVERY TICKET



558371

600 S. 21st Street
Sparks, NV. 89431
(775) 348-1898 Phone (775) 348-7920 Fax

02.000.000.042
16571

Sparks - Plant 10A
555 S. 18th Street
Sparks, NV 89431
Dispatch: (775) 342-6367

ORDER # 32	CUSTOMER ID 1008	SOLD TO Q&D Construction LLC	TIME 9:29 AM	DATE 2/20/2024	DRIVER OSCAR GARCIA
P.O. # / JOB # 302-6353		ORDERED BY	JOB NAME 5419 RTIA TERMINAL LOOP REHAB		TRUCK # 465
DELIVERY ADDRESS RIAA TERMINAL LOOP REHAB NV			SPECIAL INSTRUCTIONS NORTH END OF DROP OFF		
SLUMP 8.00 in					

QUANTITY THIS LOAD	QUANTITY ORDERED	QUANTITY DELIVERED	PRODUCT CODE	MIX DESCRIPTION	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
3.00	3.00	3.00	1502DN23	50-200 PSI	yd		
1.00	1.00	3.00	101	HEATED WATER	yd		
1.00	0.00		215	2 % FUEL SURCHARGE	ea		

SLUMP	WATER ADDED ON JOB	FREE UNLOADING TIME	TIME ALLOWED	SUBTOTAL
# GALLONS		45 MINUTES PER LOAD	(Mins)	
TESTED BY	CYLINDERS	COMMENTS		TAX TOTAL
LEAVE PLANT	ARRIVE JOB	START POUR	FINISH POUR	TRUCK CHARGE \$
				FINAL TOTAL

CAUTION

Contains Portland Cement. Do not get on skin or in eyes – causes Alkali burns. PRECAUTIONS FOR SAFE HANDLING AND USE are explained on MATERIAL SAFETY DATA SHEET. (See reverse side)

UNLOADING

Customer is required to provide safe access to job site. Any damage incurred to our equipment, including wrecker service will be the responsibility of the customer. Drivers are not permitted to add water to the mix to exceed the maximum slump nor be beyond the curb line, except upon the authorization of the customer and his acceptance of risk for any loss or damage.

Subject to above conditions: Rec'd by: _____

Property Damage & Health Hazard Release: The driver, of this truck is presenting this RELEASE to you for your signature, is of the opinion that the size and weight of his truck may possibly cause damage to the premises and /or to adjacent property if the material in this load is placed where specified. The driver is requesting that you sign the RELEASE, relieving him and his supplier from any damage that may occur to the premises and/or adjacent property, buildings, sidewalks, drive ways, curbs, etc. by the delivery of this material plus agree to help him remove mud from the wheels of his vehicle to not litter the public street. Further, as additional consideration, the undersigned agrees to indemnify and hold harmless the driver of this truck and this supplier for any and all damage to premises and/or adjacent property which may be claimed by anyone to have arisen out of delivery of this order.

X _____

Truck	Driver	User	Disp Ticket Num	Ticket ID	Time	Date	
465	5595	user	558371	159066	9:29	2/20/24	
Load Size	Mix Code	Returned	Qty	Mix Age	Seq	Load ID	
3.00 CYDS	1502DN23				W	167889	
Material	Design Qty	Required	Batched	% Var	% Moisture	Actual	Wat
TYPEII	150.0 lb	450.0 lb	465.0 lb	> 3.33%			
TYPE-N	38.0 lb	114.0 lb	120.0 lb	> 5.26%			
SANDDM	2493 lb	7816 lb	7860 lb	0.57%	4.50% M	338 lb	
WATER	38.2 gl	.0 gl	.0gl				
HOT WATER	100.0 % #	74.3 gl	74.3gl	0.04%		620.0 lb	
Actual	Num Batches: 1		Manual 9:29:52				
Load	9065 lb	Design W/C: 1.696	Water/Cement: 1.638 A	Design	956.3 lb	Actual	958.5 lb To Add: 0.0 lb
Slump:	8.00 in	Water in Truck:	0.0 gl	Adjust Water:	0.0 gl / Load	Trim Water:	0.0 gl / CYC Note: Manual feed occurred
Actual W/C Ratio: 1.638	Actual Water:	958 lb	Batched Cement:	585 lb	Allowable Water:	33 lb	



INVOICE

REMIT TO: 3D CONCRETE
 PO Box 676242
 Dallas, TX 75267-6242

INVOICE NO	189160
DATE	02/21/24
PAGE	Page 1 of 1

PHONE NO: (775) 348-1898

PROJECT NO: 5419
 RTIA TERMINAL LOOP REHAB (2023)
 RIAA TERMINAL LOOP REHAB

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Q&D Construction Inc
 PO Box 10865
 Reno, NV 89510

CUSTOMER ID	CUSTOMER PO	CUSTOMER JOB	ORDER NO	TERMS
1008	302-6353		48	Net 30

TICKET DATE	TICKET NUMBER	ITEM	DESCRIPTION	QTY	UOM	PRICE	EXTENDED AMOUNT
02/21/2024	558502	1502DN23	50-200PSI NDOT EXCAVATABLE SLURRY	2.00	cy	120.00	240.00
02/21/2024	558502	101	HEATED WATER	2.00	cy	2.00	4.00
02/21/2024	558502	204	MIN LOAD CHARGE	1.00	cy	225.00	225.00
02/21/2024	558502	215	2 % FUEL SURCHARGE	1.00	cy	9.38	9.38

RECEIVED

FEB 23 2024

Q & D Construction

Total Order Quantity 2.00 Cubic Yards

SUBTOTAL	478.38
TAX	38.76
AMOUNT DUE	517.14

Discount amount may be taken if Invoice Total is paid by 02/21/2024 : \$0.00

All past due balances are subject to a .5% per month (18% per annum) finance charge. Past due customers shall be responsible for all costs of collection, including attorney's fees.

THANK YOU FOR BEING A VALUED CUSTOMER



DELIVERY TICKET



558502

600 S. 21st Street
 Sparks, NV. 89431
 (775) 348-1898 Phone (775) 348-7920 Fax

Sparks - Plant 10A
 555 S. 18th Street
 Sparks, NV 89431
Dispatch: (775) 342-6367

ORDER # 48	CUSTOMER ID 1008	SOLD TO Q&D Construction LLC	TIME 11:37 AM	DATE 2/21/2024	DRIVER JOSHUA FULLER
P.O. # / JOB # 302-6353		ORDERED BY	JOB NAME 5419 RTIA TERMINAL LOOP REHAB		TRUCK # 484
DELIVERY ADDRESS RIAA TERMINAL LOOP REHAB NV			SPECIAL INSTRUCTIONS CUSTOMER DROP OFF		

QUANTITY THIS LOAD	QUANTITY ORDERED	QUANTITY DELIVERED	PRODUCT CODE	MIX DESCRIPTION	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
2.00	2.00	2.00	1502DN23	50-200 PSI	yd		
1.00	1.00	2.00	101	HEATED WATER	yd		

SLUMP	WATER ADDED ON JOB # GALLONS	FREE UNLOADING TIME 45 MINUTES PER LOAD	TIME ALLOWED (Mins)	SUBTOTAL
TESTED BY	CYLINDERS	COMMENTS		TAX TOTAL
LEAVE PLANT	ARRIVE JOB	START POUR	FINISH POUR	LEAVE JOB
11:47	11:57	12:06	12:12	12:52
ARRIVE PLANT	TRUCK TIME	TRUCK CHARGE \$		FINAL TOTAL
12:20				

CAUTION

UNLOADING

Contains Portland Cement. Do not get on skin or in eyes – causes Alkali burns. PRECAUTIONS FOR SAFE HANDLING AND USE are explained on MATERIAL SAFETY DATA SHEET. (See reverse side)

Customer is required to provide safe access to job site. Any damage incurred to our equipment, including wrecker service will be the responsibility of the customer. Drivers are not permitted to add water to the mix to exceed the maximum slump nor be beyond the curb line, except upon the authorization of the customer and his acceptance of risk for any loss or damage.

Subject to above conditions: Rec'd by: _____

Property Damage & Health Hazard Release: The driver, of this truck is presenting this RELEASE to you for your signature, is of the opinion that the size and weight of his truck may possibly cause damage to the premises and /or to adjacent property if the material in this load is placed where specified. The driver is requesting that you sign the RELEASE, relieving him and his supplier from any damage that may occur to the premises and/or adjacent property, buildings, sidewalks, drive ways, curbs, etc. by the delivery of this material plus agree to help him remove mud from the wheels of his vehicle to not litter the public street. Further, as additional consideration, the undersigned agrees to indemnify and hold harmless the driver of this truck and this supplier for any and all damage to premises and/or adjacent property which may be claimed by anyone to have arisen out of delivery of this order.

X *Frank Kingley*

Truck	Driver	User	Disp Ticket Num	Ticket ID	Time	Date
484	8933	user	558502	159139	11:37	2/21/24
Load Size	Mix Code	Returned	Qty	Mix Age	Seq	Load ID
2.00 CYDS	1502DN23				W	167962
Material	Design Qty	Required	Batched	% Var	% Moisture	Actual
TYPEII	150.0 lb	300.0 lb	360.0 lb	> 20.00%		
TYPE-N	38.0 lb	76.0 lb	85.0 lb	> 11.84%		
SANDDM	2493 lb	5210 lb	5200 lb	-0.20%	4.50% M	224 lb
WATER	38.2 gl	.0 gl	.0 gl			
HOT WATER	100.0 % #	49.5 gl	49.9 gl	0.68%		416.0 lb
Actual	Num Batches: 1					Manual 11:37:32
Load	6061 lb	Design W/C: 1.696	Water/Cement: 1.910	A	Design	637.6 lb
Slump:	8.00 in	Water in Truck: 0.0 gl	Adjust Water: 0.0 gl / Load		Actual	639.9 lb
Actual W/C Ratio: 1.910	Actual Water: 640 lb	Batched Cement: 335 lb	Allowable Water: 0 lb		Trim Water: 0.0 gl / CYC	To Add: 0.0 lb



DELIVERY TICKET

16571
02.000.000042



558502

600 S. 21st Street
Sparks, NV. 89431
(775) 348-1898 Phone (775) 348-7920 Fax

Sparks - Plant 10A
555 S. 18th Street
Sparks, NV 89431
Dispatch: (775) 342-6367

ORDER # 48	CUSTOMER ID 1008	SOLD TO Q&D Construction LLC	TIME 11:37 AM	DATE 2/21/2024	DRIVER JOSHUA FULLER
P.O. # / JOB # 302-6353		ORDERED BY	JOB NAME 5419 RTIA TERMINAL LOOP REHAB		TRUCK # 484
DELIVERY ADDRESS RIAA TERMINAL LOOP REHAB			SPECIAL INSTRUCTIONS CUSTOMER DROP OFF		

SLUMP	WATER ADDED ON JOB # GALLONS	FREE UNLOADING TIME 45 MINUTES PER LOAD	TIME ALLOWED (Mins)	SUBTOTAL TAX TOTAL
TESTED BY	CYLINDERS	COMMENTS		

QUANTITY THIS LOAD	QUANTITY ORDERED	QUANTITY DELIVERED	PRODUCT CODE	MIX DESCRIPTION	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
2.00	2.00	2.00	1502DN23	50-200 PSI	yd		
1.00	1.00	2.00	101	HEATED WATER	yd		

LEAVE PLANT	ARRIVE JOB	START POUR	FINISH POUR	LEAVE JOB	ARRIVE PLANT	TRUCK TIME	TRUCK CHARGE \$
							FINAL TOTAL

CAUTION

UNLOADING

Contains Portland Cement. Do not get on skin or in eyes – causes Alkali burns. PRECAUTIONS FOR SAFE HANDLING AND USE are explained on MATERIAL SAFETY DATA SHEET. (See reverse side)

Customer is required to provide safe access to job site. Any damage incurred to our equipment, including wrecker service will be the responsibility of the customer. Drivers are not permitted to add water to the mix to exceed the maximum slump nor be beyond the curb line, except upon the authorization of the customer and his acceptance of risk for any loss or damage.

Subject to above conditions: Rec'd by: _____

Property Damage & Health Hazard Release: The driver, of this truck is presenting this RELEASE to you for your signature, is of the opinion that the size and weight of his truck may possibly cause damage to the premises and /or to adjacent property if the material in this load is placed where specified. The driver is requesting that you sign the RELEASE, relieving him and his supplier from any damage that may occur to the premises and/or adjacent property, buildings, sidewalks, drive ways, curbs, etc. by the delivery of this material plus agree to help him remove mud from the wheels of his vehicle to not litter the public street. Further, as additional consideration, the undersigned agrees to indemnify and hold harmless the driver of this truck and this supplier for any and all damage to premises and/or adjacent property which may be claimed by anyone to have arisen out of delivery of this order.

X _____

Truck	Driver	User	Disp Ticket Num	Ticket ID	Time	Date	
484	8933	user	558502	159139	11:37	2/21/24	
Load Size	Mix Code	Returned	Qty	Mix Age	Seq	Load ID	
2.00 CYDS	1502DN23				W	167962	
Material	Design Qty	Required	Batched	% Var	% Moisture	Actual	Wat
TYPEII	150.0 lb	300.0 lb	360.0lb	> 20.00%			
TYPE-N	38.0 lb	76.0 lb	85.0lb	> 11.84%			
SANDDM	2493 lb	5210 lb	5200lb	-0.20%	4.50% M	224 lb	
WATER	38.2 gl	.0 gl	.0gl				
HOT WATER	100.0 % #	49.5 gl	49.9gl	0.68%		416.0 lb	
Actual		Num Batches:	1			Manual	11:37:32
Load	6061 lb	Design W/C:	1.696	Water/Cement:	1.910 A	Design	637.6 lb
Slump:	8.00 in	Water in Truck:	0.0 gl	Adjust Water:	0.0 gl / Load	Actual	639.9 lb
Actual W/C Ratio:	1.910	Actual Water:	640 lb	Batched Cement:	335 lb	To Add:	0.0 lb
						Trim Water:	0.0 gl / CYE
						Allowable Water:	0 lb

CHANGE ORDER

Distribution to:
 RTAA PURCHASING
 PM/CM
 ENGINEER
 CONTRACTOR
 FAA

Reno-Tahoe Airport Authority
 Reno-Tahoe International Airport
 Reno-Stead Airport
 Box 12490
 Reno, NV 89510



Project: Terminal Loop Road Reconstruction Project

Change Order Number 06

To: Q&D Construction, LLC
 1050 S 21st Street
 Sparks, NV 89431

Change Order Initiation Date: March 8, 2024
AIP No. 3-32-0017-117-2023
Contract Date: April 13, 2023

This Change Order is issued as full compensation for the increased material, labor and equipment costs to add ice dams, and to slurry backfill the canopy foundations on the Bid Alternate 2 Canopy due to unforeseen conditions.

The following Lump Sum items shall be added to the Bid Alternate 1-4 Schedule of Values:

CO No. 06 - Arrival Canopy Ice Dams 1 through 4: \$17,896.98

CO No. 06 - Slurry for Canopies 1 through 4: \$1,658.80

CO No. 06; \$19,555.78

This change is to be funded with Community Project Funding – AIP No. 3-32-0017-117-2023.

All other terms, conditions, and requirements of the contract not modified herein remain unchanged.

Not valid until signed by ALL parties. Execution of this Change Order by both Owner and Contractor constitutes a binding agreement and serves as a full accord and satisfaction of any claim, demand, lien, stop notice or further request for compensation, past or present, known or unknown, and/or time extension arising out of or by virtue of the work described above in the Change Order. Contractor's signature indicates agreement herewith, including any adjustments in the Contract Sum or Contract Time.


The Original Contract Sum was.....	\$9,683,268.00
Net Changes by Previously Authorized Change Orders	\$1,943,257.86
Net Changes by Previously Authorized Contingency Change Orders.....	\$596,578.50
The Revised Contract Sum Prior to this Change Order was	\$12,223,104.36
The Contract Sum will be changed by this Change Order.....	\$19,555.78
The new Contract Sum, including this Change Order will be.....	\$12,242,660.14

The Contract Time will not be changed as part of this Change Order.

Authorized

Construction Materials Engineers

Construction Manager
300 Sierra Manor Dr, Ste 1
Reno, NV 89511


 By: Joe Mamola
July 30, 2024
 Date

Kimley-Horn and Associates


Engineer/Architect
7900 Rancharrah Pkwy, Ste 100
Reno, NV 89511


 By: Christian Heinbaugh
2024.07.31
 Date

Digitally signed by Christian N. Heinbaugh
 DN: cn=Christian N. Heinbaugh, o=Kimley-Horn and Associates, email=christian.heinbaugh@kimley-horn.com, date=2024.07.31 13:21:08-0700

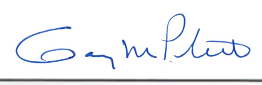
Q&D Construction, LLC.

Contractor
1050 S 21st Street
Sparks, NV 89431


 By: Jeff Beary
7/30/2024
 Date

Reno-Tahoe Airport Authority

Owner
P.O. Box 12490
Reno, NV 89510


 By: Gary Probert
8/01/2024
 Date

Enclosure: Q&D Construction Change Order Request No. 06

CONTRACT CHANGE ORDER NO. 06
 or
SUPPLEMENTAL AGREEMENT NO.

AIRPORT RNO **DATE** 7-30-24



LOCATION Reno, NV **AIP PROJECT NO.** RNO-WPG-3-32-0017-117-2023

CONTRACTOR Q&D

You are requested to perform the following described work upon receipt of an approved copy of this document or as directed by the engineer:

Item No.	Description	Unit	Unit Price	Quantity	Amount
1	Arrival Canopy Ice Dams 1-4	LS	\$17,896.98	1	\$17,896.98
2	Slurry for Canopies 1 through 4	LS	\$1,658.80	1	\$1,658.80
This Change Order Total			\$19,555.78		
Previous Change Order(s) Total			\$1,943,257.86		
Revised Contract Total			\$12,242,660.14		

The time provided for completion in the contract is (unchanged) (decreased) (increased) by Unchanged working days. This document shall become an amendment to the contract and all provisions of the contract will apply. Changes are shown on Drawing(s) No. N/A dated N/A, three copies attached.

Recommended by:	Christian Heinbaugh Engineer 	2024.07.31 Date
Approved by:	Jonathon Lau Owner	August 2, 2024 Date
Accepted by:	Jeff Bean Contractor	Date
Concurred by:	 State Aeronautics (if applicable)	7/30/24 Date
Approved by:	Ryan Spicer Federal Aviation Administration	Date

NOTE: Change Orders and Supplemental Agreements require FAA approval prior to construction, otherwise no Federal participation can be granted. State Aeronautics concurrence is required when state participation is anticipated.

AIP PROJECT NO. RNO-WPG-3-32-0017-117-2023 **CHANGE ORDER NO.** 06
(Supplemental Agreement)

AIRPORT RNO **LOCATION** Reno, NV

JUSTIFICATION FOR CHANGE

1. Brief description of the proposed contract change(s) and location(s).

Item No. 1 - With the potential of ice or snow sliding off the canopy roof into the #1 lane on the east side of the median, ice dams will be installed on Bid Alternate 1 through 4 canopies.

Item No. 2 - Existing utilities were discovered in canopy #2 foundation location. Canopy #2 was shifted to the north to avoid the utilities. Cement Slurry was placed in the abandoned foundation hole to protect the utilities.

2. Reason(s) for the change(s) *(Continue on reverse if necessary)*

This Change Order is issued as full compensation for the increased material, labor and equipment costs to add ice dams to the Alternate 1 through 4 canopies and for material, labor, and equipment costs to place slurry in the Alternate 2 abandoned canopy foundation .

3. Justifications for unit prices or total cost.

Contractor has provided backup on all costs.

4. The sponsor's share of this cost is available from:

PFC's.

5. If this is a supplemental agreement involving more than \$2,000, is the cost estimate based on the latest wage rate decision? Yes No Not Applicable .

6. Has consent of surety been obtained? Yes Not Necessary .

7. Will this change affect the insurance coverage? Yes No .

8. If yes, will the policies be extended? Yes No .

9. Has this (Change Order) (Supplemental Agreement) been discussed with FAA officials?

Yes No When 6-17-24 With Whom Ricardo Sanchez

Comment _____

Submit 4 copies to the FAA



Q&D CONSTRUCTION
est. 1964

CHANGE ORDER REQUEST

CCO No. 033

Project No.: 16571 – RTIA Terminal Loop Road Project

Date: 7/16/2024

To: Jon Lau
Reno-Tahoe Airport Authority
2001 E Plumb Lane
Reno, NV 89502

From: Braden Riley
Q&D Construction LLC
PO Box 10865
Reno, NV 89510

Phone: 775-328-6462

Phone: 775-786-2677

Fax:

Fax: 775-786-5136

Email: jlau@renoairport.com

Email: briley@gdconstruction.com

cc: Joe Mamola (CME), Marc Leone (Q&D)

Below is the detail for our proposal to complete the following changes in contract work:

- Change Order Request: CCO#033 – Arrival Canopy Ice Dam
 - Proposed Scope of Work: Change order is for labor, equipment, and material to install a continuous ice dam per RFI #057.

CCO Item Sub-Totals	Quantity	Units	Unit Price	Amount
Arrival Canopy Ice Dam – Canopy #5	1	LSU	\$4,880.99	\$4,880.99
Arrival Canopy Ice Dam – Canopy #1-4	1	LSU	\$17,896.98	\$17,896.98

Change Order No. 6

CCO Item Totals	Change (in Days)	Amount
CCO#033 – Arrival Canopy Ice Dam	0	\$22,777.97

Submitted By:

7/16/2024

Braden Riley

Date

Approved By:

Reno-Tahoe Airport Authority

Date



07.15.24

To: Braden Riley
 Q&D Construction

Re: RTIA Canopy Ice Dam Pricing Breakdown

Items:

1 Ice Dam Fabricate and install for Phase 2

Materials		Price Per	
1/2" Round	45 sticks	\$35.85	\$1,613.25
3/16 x 1.5 flat bar	12 sticks	\$31.50	\$378.00
1 1/2 angle standoff	1 stick	\$45.05	\$45.05
Primer (Custom Paint)		\$1,920.00	\$1,920.00
			\$3,956.30
Labor			
Shop Fabrication	150	31	\$4,650.00
Field Install (Prevailing)	200	47	\$9,400.00
			\$14,050.00
	Subtotal		\$18,006.30
	OH&P	10%	\$1,800.63
			\$19,806.93

+ Q&D Mark-Up = \$22,777.97

Additional information:

- Sales Tax is included in all pricing
- Alignment acknowledges that Textura will be used for project billing.
- Alignment Metalworks will carry sufficient insurance to cover the cost of materials and supplies and finished product
- Engineering and shop drawings are not included in this pricing
- Pricing is Valid for 15 days from the date sent.
- Payment Terms per NRS Statutes

Accepted By: _____

Date: _____

REQUEST FOR INFORMATION

RFI # : 0057



Q&D CONSTRUCTION

est. 1964

1050 S. 21st St.
SPARKS, NV 89431
(775) 786-2677
FAX #: (775) 786-5136

TO: Christian Heinbaugh

DATE: 6/26/2024

COMPANY: Kimley-Horn

Q&D Job #: 16571

FROM: Braden Riley
Project Engineer
Q&D Construction LLC

RE: Arrival Canopy Gutter and Rainleader

DESCRIPTION OF REQUEST:

Would the dimensions for the gutter on the attached drawing for the arrival canopy be acceptable to use? Detail 7 on Sheet A500 shows the sheet metal box being installed between the purlin and the B deck roofing. Would it be acceptable to tack weld the gutter and then puddle weld the B deck roofing to the purlin?

The arrival canopy does not call for a continuous ice and water dam. With the potential of ice or other debris falling into the #1 lane on the east side of the median, would the ice and water dam need to be added for installation?

Please provide more information on what is acceptable to use to attach the rainleader to the canopy structure.

REPLY:

GUTTER SIZE SAHLL BE MINIMUM OF 5" DEEP x 5" WIDE. 10" DEEP FACE IS ACCEPTABLE.
STRUCTURAL TO CONFIRM THE TACK WELDING CONDITION.

PROVIDE CONTINUOUS ICE AND WATER DAM.

STRUCTURAL TO PROVIDE MOUNTING DETAIL FOR RAINLEADER.

R. SHORT, COTTON ARCHITECTURE 06.27.2024

Structurally acceptable tack weld gutter to purlin at 12" OC and puddle weld deck down. Provide pipe bracket to keep rainleader flush with face of column, can weld or provide #12 screws from bracket to column.

-PLC/KH



Q&D CONSTRUCTION
est. 1964

CHANGE ORDER REQUEST

CCO No. 034

Project No.: 16571 – RTIA Terminal Loop Road Project

Date: 7/11/2024

To: Jon Lau
Reno-Tahoe Airport Authority
2001 E Plumb Lane
Reno, NV 89502

From: Braden Riley
Q&D Construction LLC
PO Box 10865
Reno, NV 89510

Phone: 775-328-6462

Phone: 775-786-2677

Fax:

Fax: 775-786-5136

Email: jlau@renoairport.com

Email: briley@qdconstruction.com

cc: Joe Mamola (CME), Marc Leone (Q&D)

Below is the detail for our proposal to complete the following changes in contract work:

- Change Order Request: CCO#034 – 30” RCP Demo for Canopy #5 foundation
 - Proposed Scope of Work: Change order is for labor, equipment, and material to abandon unmarked 30” RCP storm drain to enable drilling operations for canopy #5 pier foundation.

CCO Item Sub-Totals	Quantity	Units	Unit Price	Amount
30” RCP Demo for Canopy #5 foundation	1	LSU	\$3,317.59	\$3,317.59

Half costs split between Canopy #5 and Canopies 1-4. $\$3,317.59/2 = \$1,658.80$

CCO Item Totals	Change (in Days)	Amount
CCO#034 – 30” RCP Demo for Canopy #5 foundation	0	\$3,317.59

\$1,658.80

Submitted By:

Braden Riley

7/11/2024

Date

Approved By:

Reno-Tahoe Airport Authority

Date

Daily Time and Materials (T&M) Report

Date: 5/24/2024

Foreman: Hedgcorth, John R (01080)

Q & D Construction LLC.

16571 (RTAA Terminal Loop Road Reconstruction Project)

02.000.000.062 - EXTRA - Abandon Existing 30" Storm Drain in Pier Foundation

Quantity: 0 LSU

Notes:

Poured slurry in hole where 30" storm drain is abandoned.

Poured slurry in 2 more holes to the north in holes where vac truck found existing utilities.

Poured 20 yards of slurry.

Labor

00329 - Ramirez-Gutierrez, Juan I

Hours

1

01080 - Hedgcorth, John R

1

01438 - Arellano, Ruben

1

Total Labor Hours: 3

Equipment

01-687 - Pickup/Chevy/2500 Diesel

Hours

1

Total Equipment Hours: 1



JC Detail

Mth	Trans#	Posted Date	Actual Date	Src	Vend# Co	Craft/Class Equip#/Mat#	Description	Earn Fact	Reference	Units	Hours	Cost
16571. RTAA Terminal Loop Road Reconstruction Project												
02.000.000.062							EXTRA - Abandon Existing 30" Storm Drain in Pier Foundation	2	LAB			
05/24	36804	05/30/24	05/24/24	PR	1	NNVLAB/Grou	1438/Arellano	ST		0.000	1.00	59.81
05/24	36805	05/30/24	05/24/24	PR	1	NNVLAB/Grou	329/Ramirez-Gutier	ST		0.000	1.00	61.11
05/24	36806	05/30/24	05/24/24	PR	1	NNVOPE-M22	1080/Hedgorth	ST		0.000	1.00	92.58
							Total for Cost Type: 2			0.000	3.00	213.50
02.000.000.062							EXTRA - Abandon Existing 30" Storm Drain in Pier Foundation	4	O EQ			
05/24	33711	05/28/24	05/24/24	EM	1	01-687	Pickup/Chevy/2500			0.000	1.00	25.00
							Total for Cost Type: 4			0.000	1.00	25.00
							Total For Phase: 02.000.000.062				4.00	238.50
							Total For Job: 16571.				4.00	238.50
							Total For Company:1				4.00	238.50

Materials: \$2,646.36
+ Q&D Mark-Up = \$3,317.59



INVOICE

REMIT TO: 3D CONCRETE
 PO Box 676242
 Dallas, TX 75267-6242

INVOICE NO	193020
DATE	05/24/24 6/1/24
PAGE	Page 1 of 1

PHONE NO: (775) 348-1898

PROJECT NO: 5419
 RTIA TERMINAL LOOP REHAB (2023)
 RIAA TERMINAL LOOP REHAB

S
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D

T
O

Q&D Construction Inc
 PO Box 10865
 Reno, NV 89510

CUSTOMER ID	CUSTOMER PO	CUSTOMER JOB	ORDER NO	TERMS
1008	775-525-4066		39	Net 30

TICKET DATE	TICKET NUMBER	ITEM	DESCRIPTION	QTY	UOM	PRICE	EXTENDED AMOUNT
05/24/2024	163266	1502DN23	50-200PSI NDOT EXCAVATABLE SLURRY	10.00	cy	120.00	1,200.00
05/24/2024	163266	215	2 % FUEL SURCHARGE	1.00	cy	24.00	24.00
05/24/2024	163269	1502DN23	50-200PSI NDOT EXCAVATABLE SLURRY	10.00	cy	120.00	1,200.00
05/24/2024	163269	215	2 % FUEL SURCHARGE	1.00	cy	24.00	24.00

RECEIVED

JUN 26 2024

Q & D Construction

Total Order Quantity 20.00 Cubic Yards

SUBTOTAL	2,448.00
TAX	198.36
AMOUNT DUE	2,646.36

Discount amount may be taken if Invoice Total is paid by 05/24/2024 : \$0.00

All past due balances are subject to a .5% per month (18% per annum) finance charge. Past due customers shall be responsible for all costs of collection, including attorney's fees.

THANK YOU FOR BEING A VALUED CUSTOMER



DELIVERY TICKET

600 S. 21st Street
Sparks, NV. 89431
(775) 348-1898 Phone (775) 348-7920 Fax

16571
02:000-000-062

Sparks - Plant 10A
555 S. 18th Street
Sparks, NV 89431
Dispatch: (775) 342-6367

ORDER #	CUSTOMER ID	SOLD TO	TIME	DATE	DRIVER
	1008	Q&D Construction Inc	8:20 AM	5/24/2024	
P.O. # / JOB #	ORDERED BY	JOB NAME		TRUCK #	SLUMP
				450	8.00 in

DELIVERY ADDRESS	SPECIAL INSTRUCTIONS
RENO TAHOE AIRPORT, TERMINAL LOOP	

QUANTITY THIS LOAD	QUANTITY ORDERED	QUANTITY DELIVERED	PRODUCT CODE	MIX DESCRIPTION	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
10.00			1502DN23	50-200PSI NDOT EXCAVATABLE SI	yd		

SLUMP	WATER ADDED ON JOB # GALLONS	FREE UNLOADING TIME	TIME ALLOWED (Mins)	SUBTOTAL TAX TOTAL
		45 MINUTES PER LOAD		
TESTED BY	CYLINDERS	COMMENTS		TRUCK CHARGE \$
				FINAL TOTAL

CAUTION
Contains Portland Cement. Do not get on skin or in eyes – causes Alkali burns. PRECAUTIONS FOR SAFE HANDLING AND USE are explained on MATERIAL SAFETY DATA SHEET. (See reverse side)

UNLOADING
Customer is required to provide safe access to job site. Any damage incurred to our equipment, including wrecker service will be the responsibility of the customer. Drivers are not permitted to add water to the mix to exceed the maximum slump nor be beyond the curb line, except upon the authorization of the customer and his acceptance of risk for any loss or damage.

Subject to above conditions: Rec'd by: _____

Property Damage & Health Hazard Release: The driver, of this truck is presenting this RELEASE to you for your signature, is of the opinion that the size and weight of his truck may possibly cause damage to the premises and/or to adjacent property if the material in this load is placed where specified. The driver is requesting that you sign the RELEASE, relieving him and his supplier from any damage that may occur to the premises and/or adjacent property, buildings, sidewalks, drive ways, curbs, etc. by the delivery of this material plus agree to help him remove mud from the wheels of his vehicle to not litter the public street. Further, as additional consideration, the undersigned agrees to indemnify and hold harmless the driver of this truck and this supplier for any and all damage to premises and/or adjacent property which may be claimed by anyone to have arisen out of delivery of this order.

X _____

Truck	Driver	User	Disp Ticket Num	Ticket ID	Time	Date	
450		user		163266	8:20	5/24/24	
Load Size	Mix Code	Returned	Qty	Mix Age	Seq	Load ID	
10.00 yd	1502DN23				W	172222	
Material	Design Qty	Required	Batched	% Var	% Moisture	Actual	Wat
TYPEII	150.0 lb	1500.0 lb	1545.0 lb	> 3.00%			
TYPE-N	38.0 lb	380.0 lb	380.0 lb	0.00%			
SANDDM	2493 lb	26052 lb	25960 lb	-0.35%	4.50% M	1118 lb	
WATER	38.2 gl	247.6 gl	246.4 gl	-0.48%		2056.0 lb	
Actual		Num Batches:	1				
Load	29941 lb	Design W/C:	1.696	Water/Cement:	1.656	T	Design
Slump:	8.00 in	Water in Truck:	0.0 gl	Adjust Water:	0.0 gl / Load	Trim Water:	0.0 gl / yd
Actual W/C Ratio:	1.649	Actual Water:	3174 lb	Batched Cement:	1925 lb	Allowable Water:	90 lb
						Manual	8:20:02
						Actual	3173.9 lb
						To Add:	13.9 lb



DELIVERY TICKET

600 S. 21st Street
Sparks, NV. 89431
(775) 348-1898 Phone (775) 348-7920 Fax

16571
02.000.000-062

Sparks - Plant 10A
555 S. 18th Street
Sparks, NV 89431
Dispatch: (775) 342-6367

ORDER #	CUSTOMER ID	SOLD TO	TIME	DATE	DRIVER
	1008	Q&D Construction Inc	8:39 AM	5/24/2024	
P.O. # / JOB #	ORDERED BY	JOB NAME		TRUCK #	SLUMP
				493	8.00 in

DELIVERY ADDRESS	SPECIAL INSTRUCTIONS
RENO TAHOE AIRPORT, TERMINAL LOOP	

QUANTITY THIS LOAD	QUANTITY ORDERED	QUANTITY DELIVERED	PRODUCT CODE	MIX DESCRIPTION	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
10.00			1502DN23	50-200PSI NDOT EXCAVATABLE SI	yd		

SLUMP	WATER ADDED ON JOB # GALLONS	FREE UNLOADING TIME	TIME ALLOWED (Mins)	SUBTOTAL
		45 MINUTES PER LOAD		
TESTED BY	CYLINDERS	COMMENTS		TRUCK CHARGE \$
LEAVE PLANT	ARRIVE JOB	START POUR	FINISH POUR	FINAL TOTAL

CAUTION

Contains Portland Cement. Do not get on skin or in eyes – causes Alkali burns. PRECAUTIONS FOR SAFE HANDLING AND USE are explained on MATERIAL SAFETY DATA SHEET. (See reverse side)

UNLOADING

Customer is required to provide safe access to job site. Any damage incurred to our equipment, including wrecker service will be the responsibility of the customer. Drivers are not permitted to add water to the mix to exceed the maximum slump nor be beyond the curb line, except upon the authorization of the customer and his acceptance of risk for any loss or damage.

Subject to above conditions: Rec'd by: _____

Property Damage & Health Hazard Release: The driver, of this truck is presenting this RELEASE to you for your signature, is of the opinion that the size and weight of his truck may possibly cause damage to the premises and /or to adjacent property if the material in this load is placed where specified. The driver is requesting that you sign the RELEASE, relieving him and his supplier from any damage that may occur to the premises and/or adjacent property, buildings, sidewalks, drive ways, curbs, etc. by the delivery of this material plus agree to help him remove mud from the wheels of his vehicle to not litter the public street. Further, as additional consideration, the undersigned agrees to indemnify and hold harmless the driver of this truck and this supplier for any and all damage to premises and/or adjacent property which may be claimed by anyone to have arisen out of delivery of this order.

X _____

Truck 493	Driver	User user	Disp Ticket Num	Ticket ID 163269	Time 8:39	Date 5/24/24				
Load Size 10.00 yd	Mix Code 1502DN23	Returned	Qty	Mix Age	Seq W	Load ID 172225				
Material	Design Qty	Required	Batched	% Var	% Moisture	Actual	Wat			
TYPEII	150.0 lb	1500.0 lb	1500.0 lb	* 0.00%						
TYPE-N	38.0 lb	380.0 lb	380.0 lb	0.00%						
SANDDM	2493 lb	26052 lb	26000 lb	-0.20%	4.50% M	1120 lb				
WATER	38.2 gl	247.6 gl	249.7 gl	0.87%		2084.0 lb				
Actual		Num Batches: 1								
Load	29964 lb	Design W/C: 1.696	Water/Cement: 1.704	A	Design	3187.8 lb	Actual	3203.6 lb	Manual 8:39:17	To Add: 0.0 lb
Slump:	8.00 in	Water in Truck: 0.0 gl	Adjust Water:		0.0 gl / Load	Trim Water:	0.0 gl / yd			
Actual W/C Ratio: 1.704		Actual Water: 3204 lb	Batched Cement:		1880 lb	Allowable Water:	0 lb			

Administrative Report

Date: September 10, 2024
Subject: Administrative Award of Contracts (Revenues)
 Pursuant To Resolution No. 557 - August 2024

BACKGROUND

At the July 14, 2022, meeting of the Board of Trustees of the Reno-Tahoe Airport Authority, the Board approved Resolution No. 557, recognizing the inherent authority of the President/CEO, or authorized representative to award revenue contracts except those that are, in combination, more than 5 years in Term, including options, and generate aggregate revenues of \$250,000 or more.

DISCUSSION

Resolution No. 557 requires that the President/CEO provide the Board of Trustees with an administrative report setting forth a list of revenue contracts and associated options to extend approved administratively as a result of the resolution to be given to the Board on a monthly basis.

August 2024

Date	Lessee	Property Address	Agreement Term	Contract Value	Portfolio
8/1/24	Sierra Filtration Products, Inc.	2890 Vassar Street, Suites AA-1,2,3,17,18 Reno, NV 89502	12 Months	\$36,265.92	Outside Properties
8/1/24	Integrated Power Services, LLC	2900 Vassar Street, Suite CC-16 Reno, NV 89502	12 Months	\$7,504.08	Outside Properties
8/1/24	California Generator Service	2900 Vassar Street, Suites CC-5&6 Reno, NV89502	12 Months	\$14,969.04	Outside Properties
8/1/24	Swen Carlson	2890 Vassar Street, Suite BB-16 Reno, NV 89502	12 Months	\$6,507.96	Outside Properties
8/1/24	2 New Tenant	Mini Warehouse Park to Travel	Month to Month	\$190.00	Outside Properties
8/23/24	Global Operations and Logistics, LLC d/b/a GOAL MC, aka Burner Express Bus	1500 Terminal Way 128	Terminates 9/3/24	\$6,600	Outside Properties

Date	Lessee	Property Address	Agreement Term	Contract Value	Portfolio
8/5/24	Clark Transfer	Overflow parking lot	Terminates 9/8/24	\$1,750	Outside Properties
8/1/24	Avis Budget Car Rental, LLC	Brookside lot	Terminates 10/1/24	\$3,050	Outside Properties
8/21/24	Papadakos (renewal)	5633 Alpha Avenue, Reno Nevada 89506,	10 years	\$7,098	Stead Airport – Ground Lease
8/19/24	Shepphird (renewal)	5405 Alpha Avenue, Reno, Nevada 89506	10 years	\$5,362.50	Stead Airport – Ground Lease

Administrative Report

Date: September 10, 2024

Subject: Financial Reporting Package – July 2024

EXECUTIVE SUMMARY

Attached is the Financial Reporting Package for July, the first month of the 2024-25 fiscal year (FY). The package includes a high-level summary of total revenues and expenses and a more detailed discussion of key metrics. Please note that monthly and YTD budget amounts are not adjusted for seasonality for the month of July.

In July 2024, RNO was served by ten passenger airlines offering non-stop scheduled service to 24 destinations. Enplanements were 238,290, an increase of 12.4% compared to the budget forecast and an increase of 8.0% from July 2023. Total landed weight was 4.5% higher than the budget forecast for both passenger and cargo airlines.

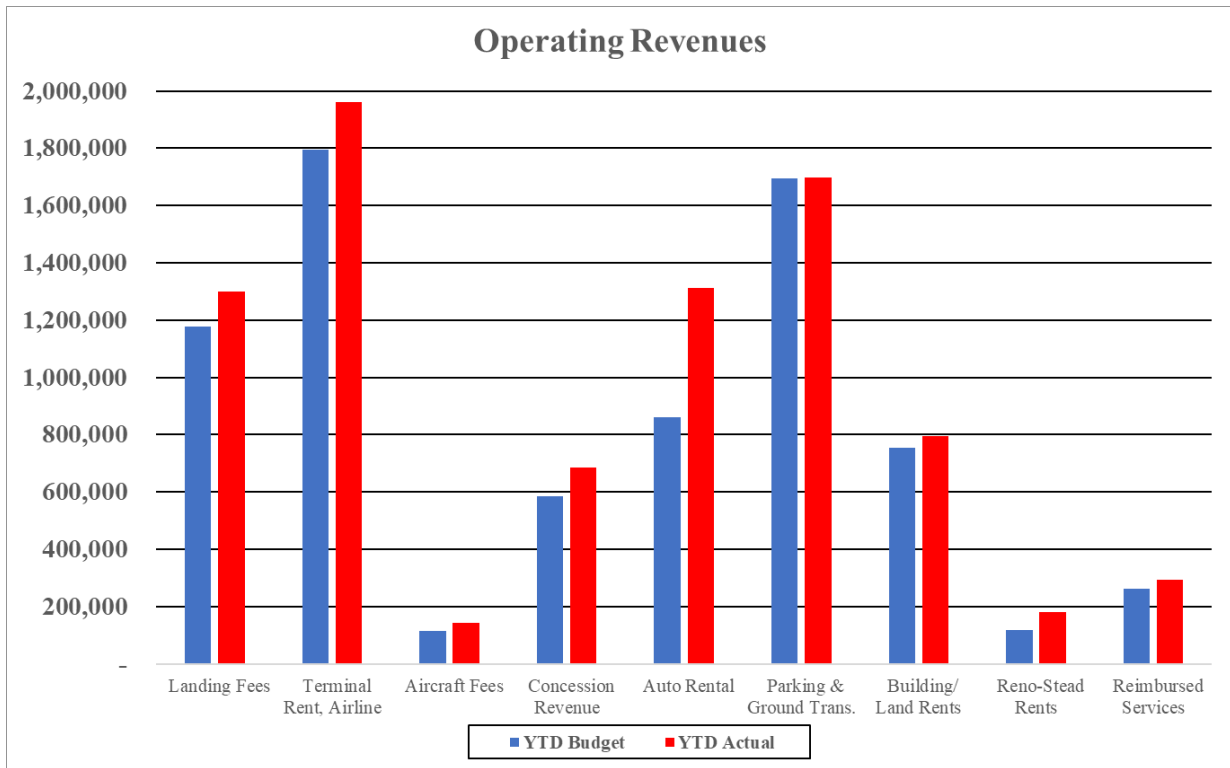
	YEAR TO DATE July 31, 2024 (\$ in thousands)						
	Actual Results				8.3% Of Fiscal Year		
	CURRENT YEAR	PRIOR YEAR	VARIANCE		Y-T-D BUDGET	VARIANCE	
			\$	%		\$	%
Operating Revenue							
Airline	\$ 2,478	\$ 2,148	\$ 330	15.4%	\$ 2,280	\$ 198	8.7%
Non-Airline	\$ 5,111	\$ 4,558	\$ 553	12.1%	\$ 4,396	\$ 715	16.3%
Total Operating Revenue	\$ 7,589	\$ 6,706	\$ 883	13.2%	\$ 6,676	\$ 913	13.7%
Operating Expenses	\$ (5,115)	\$ (4,760)	\$ (355)	7.5%	\$ (5,722)	\$ 608	(10.6%)
Net Operating Income	\$ 2,474	\$ 1,946	\$ 528	27.1%	\$ 954	\$ 1,520	159.4%
Non-Operating Income (Expense)*	\$ 7,095	\$ 3,772	\$ 3,324	88.1%	\$ 1,247	\$ 5,849	469.1%
Net Income Before Depreciation	\$ 9,569	\$ 5,718	\$ 3,852	67.4%	\$ 2,200	\$ 7,369	334.9%

Based on actual results through July 31, 2024, net income before depreciation was approximately \$9.569 million, reflecting a substantial increase of \$7.369 million or 334.9% from the budget forecast. This noteworthy increase is primarily attributed non-operating income surpassing expectations by \$5.849 million or 469.1% above budget. The non-operating revenue increase is due to federal stimulus fund (ARPA) received in the current fiscal year for projects budgeted and started in the prior year and higher interest income.

OPERATING REVENUES

Total operating revenues through July 31, 2024, were \$7.589 million, approximately \$912,900 or 13.7% above budget due to higher airline traffic, auto rental, concession revenues, building and land rents. Compared to the same month last fiscal year, revenues are up by \$882,600 or 13.2%. This upturn can be attributed to higher terminal rents, landing fees, concession revenues, aircraft fees, ground transportation

fees, and other rents. The chart below reflects actual operating revenues for the fiscal year as compared to the budget amount.



AIRLINE REVENUES

Airline revenues are collected by prescribed rates and charges as specified by formulas in RTAA’s Airline-Airport Use and Lease Agreement (AAULA) with the signatory airlines, effective July 1, 2023, through June 30, 2033. The AAULA maintains a hybrid structure, with a complete recoupment of net Airfield cost center operating, maintenance, debt service, amortization, and capital improvement costs through landing fees from the airlines, and the airlines only pay for the space they use in the terminal building.

The AAULA includes a revenue-sharing methodology for the distribution of available net revenues to signatory passenger airlines on a per-enplaned passenger basis. This aims to create an incentive for air service by tying an allocated amount of available net revenues to the number of enplaned passengers of each signatory airline. Signatory airlines have the flexibility to use the revenue share credit to cover monthly rates and charges. For the month of July 2024, the total revenue share credit was \$783,000 (\$3.74 per enplaned passenger), was \$91,500 or 13.2% higher the July 2024 budget. This was attributable to the higher enplaned passenger traffic reported by signatory airlines.

Landing Fees

The formula for calculating landing fees consists of 100% cost recovery of Airfield-related operating costs, capital improvement costs, debt service, amortization, and other charges. These costs are mitigated by Airfield-derived revenues and non-signatory landing fees. Landing fees were budgeted and collected at \$4.19 per 1,000 lbs. of landed weight for signatory airlines and \$4.82 for non-signatory airlines. Non-signatory airlines pay 15% above the budgeted signatory airline rate. Based on actual results for the month

of July 2024, the calculated signatory landing fee per 1,000 lbs. was \$3.24. The decrease in signatory landing fees is due to higher-than-expected landed weights reported by the most airlines and lower operating expense in the Airfield cost center. Lower landed weight was reported by Alaska, FedEx, UPS, and Sun Country partially offset by higher landed weight reported by American, United, Delta, Southwest, JetBlue and Spirit. For the first period of FY 2024-25, landing fee revenues were \$1.301 million, approximately \$123,600 or 10.5% above the adopted budget.

Airline Terminal Rents

Airline terminal rents are determined by the recovery of all Terminal costs, including operating and maintenance, capital improvement, debt service, and amortization. This cost is divided by the square footage of the airline rentable space in the terminal building. The Terminal requirement is partially offset by in-terminal concession revenues, a 50% share of gaming revenues, and reimbursed services. The budgeted average rental rate is \$156.40 per square foot per annum (PSFPA). Based on the month of July FY 2024-25 results, the calculated average terminal rental rate was \$132.0, a decrease of 15.6% compared to the budget. The decrease is primarily due to the lower operating costs of the Terminal cost center. Actual airline terminal rental revenues were \$1.960 million for July 2024, surpassing the budget by approximately \$166,000 or 9.2%.

NON-AIRLINE REVENUES

Non-airline operating revenues play a crucial role in supporting RTAA's operating costs outside of airline-affiliated operations. While airline revenues are calculated and collected as cost recovery for airline-related operations, non-airline operating revenues are essential to fund internal operations, equipment acquisitions, and capital improvement projects that are not directly associated with airline operations. Non-airline operating revenues are primarily comprised of terminal and rental car concession revenues, public parking, building/land rents, and reimbursement of RTAA-provided services. Based on the first month of FY 2024-25 results, non-airline operating revenues, adjusted by the ARPA allocation of approximately \$1,300 totaled \$5.111 million, \$714,800 or 16.3% above the budget forecast.

Auto rental revenue exceeded the budget by \$451,400, or 52.5%, primarily due to higher-than-expected airline traffic and a greater number of passengers renting cars than anticipated in the budget forecast. In the concession revenues also reported positive result by \$101,300, or 17.3% above budget. Parking revenues fell short of the budget forecast by \$16,700, a decrease of 1.1%, and exceeded the same period in the previous fiscal year by \$63,500 or 4.2%. The underperformance in parking revenues is related to increased activity reported by the transportation network companies (TNCs) as more passengers use the transportation services provided by TNCs. As a result, ground transportation revenues outperformed the budget by \$21,000 or 19.4%. Parking revenue per enplaned passenger decreased by 8.7% from \$7.20 to \$6.58 when compared to the prior FY.

For the first month of FY 2024-25, Reno-Tahoe Building and Land Rental revenues have exceeded the budget by \$38,700. Additionally, Reno-Stead Airport (RTS) rental revenues are \$62,300 above budget, primarily due to option payments received from Dermody Properties.

NON-OPERATING REVENUES

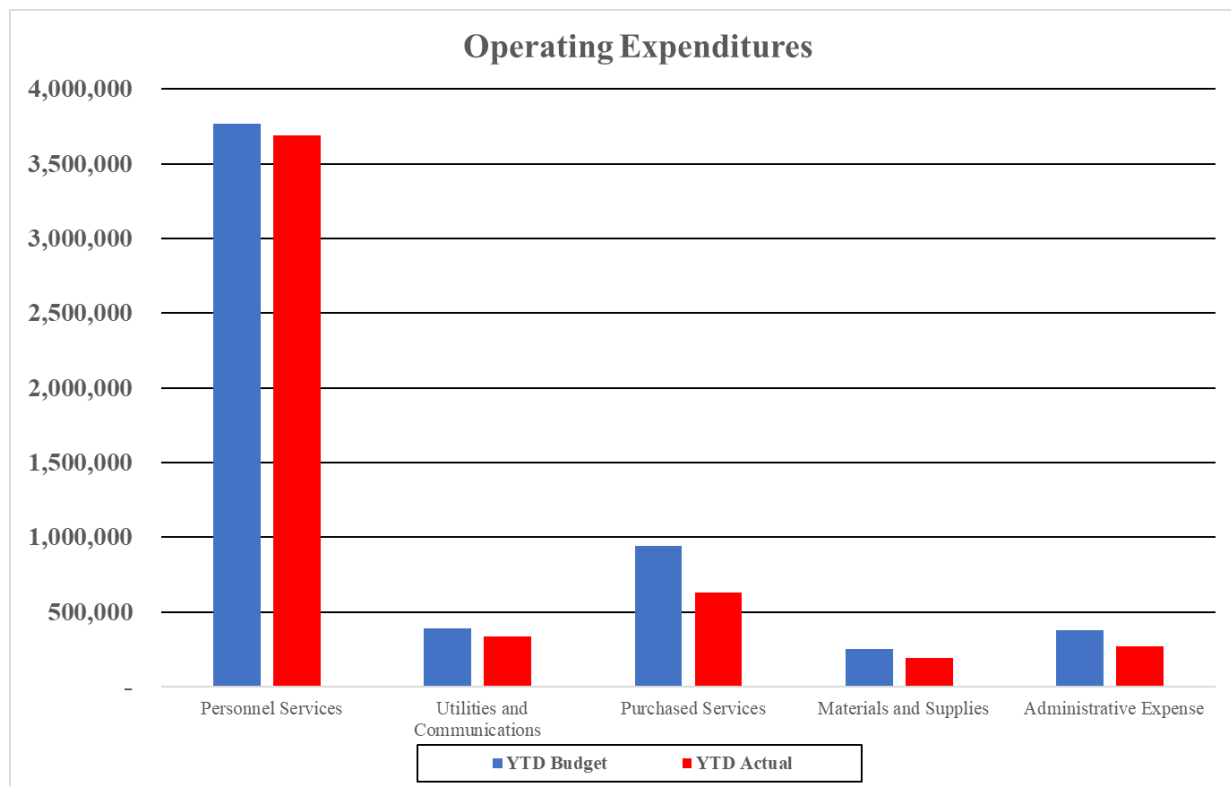
Non-operating revenues reached \$7.095 million, exceeding the budget by approximately \$5.849 million or 469.1%. This revenue category is primarily comprised of Passenger Facility Charges (PFCs), federal stimulus funds (ARPA), interest income, and aviation fuel tax. Federal stimulus funds are recorded as non-operating revenues when funds are received from the FAA. The largest increase in this category was due to \$5.192 million in ARPA federal stimulus funds received to reimburse RTAA for prior period disbursements.

PFC revenues are collected by airlines from ticket sales at \$4.50 per enplaned passenger, with RTAA receiving a net of \$4.39 after a \$0.11 administration fee. PFC collections are reflected as revenue when the cash is received, resulting in some months appearing to be over-collected and others under-collected due to timing. In the first month of the year, PFC revenues were \$1.235 million, exceeding the prior year by \$774,900 or 168.5%, and \$478,200 or 63.2% above budget. This difference is primarily attributed to the timing of cash received and greater than anticipated passenger traffic. PFCs are collected by airlines at the time of ticket sales, resulting in revenues not precisely aligning with actual passenger traffic in any period.

OPERATING EXPENSES

Based on the first month of FY 2024-25 results, operating expenses of \$5.115 million, were \$607,500 or 10.6% below budget, and \$354,700 or 7.5% above the same period in the prior fiscal year. Operating expenses are grouped into five categories: Personnel Services, Utilities and Communications, Purchased Services, Materials and Supplies, and Administrative expenses. All five categories were below budget.

The chart below reflects actual operating expenses for the fiscal year as compared to the budget amount.



DEBT SERVICE

On July 14, 2022, the Board approved a \$50 million non-revolving credit agreement with Wells Fargo Bank to provide short-term financing for RTAA's capital program. As of July 2024, a total of \$50 million has been drawn for capital projects, leaving a remaining principal balance of \$22.41 million related to the Ticketing Hall Expansion project. The principal balance is expected to be addressed with the issuance of bonds, anticipated in September 2024.

KEY BENCHMARKS

The following are key benchmarks and ratios used to measure financial activities and monitor the financial health and condition of RTAA:

Key Statistics / Benchmarks	YEAR TO DATE July 31, 2024						
					8.3% Of Fiscal Year		
	CURRENT YEAR	PRIOR YEAR	VARIANCE	%	Y-T-D BUDGET	VARIANCE	%
Enplaned Passengers	238,290	220,645	17,645	8.0%	211,915	26,375	12.4%
Airline Cost Per Enplaned Passenger	\$ 9.60	\$ 7.69	\$ 1.91	24.8%	\$ 10.38	\$ (0.78)	(7.5%)
Non-Airline Revenues per EPAX (a)	\$ 20.21	\$ 19.20	\$ 1.01	5.3%	\$ 18.86	\$ 1.35	7.2%
Operating Ratio	67.4%	71.0%	(3.6%)	(5.0%)	85.7%	(0.18)	(21.4%)
Days Cash On Hand	492	435	57	13.1%	629	(136)	(21.7%)
Federal Stimulus	\$ 5,192,354	\$ 25,666	\$ 5,166,687	20,130.3%	\$ 935,085	\$ 4,257,269	455.3%

(a) Excludes cost reimbursement for the Baggage Handling System (BHS) paid by the airlines.

Enplaned Passengers

Enplaned passengers reported for July 2024 were 238,290, 8.0% increase compared to the prior fiscal year and 12.4 % greater than the budget forecast. Enplaned passengers are critical to non-airline revenues, such as public parking, rental car concessions, food and beverage concessions, gaming, etc.

Airline Cost per Enplaned Passenger (CPE)

This ratio represents airline payments for use of airport facilities including landing fees, terminal rents, and baggage handling systems, in accordance with the adopted rates and charges methodology as outlined in the new airline lease agreement. RTAA targets to maintain a reasonable cost structure for airlines operating at RNO to attract and maintain air service to our community. With actual operating expenses 10.6% below budget, and the \$3.74 revenue share credit per enplaned passenger, the signatory airline CPE is estimated to be \$9.60 as compared to the FY 2024-25 budget of \$10.38.

Non-Airline Revenue per Enplaned Passenger

This ratio represents operating revenues derived from sources other than the airlines, divided by enplaned passengers for the fiscal year. It measures operating revenue capacity from various sources including terminal rents, rental car concession fees, public parking, and land and building rents from non-airline facilities at both airports. Based on the first month of FY 2024-25 actual results, the non-airline revenue per enplaned passenger was \$20.21, 7.2% higher than the budgeted amount of \$18.86. This increase is primarily due to higher revenues from concessions, building and land rents, and aircraft fees.

Operating Ratio

The Operating Ratio is calculated by dividing operating and maintenance expenses by total operating revenues. This ratio indicates whether the level of operating expenses as a proportion of operating revenues are consistent and tracking with the approved expenditures and revenues adopted in the budget. Generally, a lower ratio of expenses to revenues is positive as it reflects an improvement in the net operating revenues available to pay debt service and generate additional cash flow. Based on the first month of FY 2024-25 results, the operating ratio was 67.4% as compared to the higher ratio in the prior year of 71.0%, and the adopted budget of 85.7%. These results compared to the budget reflect the higher operating expenses in month of July FY 2024-25.

Days Cash on Hand (DCOH)

DCOH is an important measure of liquidity. It is calculated by dividing unrestricted cash and investments by the daily operating and maintenance expenditure budget (annual operating and maintenance budget divided by 365 days). As of July 31, 2024, RTAA's DCOH was 492 days, approximately 136 days lower than the FY 2024-25 budget forecast. The budget amount for DCOH is higher in anticipation of the bond proceeds. RTAA's policy is a desired target of 365 days. The 2021 median average, as compiled by Moody's Investor Services, is 794 for medium hub airports.

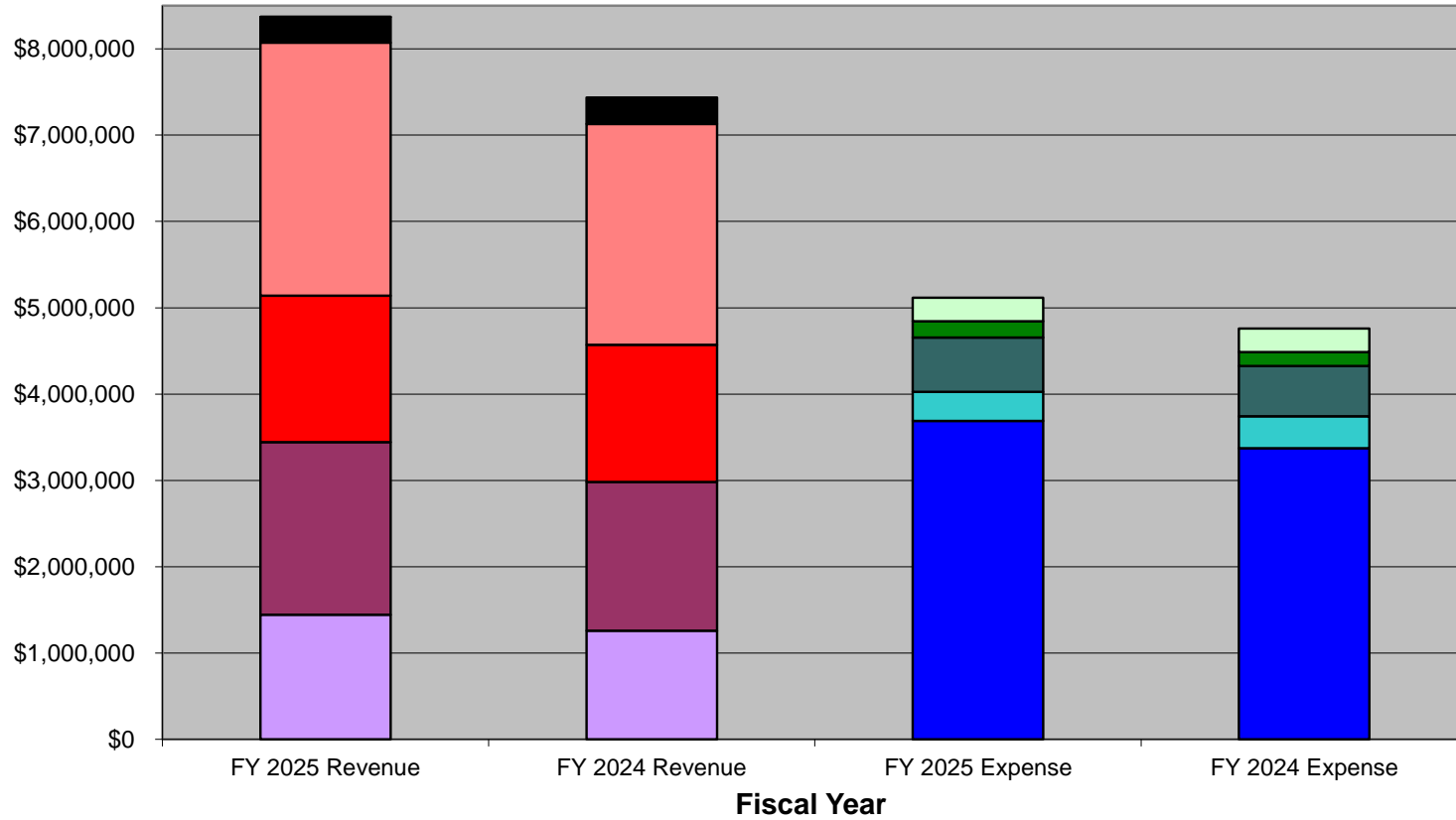
OPERATING STATEMENT
RENO-TAHOE AIRPORT AUTHORITY
For the One Month Ending July 31, 2024

	CURRENT MONTH				For the One Month Ending July 31, 2024							
	CURRENT YEAR	PRIOR YEAR	VARIANCE	%	CURRENT YEAR	PRIOR YEAR	VARIANCE	%	8.33% OF FISCAL YEAR			
									Y-T-D BUDGET	VARIANCE	%	
REVENUES												
Landing Fees	\$ 1,300,515	\$ 1,152,388	\$ 148,127	12.9%	\$ 1,300,515	\$ 1,152,388	\$ 148,127	12.9%	\$ 1,176,908	\$ 123,608	10.5%	
Terminal Rent, Airline	1,960,364	1,728,447	231,917	13.4%	1,960,364	1,728,447	231,917	13.4%	1,794,408	165,955	9.2%	
Airline Revenue Sharing	(782,972)	(732,681)	(50,290)	6.9%	(782,972)	(732,681)	(50,290)	6.9%	(691,492)	(91,480)	13.2%	
Aircraft Fees	143,134	106,157	36,978	34.8%	143,134	106,157	36,978	34.8%	113,151	29,983	26.5%	
Concession Revenue	686,572	595,830	90,742	15.2%	686,572	595,830	90,742	15.2%	585,238	101,334	17.3%	
Auto Rental	1,311,353	1,127,353	184,001	16.3%	1,311,353	1,127,353	184,001	16.3%	859,939	451,414	52.5%	
Parking & Ground Transportation	1,697,756	1,588,047	109,709	6.9%	1,697,756	1,588,047	109,709	6.9%	1,693,476	4,280	0.3%	
Reno-Tahoe Building/ Land Rents	794,284	682,581	111,704	16.4%	794,284	682,581	111,704	16.4%	755,596	38,688	5.1%	
Reno-Stead Rents	179,401	149,559	29,842	20.0%	179,401	149,559	29,842	20.0%	117,075	62,326	53.2%	
Reimbursed Services	294,524	306,332	(11,809)	-3.9%	294,524	306,332	(11,809)	-3.9%	263,260	31,264	11.9%	
Miscellaneous	3,847	2,164	1,683	78%	3,847	2,164	1,683	77.8%	8,350	(4,503)	-53.9%	
OPERATING REVENUE	\$ 7,588,778	\$ 6,706,175	\$ 882,602	13.2%	\$ 7,588,778	\$ 6,706,175	\$ 882,602	13.2%	\$ 6,675,909	\$ 912,869	13.7%	
EXPENSES												
Personnel Services	\$ 3,688,575	\$ 3,371,633	\$ 316,942	9.4%	\$ 3,688,575	\$ 3,371,633	\$ 316,942	9.4%	\$ 3,768,264	\$ (79,689)	-2.1%	
Utilities and Communications	336,200	369,855	(33,655)	-9.1%	336,200	369,855	(33,655)	-9.1%	388,200	(52,000)	-13.4%	
Purchased Services	629,390	585,313	44,077	7.5%	629,390	585,313	44,077	7.5%	939,922	(310,532)	-33.0%	
Materials and Supplies	189,523	158,645	30,878	19.5%	189,523	158,645	30,878	19.5%	248,661	(59,138)	-23.8%	
Administrative Expense	271,146	274,735	(3,590)	-1.3%	271,146	274,735	(3,590)	-1.3%	377,289	(106,144)	-28.1%	
OPERATING EXPENSES	\$ 5,114,834	\$ 4,760,181	\$ 354,652	7.5%	\$ 5,114,834	\$ 4,760,181	\$ 354,652	7.5%	\$ 5,722,336	\$ (607,503)	-10.6%	
NET OPERATING INC. BEFORE DEPR.	\$ 2,473,944	\$ 1,945,994	\$ 527,950	27.1%	\$ 2,473,944	\$ 1,945,994	\$ 527,950	27.1%	\$ 953,572	\$ 1,520,372	159.4%	
Depreciation and Amortization	1,976,192	1,982,755	(6,563)	-0.3%	1,976,192	1,982,755	(6,563)	-0.3%	2,333,333	(357,141)	-15.3%	
OPERATING INCOME	\$ 497,752	\$ (36,761)	\$ 534,513	1454.0%	\$ 497,752	\$ (36,761)	\$ 534,513	1454.0%	\$ (1,379,761)	\$ 1,877,513	136.1%	
NON-OPERATING INCOME (EXPENSE)												
Interest Income	\$ 747,245	\$ 2,343,731	\$ (1,596,486)	-68.1%	\$ 747,245	\$ 2,343,731	\$ (1,596,486)	-68.1%	\$ 224,700	522,545	232.6%	
Passenger Facility Charge	1,234,620	459,767	774,853	168.5%	1,234,620	459,767	774,853	168.5%	756,392	478,228	63.2%	
Customer Facility Charge	0	947,758	(947,758)	-100.0%	0	947,758	(947,758)	-100.0%	0	0	n.a.	
Jet Fuel Tax Revenue	23,000	25,889	(2,889)	-11.2%	23,000	25,889	(2,889)	-11.2%	25,242	(2,242)	-8.9%	
Federal Grant Revenue	5,192,354	25,666	5,166,687	20130.3%	5,192,354	25,666	5,166,687	20130.3%	416,667	4,775,687	1146.2%	
G/L on Sale of Capital Assets	0	-	0	n.a.	0	0	0	n.a.	-	0	n.a.	
Other Non-Operating Revenue (Expense)	0	1,524	(1,524)	-100.0%	0	1,524	(1,524)	-100.0%	(16,667)	16,667	-100.0%	
Interest Expense	(101,841)	(32,793)	(69,048)	210.6%	(101,841)	(32,793)	(69,048)	210.6%	(159,630)	57,789	-36.2%	
Total	\$ 7,095,377	\$ 3,771,541	\$ 3,323,836	88.1%	\$ 7,095,377	\$ 3,771,541	\$ 3,323,836	88.1%	\$ 1,246,703	\$ 5,848,674	469.1%	
Net Income Before Capital Contributions	\$ 7,593,129	\$ 3,734,780	\$ 3,858,349	103.3%	\$ 7,593,129	\$ 3,734,780	\$ 3,858,349	103.3%	\$ (133,058)	\$ 7,726,187	5806.6%	

OPERATING STATEMENT
RENO-TAHOE AIRPORT AUTHORITY
For the One Month Ending July 31, 2024

	CURRENT MONTH				YEAR TO DATE				ANNUAL BUDGET	
	ACTUAL	BUDGET	VARIANCE		ACTUAL	BUDGET	VARIANCE		TOTAL	ANNUAL BUDGET % TO DATE
			\$	%			\$	%		
REVENUES										
Landing Fees	\$ 1,300,515	\$ 1,176,908	\$ 123,608	10.5%	\$ 1,300,515	\$ 1,176,908	\$ 123,608	10.5%	\$ 14,122,892	9%
Terminal Rent, Airline	1,960,364	1,794,408	165,955	9.2%	1,960,364	1,794,408	165,955	9.2%	21,532,900	9%
Airline Revenue Sharing	(782,972)	(691,492)	(91,480)	13.2%	(782,972)	(691,492)	(91,480)	13.2%	(8,297,900)	9%
Aircraft Fees	143,134	113,151	29,983	26.5%	143,134	113,151	29,983	26.5%	1,357,811	11%
Concession Revenue	686,572	585,238	101,334	17.3%	686,572	585,238	101,334	17.3%	7,022,854	10%
Auto Rental	1,311,353	859,939	451,414	52.5%	1,311,353	859,939	451,414	52.5%	10,319,270	13%
Parking & Ground Transportation	1,697,756	1,693,476	4,280	0.3%	1,697,756	1,693,476	4,280	0.3%	20,321,707	8%
Reno-Tahoe Building/ Land Rents	794,284	755,596	38,688	5.1%	794,284	755,596	38,688	5.1%	9,067,152	9%
Reno-Stead Rents	179,401	117,075	62,326	53.2%	179,401	117,075	62,326	53.2%	1,404,900	13%
Reimbursed Services	294,524	263,260	31,264	11.9%	294,524	263,260	31,264	11.9%	3,159,116	9%
Miscellaneous	3,847	8,350	(4,503)	-53.9%	3,847	8,350	(4,503)	-53.9%	100,200	4%
OPERATING REVENUE	\$ 7,588,778	\$ 6,675,909	\$ 912,869	13.7%	\$ 7,588,778	\$ 6,675,909	\$ 912,869	13.7%	\$ 80,110,903	9%
EXPENSES										
Personnel Services	\$ 3,688,575	\$ 3,768,264	\$ (79,689)	-2.1%	\$ 3,688,575	\$ 3,768,264	\$ (79,689)	-2.1%	\$ 45,219,168	8%
Utilities and Communications	336,200	388,200	(52,000)	-13.4%	336,200	388,200	(52,000)	-13.4%	4,658,400	7%
Purchased Services	629,390	939,922	(310,532)	-33.0%	629,390	939,922	(310,532)	-33.0%	11,279,064	6%
Materials and Supplies	189,523	248,661	(59,138)	-23.8%	189,523	248,661	(59,138)	-23.8%	2,983,930	6%
Administrative Expense	271,146	377,289	(106,144)	-28.1%	271,146	377,289	(106,144)	-28.1%	4,527,473	6%
OPERATING EXPENSES	\$ 5,114,834	\$ 5,722,336	\$ (607,503)	-10.6%	\$ 5,114,834	\$ 5,722,336	\$ (607,503)	-10.6%	\$ 68,668,035	7%
NET OPERATING INC. BEFORE DEPR.	\$ 2,473,944	\$ 953,572	\$ 1,520,372	159.4%	\$ 2,473,944	\$ 953,572	\$ 1,520,372	159.4%	\$ 11,442,868	22%
Depreciation and Amortization	1,976,192	2,333,333	(357,141)	-15.3%	1,976,192	2,333,333	(357,141)	-15.3%	28,000,000	7%
OPERATING INCOME	\$ 497,752	\$ (1,379,761)	\$ 1,877,513	136.1%	\$ 497,752	\$ (1,379,761)	\$ 1,877,513	136.1%	\$ (16,557,132)	-3%
NON-OPERATING INCOME (EXPENSE)										
Interest Income	\$ 747,245	\$ 224,700	\$ 522,545	232.6%	\$ 747,245	\$ 224,700	\$ 522,545	232.6%	\$ 2,696,400	28%
Passenger Facility Charge	1,234,620	756,392	478,228	63.2%	1,234,620	756,392	478,228	63.2%	9,076,700	14%
Customer Facility Charge	-	-	-	n.a.	-	-	-	n.a.	-	n.a.
Jet Fuel Tax Revenue	23,000	25,242	(2,242)	-8.9%	23,000	25,242	(2,242)	-8.9%	302,900	8%
Federal Stimulus	5,192,354	416,667	4,775,687	1146.2%	5,192,354	416,667	4,775,687	1146.2%	5,000,000	104%
G/L on Sale of Capital Assets	-	-	-	n.a.	-	-	-	n.a.	-	n.a.
Other Non-Operating Revenue (Expense)	-	(16,667)	16,667	-100.0%	-	(16,667)	16,667	-100.0%	(200,000)	0%
Interest Expense	(101,841)	(159,630)	57,789	-36.2%	(101,841)	(159,630)	57,789	-36.2%	(1,915,560)	5%
Total	\$ 7,095,377	\$ 1,246,703	\$ 5,848,674	469.1%	\$ 7,095,377	\$ 1,246,703	\$ 5,848,674	469.1%	\$ 14,960,440	47%
Net Income Before Capital Contributions	\$ 7,593,129	\$ (133,058)	\$ 7,726,187	5806.6%	\$ 7,593,129	\$ (133,058)	\$ 7,726,187	5806.6%	\$ (1,596,692)	-476%

Operating Revenue and Expense YTD through July 31, 2024



SUMMARY OF NON-AIRLINE REVENUES

Reno-Tahoe Airport Authority

	7/31/2024 YTD Actual	7/31/2023 YTD Actual	Over (Under) Prior Year	% Variance	7/31/2024	Over (Under) Budget	% Variance	% of	
					Year to Date Budget			2024-25 Annual Budget	Annual Budget
Aircraft Fees - Reno	\$ 126,289	\$ 103,227	\$ 23,062	22.3%	111,151	\$ 15,138	13.6%	1,333,811	9.5%
Aircraft Fees - Stead	16,845	2,930	13,916	475.0%	2,000	14,845	742.3%	24,000	70.2%
Gaming Concession	148,556	132,622	15,934	0.12014895	120,737	27,819	23.0%	1,448,842	10.3%
Food & Beverage	214,783	173,446	41,337	23.8%	185,381	29,402	15.9%	2,224,574	9.7%
Retail/Merchandise	140,827	132,711	8,116	6.1%	110,675	30,151	27.2%	1,328,105	10.6%
Advertising	78,556	62,991	15,564	24.7%	75,021	3,535	4.7%	900,253	8.7%
Other Concessions	19,047	14,487	4,560	31.5%	15,315	3,732	24.4%	183,780	10.4%
FBO and Ground Handlers	82,182	73,938	8,244	11.1%	74,292	7,890	10.6%	891,500	9.2%
Stead Concessions	2,621	5,634	(3,013)	-53.5%	3,817	(1,196)	-31.3%	45,800	5.7%
Auto Rental	1,311,353	1,127,353	184,001	16.3%	859,939	451,414	52.5%	10,319,270	12.7%
Ground Transportation	129,324	83,134	46,190	55.6%	108,297	21,027	19.4%	1,299,560	10.0%
Auto Parking	1,568,432	1,504,913	63,519	4.2%	1,585,179	(16,747)	-1.1%	19,022,147	8.2%
Other Terminal Rents	100,876	90,626	10,251	11.3%	94,205	6,671	7.1%	1,130,461	8.9%
Reno-Tahoe Building Rents	277,752	268,009	9,744	3.6%	276,904	848	0.3%	3,322,853	8.4%
Reno-Tahoe Land Rents	415,656	323,946	91,709	28.3%	384,487	31,169	8.1%	4,613,838	9.0%
Reno-Stead Rents	179,401	149,559	29,842	20.0%	117,075	62,326	53.2%	1,404,900	12.8%
Reimbursed Services	294,524	306,332	(11,809)	-3.9%	263,260	31,264	11.9%	3,159,116	9.3%
Miscellaneous	3,847	2,164	1,683	77.8%	8,350	(4,503)	-53.9%	100,200	3.8%
Total Non-Airline Operating Revenue	5,110,870	4,558,022	552,848	12.1%	4,396,084	714,786	16.3%	52,753,011	9.7%
Non Operating Revenue (a)	351,740	182,362	169,379	92.9%	249,325	102,415	41.1%	2,991,900	11.8%
TOTAL NON-AIRLINE REVENUE	\$ 5,462,611	\$ 4,740,384	\$ 722,227	15.2%	\$ 4,645,409	\$ 817,202	17.6%	\$ 55,744,911	9.8%
Year to Date Enplaned Passengers	238,290	220,645			219,122			2,496,862	
Non-Airline Revenue Per EPAX (b)	\$ 20.21	\$ 19.27			\$ 18.86			\$ 19.86	
Non-Airline Revenue Per EPAX (c)	\$ 12.47	\$ 11.58			\$ 10.58			\$ 11.14	

(a) Excludes PFC and CFC revenues

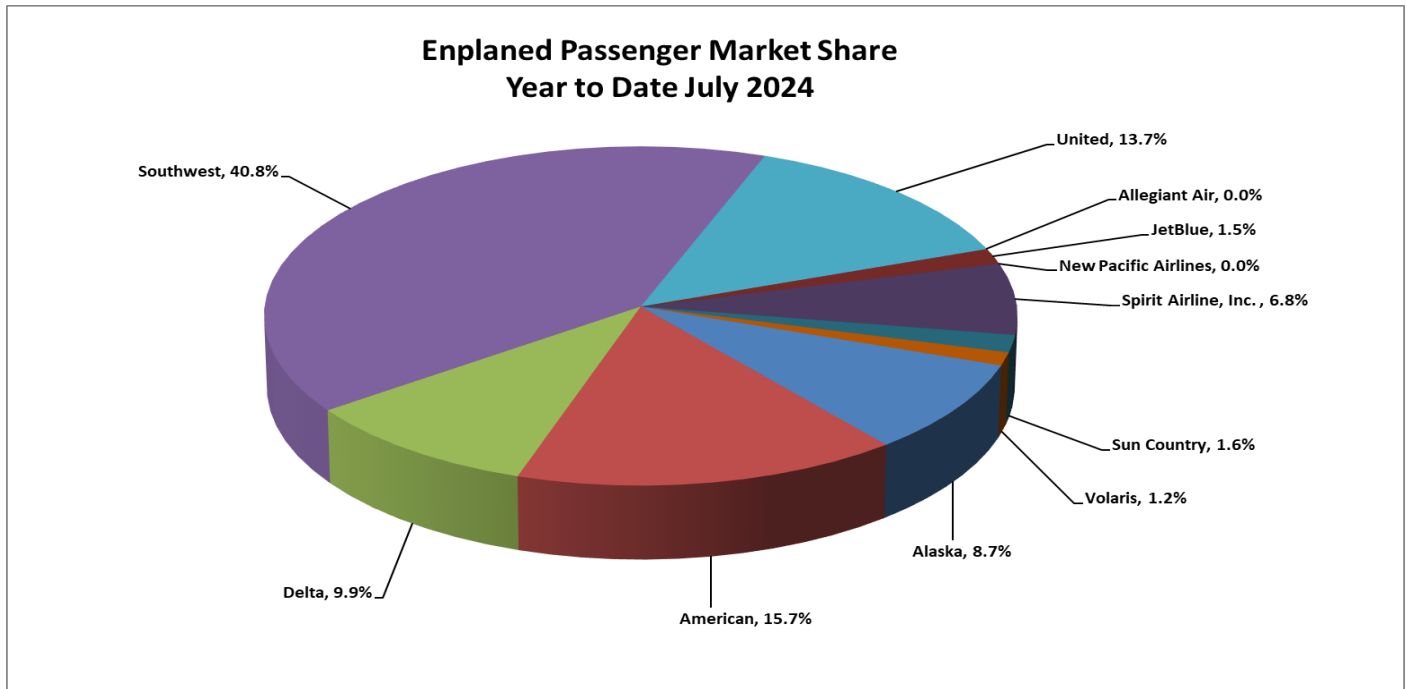
(b) Total Non-Airline Revenue less Reimbursed Services divided by enplaned passengers

(c) Non-Airline Revenue (Concessions, Rental Car, Other Rents) Per Enplaned Passenger (Strategic Plan Measure)

SUMMARY OF ENPLANED PASSENGERS BY AIRLINE

Reno-Tahoe International Airport

Enplaned passengers by Airline	Month			Year-to-date		
	Jul-24	Jul-23	Percent change	YTD 2024-25	YTD 2023-24	Percent change
Major/national carriers (Signatory)						
Alaska	20,791	20,754	0.2%	20,791	20,754	0.2%
American	37,497	33,243	12.8%	37,497	33,243	12.8%
Delta	23,517	19,573	20.2%	23,517	19,573	20.2%
Southwest	97,118	92,139	5.4%	97,118	92,139	5.4%
United	32,691	32,313	1.2%	32,691	32,313	1.2%
Total	211,614	198,022	6.9%	211,614	198,022	6.9%
Non-Signatory and Charter						
Allegiant Air	-	1,325	-100.0%	-	1,325	-100.0%
JetBlue	3,563	6,670	-46.6%	3,563	6,670	-46.6%
Spirit Airlines	16,225	9,153	77.3%	16,225	9,153	77.3%
Sun Country Airlines	3,916	2,663	47.1%	3,916	2,663	47.1%
Volaris	2,972	2,812	5.7%	2,972	2,812	5.7%
Other Charters	-	-	n.a.	-	-	n.a.
Total	26,676	22,623	17.9%	26,676	22,623	17.9%
Total enplaned passengers	238,290	220,645	8.0%	238,290	220,645	8.0%



RTAA Liquidity Position

