

**COMMITTEE MEMBERS**

Trustee, Kitty Jung, Liaison  
Chris Tolley  
David McNally  
Laurance Wilson  
Merridy Young  
Patrick Fisher  
Paula Macomber  
Richard Brong  
Rob Pierce  
Suzanne Groneman  
Thomas Hill  
Vince Griffith

**PRESIDENT/CEO**

Daren Griffin, A.A.E., Chair

**CHIEF LEGAL COUNSEL**

Ian Whitlock

**STAFF LIAISON**

Lissa Butterfield, Planning and  
Environmental Services Manager

**COMMITTEE CLERK**

Julia Pollard

**MINUTES**  
**AIRPORT SUSTAINABILITY ADVISORY COMMITTEE (ASAC)**  
**Fourth Quarter 2024 Meeting**

**Date:** Thursday, December 19, 2024

**Time:** 3:30 p.m.

**Location:** Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno  
Admin Offices, Main Terminal Building, Second Floor

**1. INTRODUCTORY ITEMS**

Lissa Butterfield called the meeting to order at 3:30 p.m.

Roll was taken by the Clerk of the Committee.

Committee members present were Trustee Kitty Jung, Patrick Fisher, Thomas Hill, Rob Pierce, Richard Brong, Tech. Sgt. Albert Valladares and Chris Tolley. Note: Committee members Suzanne Groneman and David McNally joined the meeting after roll call.

**2. PUBLIC COMMENT**

None.

Committee member Suzanne Groneman joined at 3:34 p.m.

**3. APPROVAL OF THE MINUTES**

A motion was made and seconded, and the Committee approved the minutes from the September 19, 2024, Airport Sustainability Advisory Committee meeting, with no changes.

#### **4. COMMITTEE CHAIR UPDATES**

Lissa Butterfield announced the retirement of Airport Noise Analyst Rick Miller and thanked him for his years of service to the Airport Sustainability Advisory Committee.

#### **5. BOARD LIAISON UPDATES**

Board Liaison Kitty Jung provided an update on the New Gen A&B project, including the schedule and construction cost escalation.

Committee member David McNally joined at 3:45 p.m.

#### **6. QUARTERLY INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS**

##### **6.1. New Gen A&B (Replacement Concourses) – Sustainability and Climate Resiliency Design**

Brent Mather presented an update on the New Gen A&B concourse replacement project.

Committee member Pierce asked if airline club rooms or lounges are planned for the new concourses. Mr. Mather explained that space would be available if a concessionaire was interested providing airline lounge services; however, it would most likely be a lounge service similar to the existing Escape Lounge and not a dedicated airline lounge.

##### **6.2. Noise Reports, Third Quarter 2024 (July – September 2024)**

Lissa Butterfield presented an update on the Noise Reports for the third quarter.

Board Liaison Jung added that she received several noise-related questions and complaints from the community regarding the October Air Races during the third quarter.

##### **6.3. Reno-Stead Airport Master Plan Update**

Lissa Butterfield provided an update on the Reno-Stead Airport Master Plan process.

Committee members Pierce and Hill raised several questions regarding the content and analysis that will be including in the upcoming Reno-Stead Airport Master Plan, specifically regarding off-airport impacts to public road and freeway traffic volumes and stormwater drainage & FEMA flood zones. Committee member Tolley asked if the analysis would detail industrial land availability and plan for future uses. Ms. Butterfield explained that all items mentioned would be considered at various points of the Master Plan, primarily in the alternatives analysis section. Board Liaison Jung recommended that NDOT, RTC, the City of Reno and/or any other relevant agency be asked to provide an update on traffic and capacity improvements planned for the surface transportation network around the Reno-Stead Airport.

## 7. INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

### 7.1. Terminal Loop Road Sustainable Design

Jon Lau gave an update on the Terminal Loop Road Sustainability.

### 7.2. FAA Noise Policy Review Update

Lissa Butterfield provided an update on the status of the FAA noise policy review.

Committee member Hill asked if there was a timeline for the establishment of the federally mandated Aircraft Noise Advisory Committee (ANAC). Ms. Butterfield confirmed that there was no definitive timeline associated with the creation of the new committee but that updates would be available on the FAA's website.

## 8. GENERAL COMMITTEE COMMENTS, QUESTIONS, AND REQUESTS FOR FUTURE AGENDA ITEMS

Based on Committee member input, future agenda items are as follows:

**8.1. Truckee Meadows Flood Management Authority (March 2025)**

**8.2. Partners for Sustainable Nevada (March 2025)**

**8.3. Reno-Stead Airport Roadway Network Capacity Planning (June 2025)**

**8.4. GSR Expansion (June 2025)**

**8.5. COR Stormwater Utility Program (June 2025)**

**8.6. FAA Reauthorization Act of 2024 – Sustainability Items (June 2025)**

## 9. PUBLIC COMMENT

Rick Miller thanked staff and the Airport Sustainability Advisory Committee for all of their assistance over the years.

## 10. UPCOMING ASAC MEETING DATES

DATE	MEETING
03/20/2025	3:30 PM
06/26/2025	3:30 PM (The third Thursday is 06/19/2025, a federal holiday)
09/18/2025	3:30 PM
12/18/2025	3:30 PM

## 11. ADJOURNMENT

There being no further questions or business to discuss, Lissa Butterfield adjourned the meeting at 4:44 p.m.