

COMMITTEE MEMBERS

Art Sperber, Chair
Joel Grace, Vice Chair
Shaun Carey, Member
Cortney Young, Member
Adam Kramer, Alternate
Carol Chaplin, Alternate
Jennifer Cunningham, Ex Officio

Staff Liaison

Gary Probert, Chief Planning &
Infrastructure Officer



PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Jenn Ewan

BOARD CLERK

Lori Corkery

MINUTES

Planning & Construction Committee

Tuesday, May 20, 2025 | 9:30 AM

(to begin no earlier than 9:30 a.m., but may be later)

Reno-Tahoe International Airport, Reno, NV

Administrative Offices, Second Floor

1. INTRODUCTORY ITEMS

Chair Sperber called the meeting to order at 9:30 a.m.

Members Present: Art Sperber
Cortney Young
Joel Grace
Shaun Carey

2. PUBLIC COMMENT

There were no comments from the public.

3. APPROVAL OF MINUTES

3.1 April 8, 2025, Planning & Construction Committee meeting

There being no corrections, the Minutes from April 8, 2025, were approved as presented.

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

None.

5. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON MAY 22, 2025

5.1 Board Memo No. 05/2025-14 (For Possible Action): Authorization for the President/CEO to execute a Construction Contract for the General Aviation East Apron and Taxiway Reconstruction Project at the Reno-Tahoe International Airport, with Granite Construction, Inc., accepting the Base Bids in the amount of \$8,515,515 and authorize adjustment of Airport Improvement Program cost allocation line items to maximize awarded Airport Improvement Program grant on the project, as well as an Owner's Contingency in the

amount of \$400,000, pending acceptance of a Federal Aviation Administration's Airport Improvement Program grant

This item was presented by Bryce Juzek, Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on May 22, 2025, for consideration and approval of the proposed motion: *"Move to authorize the President/CEO to execute a Construction Contract for the General Aviation East Apron and Taxilane Reconstruction Project at the Reno-Tahoe International Airport, with Granite Construction, Inc., accepting the Base Bids in the amount of \$8,515,515 and authorize adjustment of Airport Improvement Program cost allocation line items to maximize awarded Airport Improvement Program grant on the project, as well as an Owner's Contingency in the amount of \$400,000, pending acceptance of a Federal Aviation Administration's Airport Improvement Program grant."*

Moved by: Joel Grace

Seconded by: Shaun Carey

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed unanimously

5.2 Board Memo No. 05/2025-15 (For Possible Action): Authorization for the President/CEO to execute a Professional Service Agreement for Construction Management Services for the General Aviation East Apron and Taxilane Reconstruction Project at Reno-Tahoe International Airport with Construction Materials Engineering, Inc., in the amount of \$378,515, pending acceptance of a Federal Aviation Administration's Airport Improvement Program grant

This item was presented by Bryce Juzek, Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on May 22, 2025, for consideration and approval of the proposed motion: *"Move to authorize the President/CEO to execute a Professional Service Agreement for Construction Management Services for the General Aviation East Apron and Taxilane Reconstruction Project at Reno-Tahoe International Airport with Construction Materials Engineering, Inc., in the amount of \$378,515, pending acceptance of a Federal Aviation Administration's Airport Improvement Program grant."*

Moved by: Joel Grace

Seconded by: Shaun Carey

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed unanimously

5.3 Board Memo No. 05/2025-16 (For Possible Action): Authorization for the President/CEO to execute a Construction Contract for the Concourse Development Project – New Gen A&B Enabling Project at the Reno-Tahoe International Airport, with Q&D Construction, including the Base Bid and Bid Alternate BA1, in the amount of \$572,868, and authorize an Owner's Contingency in the amount of \$100,000

This item was presented by Amanda Twitchell, Sr. Airport Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on May 22, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Construction Contract for the Concourse Development Project – New Gen A&B Enabling Project at the Reno-Tahoe International Airport, with Q&D Construction, including the Base Bid and Bid Alternate BA1, in the amount of \$572,868, and authorize an Owner’s Contingency in the amount of \$100,000.”*

Moved by: Joel Grace

Seconded by: Cortney Young

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed unanimously

5.4 Board Memo No. 05/2025-17 (For Possible Action): Authorization for the President/CEO to execute a Construction Contract for the Concourse Development Project – Early Equipment – New Gen A&B at the Reno-Tahoe International Airport, with Nelson Electric, including the Base Bid and Bid Alternates BA1-4, in the amount of \$6,012,400, and authorize an Owner’s Contingency in the amount of \$200,000

This item was presented by Amanda Twitchell, Sr. Airport Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on May 22, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Construction Contract for The Concourse Development Project – Early Equipment – New Gen A & B at the Reno-Tahoe International Airport, with Nelson Electric, including the Base Bid and Bid Alternates BA1-4, in the amount of \$6,012,400, and authorize an Owner’s Contingency in the amount of \$200,000.”*

Moved by: Joel Grace

Seconded by: Cortney Young

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed unanimously

5.5 Board Memo No. 05/2025-18 (For Possible Action): Authorization for the President/CEO to execute Amendment #4 to the Professional Services Agreement for consultant services for the design of the Reno-Tahoe International Airport New Gen A&B Project with Gensler Architecture, Design & Planning, P.C., in the amount of \$33,725, for the Enabling and Early Equipment Projects Construction Administration Services, increasing the total contract amount from \$46,994,077 to \$47,027,802

This item was presented by Amanda Twitchell, Sr. Airport Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on May 22, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to*

execute Amendment #4 to the Professional Services Agreement for consultant services for the design of the Reno-Tahoe International Airport New Gen A&B Project with Gensler Architecture, Design & Planning, P.C., in the amount of \$33,725, for the Enabling and Early Equipment Projects Construction Administration Services, increasing the total contract amount from \$46,994,077 to \$47,027,802.”

Moved by: Shaun Carey

Seconded by: Joel Grace

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed unanimously

5.6 Board Memo No. 05/2025-19 *(For Possible Action):* Authorization for the President/CEO to execute Amendment #1 to the Professional Services Agreement for Construction Management Services for the Reno-Tahoe International Airport New Gen A&B Project with Construction Materials Engineers, Inc., in the amount of \$68,175, for the Enabling and Early Equipment Projects, increasing the total contract amount from \$631,822 to \$699,997

This item was presented by Amanda Twitchell, Sr. Airport Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on May 22, 2025, for consideration and approval of the proposed motion: *Move to authorize the President/CEO to execute Amendment #1 to the Professional Services Agreement for Construction Management Services for the Reno-Tahoe International Airport New Gen A&B Project with Construction Materials Engineers, Inc., in the amount of \$68,175, for the Enabling and Early Equipment Projects, increasing the total contract amount from \$631,822 to \$699,997.”*

Moved by: Joel Grace

Seconded by: Shaun Carey

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed unanimously

5.7 Board Memo No. 05/2025-23 *(For Possible Action):* Review, discussion and possible authorization for the President/CEO to execute a Professional Service Agreement for Consultant Services for the Reno-Stead Airport Master Plan project with Ardurra Group, Inc., in the amount of \$1,926,752

This item was presented by Jed Hammer. Airport Planner. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on May 22, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Professional Service Agreement for Consultant Services for the Reno-Stead Airport Master Plan with Ardurra Group, Inc., in the amount of \$1,926,752.”*

Moved by: Shaun Carey

Seconded by: Joel Grace

Aye: Trustees Carey, Grace, Sperber, Young
Result: Passed unanimously

6. INFORMATIONAL ITEMS

6.1 MoreRNO Executive Summary

Jackie Caulk, MoreRNO Program Director, briefed the Committee on the MoreRNO project developments.

6.2 Capital Improvement Program Summary

Derek Starkey, Engineering & Construction Manager, briefed the Committee on the Capital Improvement project developments.

6.3 Administrative Award of Contracts (Expenditures)

There was no discussion on this item.

7. MEMBER COMMENTS, QUESTIONS AND REQUESTS

There were no comments from the Committee.

8. PUBLIC COMMENT

There were no comments from the public.

9. ADJOURNMENT

The meeting was adjourned at 10:50 a.m.