

COMMITTEE MEMBERS

Art Sperber, Chair
Joel Grace, Vice Chair
Shaun Carey, Member
Cortney Young, Member
Adam Kramer, Alternate
Carol Chaplin, Alternate
Jennifer Cunningham, Ex Officio

Staff Liaison

Gary Probert, Chief Planning &
Infrastructure Officer



PRESIDENT/CEO

Daren Griffin, A.A.E.

CHIEF LEGAL COUNSEL

Jenn Ewan

BOARD CLERK

Lori Corkery

MINUTES

Planning & Construction Committee

Tuesday, June 10, 2025 | 9:30 AM

(to begin no earlier than 9:30 a.m., but may be later)

Reno-Tahoe International Airport, Reno, NV

Administrative Offices, Second Floor

1. INTRODUCTORY ITEMS

Chair Sperber called the meeting to order at 9:37 a.m.

Members Present: Art Sperber
Cortney Young
Joel Grace
Shaun Carey

2. PUBLIC COMMENT

There were no comments from the public.

3. APPROVAL OF MINUTES

3.1 May 20, 2025, Planning & Construction Committee meeting

There being no corrections, the Minutes were approved as presented.

4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

None.

5. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON JUNE 12, 2025

5.1 Board Memo No. 06/2025-25 (For Possible Action): Authorization for the President/CEO to execute a Construction Contract for the O Block Utility Extension Project at the Reno-Stead Airport, with Titan Electrical Contracting, Inc., accepting the Base Bid in the amount of \$775,276

This item was presented by Bryce Juzek, Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on June 12, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Construction Contract for the O Block Utility Extension Project at the Reno-Stead Airport, with Titan Electrical Contracting, Inc., accepting the Base Bid in the amount of \$775,276.”*

Moved by: Joel Grace

Seconded by: Shaun Carey

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed

5.2 Board Memo No. 06/2025-26 *(For Possible Action):* Authorization for the President/CEO to execute a Construction Contract for the Concourse Development Project – New Gen A&B Common Use Enabling Project at the Reno-Tahoe International Airport, with Q&D Construction, including the Base Bid and Bid Alternate BA1, in the amount of \$781,264, and authorize an Owner’s Contingency in the amount of \$50,000

This item was presented by Amanda Twitchell, Sr. Airport Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on June 12, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Construction Contract for the Concourse Development Project – New Gen A&B Common Use Enabling Project at the Reno-Tahoe International Airport, with Q&D Construction, including the Base Bid and Bid Alternate BA1, in the amount of \$781,264, and authorize an Owner’s Contingency in the amount of \$50,000.”*

Moved by: Joel Grace

Seconded by: Shaun Carey

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed

5.3 Board Memo No. 06/2025-27 *(For Possible Action):* Authorization for the President/CEO to execute Amendment #2 to the Professional Services Agreement for Construction Management Services for the Reno-Tahoe International Airport New Gen A&B Project with Construction Materials Engineers, Inc. in the amount of \$20,500, for the Common Use Enabling Project, increasing the total contract amount from \$699,997 to \$720,497

This item was presented by Amanda Twitchell, Sr. Airport Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on June 12, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute Amendment #2 to the Professional Services Agreement for Construction Management Services for the Reno-Tahoe International Airport New Gen A&B Project with Construction Materials Engineers, Inc. in the amount of \$20,500, for the Common Use Enabling Project, increasing the total contract amount from \$699,997 to \$720,497.”*

Moved by: Joel Grace

Seconded by: Shaun Carey

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed

5.4 Board Memo No. 06/2025-28 *(For Possible Action):* Authorization for the President/CEO to execute Amendment #5 to the Professional Services Agreement for consultant services for the design of the Reno-Tahoe International Airport New Gen A&B Project with Gensler Architecture, Design & Planning, P.C., in the amount of \$6,100, for the Common Use Enabling Project Construction Administration Services, increasing the total contract amount from \$47,027,802 to \$47,033,902

This item was presented by Amanda Twitchell, Sr. Airport Project Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on June 12, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute Amendment #5 to the Professional Services Agreement for consultant services for the design of the Reno-Tahoe International Airport New Gen A&B Project with Gensler Architecture, Design & Planning, P.C., in the amount of \$6,100, for the Common Use Enabling Project Construction Administration Services, increasing the total contract amount from \$47,027,802 to \$47,033,902.”*

Moved by: Shaun Carey

Seconded by: Joel Grace

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed

5.5 Board Memo No. 06/2025-29 *(For Possible Action):* Authorization for the President/CEO to execute Amendment #3 to the Professional Services Agreement for Program Management Support Services (PMSS) for the Consolidated Rental Car Center (ConRAC) / Ground Transportation Center (GTC) projects at the Reno-Tahoe International Airport, with Jacobs in the amount of \$207,000, increasing the total contract amount from \$415,000 to \$622,000

This item was presented by Jackie Caulk, MoreRNO Program Director. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on June 12, 2025, for consideration and approval of the proposed motion: *“Move to authorization for the President/CEO to execute Amendment #3 to the Professional Services Agreement for Program Management Support Services (PMSS) for the Consolidated Rental Car Center (ConRAC) / Ground Transportation Center (GTC) projects at the Reno-Tahoe International Airport, with Jacobs in the amount of \$207,000, increasing the total contract amount from \$415,000 to \$622,000.”*

Moved by: Joel Grace

Seconded by: Cortney Young

Aye: Trustees Carey, Grace, Sperber, Young

Result: Passed

5.6 Board Memo No. 06/2025-30 (For Possible Action): Authorization for the President/CEO to execute Amendment #2 to the Professional Services Agreement with Barich, Inc. for Information Technology Owner Liaison in the amount of \$656,000 for a duration of one (1) year

This item was presented by Roddy Boggus, MoreRNO Program Manager. After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on June 12, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a Professional Service Agreement with Barich, Inc. for Information Technology Owner Liaison during the Design & Construction phases of the MoreRNO program, in an amount not to exceed \$656,000 for a period of one (1) year.”*

Moved by: Joel Grace

Seconded by: Cortney Young

Abstain: Trustee Carey

Aye: Trustees Grace, Sperber, Young

Result: Passed

5.7 Board Memo No. 06/2025-34 (For Possible Action): Review, discussion and potential authorization to execute a multi-year Professional Services Agreement for Construction Manager at Risk Pre-construction Services with McCarthy Building Companies, Inc. for the New Gen A&B Project at Reno-Tahoe International Airport in the not-to-exceed amount of \$2,004,500, and authorize a time and materials investigation allowance of \$458,500

This item was presented by Jackie Caulk, MoreRNO Program Director.

Trustees Grace and Sperber announced they are recusing themselves from discussion and voting on this item. Trustees Cunningham and Kramer stepped in as alternates for purposes of discussion and voting on this item.

After discussion, the Committee took the following action:

Motion: Recommend that this item be presented to the full Board on June 12, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to execute a multi-year Professional Services Agreement for Construction Manager at Risk Pre-construction Services with McCarthy Building Companies, Inc. for the New Gen A&B Project at Reno-Tahoe International Airport in the not-to-exceed amount of \$2,004,500, and authorize a time and materials investigation allowance of \$458,500.”*

Moved by: Adam Kramer

Seconded by: Cortney Young

Recused: Trustees Grace, Sperber

Aye: Trustees Carey, Cunningham, Kramer, Young

Result: Passed

6. INFORMATIONAL ITEMS

6.1 MoreRNO Executive Summary

Jackie Caulk, MoreRNO Program Director, briefed the Committee on the MoreRNO project developments.

6.2 Capital Improvement Program Summary

Derek Starkey, Engineering & Construction Manager, briefed the Committee on the Capital Improvement project developments.

6.3 Administrative Award of Contracts (Expenditures)

There was no discussion on this item.

7. MEMBER COMMENTS, QUESTIONS AND REQUESTS

Trustee Carey requested information on the impacts that the MoreRNO projects will have on parking and how parking will be adjusted to accommodate those projects.

8. PUBLIC COMMENT

There were no comments from the public.

9. ADJOURNMENT

The meeting was adjourned at 10:46 a.m.