

COMMITTEE MEMBERS

Trustee, Kitty Jung, Liaison
Chris Tolley
David McNally
Justin Dixon
Laurance Wilson
Merridy Young
Patrick Fisher
Paula Macomber
Richard Brong
Rob Pierce
Suzanne Groneman
Thomas Hill
Vince Griffith

PRESIDENT/CEO

Daren Griffin, A.A.E., Chair

CHIEF LEGAL COUNSEL

Jenn Ewan

STAFF LIAISON

Lissa Butterfield, Planning and
Environmental Services Manager

COMMITTEE CLERK

Julia Pollard

MINUTES

AIRPORT SUSTAINABILITY ADVISORY COMMITTEE (ASAC)

Second Quarter 2025 Meeting

Date: Thursday, June 26, 2025

Time: 3:30 p.m.

Location: Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno
Admin Offices, Main Terminal Building, Second Floor

1. INTRODUCTORY ITEMS

Lissa Butterfield called the meeting to order at 3:30 p.m.

Roll was taken by the Clerk of the Committee.

Committee members present were Rob Pierce, Jennifer Fonda, Paula Macomber, Justin Dixon, Vince Griffith, Suzanne Groneman and David McNally.

2. PUBLIC COMMENT

Committee Clerk, Julia Pollard distributed an email sent by Katherine Andreatta prior to the meeting regarding noise.

3. APPROVAL OF THE MINUTES

A motion was made and seconded, and the Committee approved the minutes from the March 20, 2025, Airport Sustainability Advisory Committee meeting, with no changes.

4. COMMITTEE CHAIR UPDATES

Lissa Butterfield announced that Trustee Committee assignments for the fiscal year will be made at the July RTAA Board of Trustees meeting. There is a possibility that we might have a different Trustee liaison at the next ASAC meeting.

5. BOARD LIAISON UPDATES

None.

6. QUARTERLY INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

6.1. New Gen A&B (Replacement Concourses) – Sustainability and Climate Resiliency Design

Brent Mather presented an update on the New Gen A&B concourse replacement project.

David McNally asked if there would be space for the USO. Lissa responded that we currently use a conference room, if it is requested.

6.2. Noise Reports, First Quarter 2025 (January – March 2025)

Lissa Butterfield presented an update on the Noise Reports for the first quarter.

6.3. Reno-Stead Airport Master Plan Update

Jed Hammer provided an update on the Reno-Stead Airport Master Plan process.

David McNally asked if the Master Plan would consider terrain and other operational challenges in the Air Cargo Analysis. Jed responded that all operational constraints to air cargo operations would be analyzed and considered during the Master Plan.

Justin Dixon asked whether the RTAA was considering selling the north land that is currently being used as a drop zone for military training. Lissa responded that the RTAA has not received any offers to buy that land. She also added that the Master Plan will identify how much of the 5,000+ acres are required for continued aeronautical growth at the airport. There is the potential that the Master Plan could conclude that some of the airport land is no longer necessary and could be sold.

7. INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

7.1. 2024 Annual Sustainability Report Update

Todd Welty presented the 2024 Annual Sustainability Report.

8. GENERAL COMMITTEE COMMENTS, QUESTIONS, AND REQUESTS FOR FUTURE AGENDA ITEMS

Based on Committee member input, future agenda items are as follows:

- 8.1. RTC Washoe North Valleys Capacity Projects (September 2025, Confirmed)
- 8.2. GSR Expansion (September 2025)
- 8.3. Contrails (Condensation Trails)

David McNally requested a presentation/update on Air National Guard operations.

Susan Groneman requested a presentation on the Urban Heat Index, related to Nevada Assembly Bill 96.

9. PUBLIC COMMENT

None.

10. UPCOMING ASAC MEETING DATES

DATE	MEETING
09/18/2025	3:30 PM
12/18/2025	3:30 PM
03/19/2026	3:30 PM
06/25/2026	3:30 PM (moved to fourth Thursday)

11. ADJOURNMENT

There being no further questions or business to discuss, Lissa Butterfield adjourned the meeting at 4:24 p.m.