

## COMMITTEE MEMBERS

Joel Grace, Chair  
Mike Carrigan, Vice Chair  
Brian Kulpin, Member  
Cortney Young, Member  
Eddie Ableser, Alternate  
Shaun Carey, Ex Officio  
**Staff Liaison**  
Gary Probert, Chief Planning &  
Infrastructure Officer



**PRESIDENT/CEO**  
Daren Griffin, A.A.E.

**CHIEF LEGAL COUNSEL**  
Jenn Ewan

**BOARD CLERK**  
Lori Corkery

## MINUTES

### Planning & Construction Committee Tuesday, October 7, 2025 | 9:00 AM Reno-Tahoe International Airport, Reno, NV Administrative Offices, Second Floor

#### 1. INTRODUCTORY ITEMS

The meeting was called to order at 9:00 a.m.

**Members Present:** Mike Carrigan  
Brian Kulpin  
Cortney Young  
Shaun Carey, Ex Officio

**Members Absent:** Joel Grace

#### 2. PUBLIC COMMENT

There were no comments from the public.

#### 3. APPROVAL OF MINUTES

##### 3.1 September 9, 2025, Planning & Construction Committee meeting

There being no corrections, the minutes were approved as presented.

#### 4. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS

None.

#### 5. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON OCTOBER 9, 2025

**5.1 Board Memo No. 10/2025-56 (For Possible Action):** Authorize the President/CEO to execute Amendment No. 2 to the Professional Services Agreement with Walker Consultants for the Reno-Tahoe International Airport (RNO) Landside Parking Plan in the amount of \$264,654 for a total not-to-exceed amount of \$437,254

This item was presented by Lissa Butterfield, Planning & Environmental Services Manager. After discussion, the Committee took the following action:

**Motion:** Recommend that this item be presented to the full Board on October 9, 2025, for consideration and approval of the proposed motion: *“Move to authorize the President/CEO to*

*execute Amendment #2 to the Professional Services Agreement with Walker Consultants for the Reno-Tahoe International Airport Landside Parking Plan, in the amount of \$264,654, resulting in a revised not-to-exceed contract total of \$437,254.”*

**Moved by:** Brian Kulpin

**Seconded:** Shaun Carey

**Aye:** Trustees Carrigan, Kulpin, Young, Carey

**Result:** Passed

## **5.2 Disadvantaged Business Enterprise Goals Update (FY 2026-28) (Non Action Item)**

This item was pulled from the agenda. No discussion took place.

## **6. INFORMATIONAL ITEMS**

**6.1 MoreRNO Executive Summary**

**6.2 Capital Improvement Program Summary**

**6.3 Administrative Award of Contracts (Expenditures)**

There was no discussion on these items.

## **7. MEMBER COMMENTS, QUESTIONS AND REQUESTS**

There were no comments from the Members.

## **8. PUBLIC COMMENT**

There were no comments from the public.

## **9. ADJOURNMENT**

The meeting was adjourned at 9:11 a.m.