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***** CANCELLATION NOTICE *****

BOARD OF TRUSTEES

The Reno-Tahoe Airport Authority Board of Trustees Meeting scheduled for Thursday, December 11, 2025, at 9:00 a.m. has been canceled.

For informational purposes, the following documents are attached:

1. CEO Report

President/CEO Report

To: All Board Members
From: Daren Griffin, President/CEO
Date: December 2025

AIR SERVICE DEVELOPMENT

Airline Engagement & Meetings

Staff held an individual call in November with Frontier Airlines to review route performance and discuss upcoming priorities for RNO. Preparations are also underway for an in-person headquarters visit to JetBlue Airways in early December, where staff will present a comprehensive update on the Reno-Tahoe market and discuss potential new opportunities.

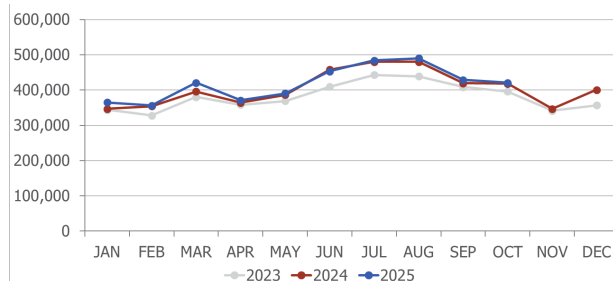
In November, staff attended the Routes TakeOff North America conference and held scheduled meetings with seven airlines: American, Breeze, Delta, JetBlue, JSX, Southwest, and Sun Country. Discussions focused on current route performance, network strategy, and opportunities for new air service development. Staff is currently conducting follow-ups with these carriers to continue the dialogue regarding retention of existing routes and pursuing possible new opportunities.

Community Outreach

Staff continued regional engagement efforts in November through a series of collaborative events and meetings. Staff met with the RSCVA to review visitation trends and discuss expectations for the upcoming holiday travel period. In partnership with the RSCVA, staff also co-hosted a webinar for Prestige Group event planners, highlighting the Reno-Tahoe region's air service offerings and destination appeal. Additionally, staff participated in an airport field trip tour with the Marketing team for the TMCC Hospitality and Tourism group, providing students with an overview of RNO operations and the role of air service to our region.

October 2025 RNO Passengers

RNO served 420,541 passengers in October 2025, an increase of 0.5% versus the same period last year. In October 2025, RNO was served by 9 airlines to 17 non-stop destinations. The total seat capacity was down 3.9%, and flights decreased 5.4% when compared to October 2024.



Total Passengers					
	Oct-25				
	Passengers		% Diff.	Passengers	YOY % Diff.
	2023	2024		2025	
JAN	344,268	346,845	0.7%	365,265	5.3%
FEB	327,934	354,252	8.0%	356,037	0.5%
MAR	380,363	395,906	4.1%	420,534	6.2%
1st QTR	1,052,565	1,097,003	4.2%	1,141,836	4.1%
APR	357,924	364,374	1.8%	370,758	1.8%
MAY	368,930	386,391	4.7%	390,729	1.1%
JUN	409,467	457,524	11.7%	453,113	-1.0%
2nd QTR	1,136,321	1,208,289	6.3%	1,214,600	0.5%
JUL	442,942	479,858	8.3%	484,244	0.9%
AUG	438,621	479,829	9.4%	489,751	2.1%
SEP	408,732	419,203	2.6%	428,712	2.3%
3rd QTR	1,290,295	1,378,890	6.9%	1,402,707	1.7%
OCT	396,147	418,241	5.6%	420,541	0.5%
NOV	341,084	346,927	1.7%		
DEC	356,972	400,626	12.2%		
4th QTR	1,094,203	1,165,794	6.5%		
TOTAL	4,573,384	4,849,977	6.0%		

Schedule Highlights:

Delta Air Lines (DL)

- DL will shift its flight schedule for Atlanta (ATL) to a daytime slot, which will depart RNO at 1311. This new schedule will start December 20 and continue through January 4.

Frontier Airlines (F9)

- Frontier Airlines began new non-stop service from RNO to Pheonix (PHX) beginning November 22. This flight operates 2x weekly on Monday and Friday.

Southwest Airlines (WN)

- Southwest Airlines seasonal non-stop service to Dallas-Love (DAL) returned November 22 and continues through January 4.

JetBlue Airlines (B6)

- JetBlue Airlines seasonal non-stop service to New York City (JFK) returns December 18 and continues through January 5.

United Airlines (UA)

- United Airlines seasonal non-stop service to Houston (IAH) returns December 18 and continues through January 5.





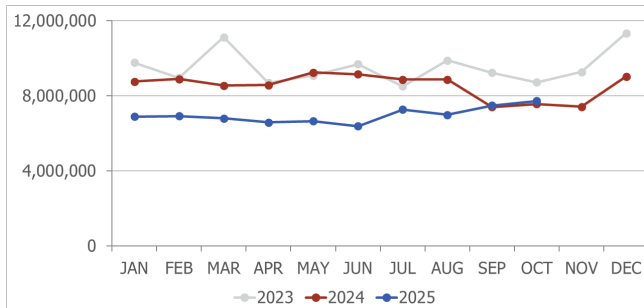
December 2025 RNO Flight Schedule			
Destination	Airlines	Total Departures	Details
Atlanta	Delta	25	Once on Mon, Thu, Fri, Sat, Sun. Daily starting 18.
Austin	Southwest	15	Once on Sun, 1, 12, 18-23, 26-30.
Burbank	Southwest	15	Once on Sun, 1, 12, 18-23, 26-30.
Chicago-O'Hare	United	29	Daily. No flights on 24, 31.
Dallas-Love	Southwest	11	Once on 1, 19-23, 26-30.
Dallas/Fort Worth	American	102	Three daily. Twice on 24, 31, Four on 1, 18-22, 26-30.
Denver	Frontier	5	Once on 5, 8, 12, 14-15.
	Southwest	91	Three daily. Twice on 6, 13.
	United	104	Three daily. Four on 18-23, 26-30.
Guadalajara	Volaris	29	Once on Mon-Fri. Twice on 15, 17, 22, 24, 29, 31.
Houston	United	14	Daily starting 18.
Las Vegas	Frontier	13	Once on Mon, Fri, 7, 14, 20, 27.
	Southwest	252	Nine daily, Eight on 1, 19, 21-23, 26, 28-30. Seven on 6, 25. Six on 13, 20, 24, 27, 31. Ten on 12.
	Spirit	42	Daily. Twice on 1-5, 7-8, 11-12, 14-15.
Long Beach	Southwest	69	Twice daily. Three on 1, 19, 21-23, 26, 28-30. Once on 6, 13.
Los Angeles	Alaska	50	Two daily. Once on 2-4, 6, 9-11, 13, 16-17, 24, 31.
	Delta	90	Three daily. Twice on 24-25, 31.
	Southwest	31	Daily.
	United	55	Twice daily. Once on 2-3, 6, 9-10, 13, 16-17. Three on 1.
New York-JFK	JetBlue	14	Daily starting 18.
Oakland	Southwest	2	Once on 6, 13.
Phoenix	American	124	Four daily. Five on 1, 4, 7, 11, 14. Twice on 24-25. Three on 31.
	Frontier	10	Once on 5, 8, 12, 15, 19, 22, 24, 26, 29, 31.
	Southwest	77	Twice daily. Three on 2-6, 8-11, 13, 15-17, 24-25, 31.
Portland	Alaska	87	Three daily. Twice on 2-3, 9-10, 16-17.
Salt Lake City	Delta	90	Three daily. Twice on 24-25, 31.
San Diego	Alaska	59	Twice daily. Once on 24-25, 31.
	Southwest	73	Twice daily. Three on 1, 7, 12, 14, 18-19, 21-23, 26, 28-30. Once on 6, 13.
San Francisco	United	189	Six daily. Seven on 18-23, 26-30. Five on 2, 6, 13, 31. Four on 24-25.
San Jose	Southwest	31	Daily.
Seattle	Alaska	104	Three daily. Four on 1, 19-23, 26-30.
	Multiple Airlines		
*Does not include Charter or JSX flights			
11.24.2025			

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October 2025 RNO Cargo

RNO handled 7,738,183 pounds of air cargo in October 2025, a increase of 2.3% when compared to October 2024.



Total Cargo Volume in Pounds						
	Oct-25					YOY % Diff.
	2023	2024	% Diff.	2025		
	Cargo in Pounds			Pounds	Metric Tons	
JAN	9,768,668	8,769,205	-10.2%	6,901,224	3,130	-21.3%
FEB	8,963,956	8,896,368	-0.8%	6,922,536	3,139	-22.2%
MAR	11,124,124	8,545,646	-23.2%	6,808,411	3,088	-20.3%
1st QTR	29,856,748	26,211,219	-12.2%	20,632,171	9,357	-21.3%
APR	8,704,717	8,581,674	-1.4%	6,584,600	2,986	-23.3%
MAY	9,094,192	9,253,876	1.8%	6,654,959	3,018	-28.1%
JUN	9,694,997	9,160,826	-5.5%	6,387,181	2,897	-30.3%
2nd QTR	27,493,906	26,996,376	-1.8%	19,626,740	8,901	-27.3%
JUL	8,508,207	8,878,130	4.3%	7,270,009	3,297	-18.1%
AUG	9,888,463	8,876,453	-10.2%	6,988,551	3,169	-21.3%
SEP	9,237,788	7,402,906	-19.9%	7,488,397	3,396	1.2%
3rd QTR	27,634,458	25,157,489	-9.0%	21,746,957	9,863	-13.6%
OCT	8,731,063	7,565,778	-13.3%	7,738,183	3,509	2.3%
NOV	9,273,796	7,420,506	-20.0%			
DEC	11,347,689	9,030,713	-20.4%			
4th QTR	29,352,548	24,016,997	-18.2%			
TOTAL	114,337,660	102,382,081	-10.5%			

ECONOMIC DEVELOPMENT

RTS Land Development

Dermody Properties New Development Framework

As authorized by the Board at its November 13th Board meeting, Staff and the Dermody team have commenced the drafting and review of the suite of agreements intended to capture key business terms and conditions related to the approved deal structure moving forward.

Dermody Properties Phase I Development

The Dermody team has received certificate of occupancy for the first building, and the City of Reno has signed off on the work along Moya Blvd (utility and railroad crossing) allowing it to be open to the public. The only outstanding item for the first building is the perimeter fence installation. The Dermody team has confirmed that there are no tenants identified, only speculative possibilities. Dermody has not provided any estimates for when Building 2 construction will begin – they previously communicated that construction will follow securing a tenant for Building 1.

Dermody Properties Phase II Development

As directed per our FAA ADO office, the Dermody team has hired and is working with their consultants to prepare the required documentation for the FAA required Categorical Exclusion (CatEx) for the portion of Moya Boulevard that will extend from Phase I to access Phase II. Staff has started receiving documents from the Dermody team for review prior to submittal to the FAA ADO office.

Washoe County Sheriff Hangar Purchase

The hangar sale agreement and ground lease agreement associated with the Washoe County Sheriff's Office's (Sheriff) purchase of an RTAA-owned hangar at RTS have been fully executed and staff anticipates receiving the sale proceeds in the amount of \$1.75M no later than December 5th. Staff will provide access and turn over the facility at the time that the sale proceeds are received.

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OPERATIONS & PUBLIC SAFETY

Department	Event	10/2025	10/2024	10/2023
Joint Actions	Aircraft Alerts: ARFF, Ops, Police, Aircom	0	2	1
	Medicals: ARFF, Ops, Police, Aircom	45	26	27
Operations	Inspections	109	86	129
	Wildlife Incidents	15	1	2
Police	TSA Checkpoint Incidents	18	19	22
	Case Numbers Requested	16	19	20
Terminal Ops	Alarm Responses		42	52
	Inspections: Vehicle, Delivery, Employee		964	1024
Compliance	Badge Actions	1742	1081	813
ARFF	Inspections: Fuelers/Facilities	0/0	0/0	10/0
Landside	Public Parking – Total Revenue	\$2,128,605.51	\$1,762,248.00	\$1,752,861.00
	Public Parking – Total Transactions	39,170	42,616	42,990
	Public Parking – Average \$ Per Transaction	\$54.34	\$41.35	\$40.77
	Shuttle & Bus Trips Through GT	11,321	9,113	8,731
	Transportation Network Company Trips	44,904	37,820	33,410
	Taxi Trips Through GT	4,377	4,788	5,383

PLANNING & INFRASTRUCTURE

Airport Sustainability Advisory Committee

The Airport Sustainability Advisory Committee (ASAC) will convene on Thursday, December 18 at 3:30 PM for the third quarter meeting. Informational items include an update from the Nevada Air National Guard and an update on the new administrative offices and police station (the HQ).

For further information, please refer to the Monthly Project Status Reports which are posted with Planning & Construction Committee meetings agendas. Click [HERE](#) to view those agendas.

PEOPLE & CULTURE

Time frame: 11/01/25 – 11/30/25

Open Positions	10
New Starts	3
Resignations/Terminations*	4
Promotions	1
<i>*Termination refers to an employee leaving under any circumstances, good or bad.</i>	

The RTAA attended the annual UNR Career and Internship fair and interacted with at least 40 students about applying their education and skills to a career with the airport.

In support of professional learning initiatives, People Operations launched new learning opportunities for the organization in November. First, employees were invited to attend a certification course on CPR/AED skills. Open to all employees, this course was taught by the local firm Advantage CPR. One course per month will be offered on different days and times to accommodate various shifts and schedules. In addition, monthly classes are being offered on Emergenetics, an assessment that measures individuals' preferences

in thinking and behavioral attributes. It has been used at the RTAA for many years to improve communication, collaboration, and productivity by providing a shared language for understanding and leveraging the diverse ways people think and behave.

In collaboration with Technology & Information Systems, People Operations coordinated the month training workshop on AI. "AI Unwrapped" is open to all Management and CSP employees with a goal to explore how to leverage artificial intelligence in a business setting. This month's topic: "Picture This: An AI-Powered Journey into Images."

The Culture Club sponsored the annual "Thanksgiving Wall." All employees are invited to "count their blessings" with special markers on the windows outside the boardroom.

The Culture Club sent out a survey to all employees to solicit the names and missions of local non-profits/charities that the RTAA will support as an organization for calendar year 2026. Five organizations were brought forth, and a second survey was sent to decide on the winner. "Baby's Bounty" received the majority of votes. Their mission is to support and empower at-risk families by providing education and the essential tools to ensure a good start for every baby. Volunteer and donation opportunities will be offered starting in the New Year.

MARKETING & PUBLIC AFFAIRS

Team Focus Areas

Parking during Oct.-Dec. is the airport's busiest time. Continuing the programs and messaging the M&PA team started last spring was all done with an eye to ensure those who don't have other options, e.g. those who live at the far reaches of the catchment area, still have parking availability this season.

Between increased messaging through paid ads, social media, one-off curbside campaigns, the discounted rideshare program, and repeated reminders in earned media (PR), the team is using every tool in the toolbox to address the issue.

With passing of the continuing resolution through Jan. 30, RNO's support for federal employees included in the government shutdown concluded the week of Nov. 17.

Top Strategic Initiatives

Initiative	RTAA Strategic Priority	Outcome
RNO federal employee support	<ul style="list-style-type: none"> Air Service and Cargo Customer Experience 	<ul style="list-style-type: none"> Along with partners including The Children's Cabinet, Team RNO distributed nearly 200 bags of food and essential items during the shutdown to local federal employees. M&PA also worked with the community to support a desire to donate, including RSCVA donating over \$8,000 in gift cards, to help offset the cost of gas. We also kept open lines communication with our federal delegation throughout the entirety of shutdown. Additionally, through three news releases, two articles in airport newsletters, and multiple social media posts, we ensured the public understood that RNO stood by its federal partners, that the airport was open and operational, and that safety was always our first priority. Support for RNO federal employees concluded with an RTAA-sponsored thank-you luncheon on Nov. 20.

Parking	<ul style="list-style-type: none"> • Customer Experience • Financial Stewardship 	<ul style="list-style-type: none"> • Landside has seen an increase in passenger planning, including more people booking reservations and using rideshares. There's also been a decrease in the number of parking transactions overall and the team is monitoring weekly, monthly, and seasonal transactions. • Rideshare usage is up by double digits year over year, vouchers are being used to a greater degree month over month, and visits to the website parking page increased 96% period over period, so the efforts are paying. Staff attributes this to the combination of parking pricing increases, steady earned and owned messaging, and the rideshare voucher program.
Air Service Marketing	<ul style="list-style-type: none"> • Air Service and Cargo • Customer Experience 	<ul style="list-style-type: none"> • We're slowing down on paid media for the Collection of Memories campaign in Nov. and Dec. order to preserve funding to make a bigger splash for a brand new ad campaign, which is in currently being designed and should start in early 2026. • To celebrate the inaugural Frontier service to Phoenix, staff worked with Frontier marketing to develop a two-trip giveaway, promoted largely through social media, in-terminal signage, and earned media (PR). The promotion ends Dec. 12.

Other Noteworthy Items

- The Nevada Legislature conducted a Special Session to handle a number of unfinished policy items from the regular session earlier this year. The airport was not materially impacted by legislation passed during the Special Session. The primary issues addressed included crime, health care, food security, cybersecurity and other safety issues.
- The Call for Artists' deadline for the first of four HQ public art solicitations to design interior terrazzo floor artwork and exterior entry plaza elements is Dec. 17. The Art Advisory Committee selection panelists will review submissions and advance three artists to the RFP stage which requires site-specific proposals. A finalist recommendation will be made at the April Board meeting.
- Local musicians will again perform holiday music in the terminal to the delight of passengers and guests. The seven-performance schedule runs throughout the month of December.

