RNO SMS Committees

SMS COMMITTEE

This committee is comprised of individuals representing specific departments at RNO. They are responsible for determining the need for and conducting Safety Risk Assessments (SRAs), recommending and establishing risk mitigations, creating SMS objectives, and are responsible for promoting a positive safety culture at RNO. Committee members will share their expertise concerning specific airport environments in discussions concerning hazards and Mitigation Action Plans (MAPs).

SMS STAKEHOLDER COMMITTEE

This committee represents the airport tenants and other stakeholders who work in the movement and non-movement areas of the airport. This committee serves as a vital part of the SMS communications plan. During committee meetings, stakeholders are encouraged to report on hazards brought to their attention by employees. The SMS Manager will also brief stakeholder representatives on the status of hazard reports, SRAs, and MAPs. Committee members are encouraged to disseminate information discussed in these meetings to their respective workgroups.

RNO SAFETY POLICY STATEMENT

At RNO safety is our highest priority and a core value guiding all aspects of our operations. We are dedicated to not only complying with applicable regulations, but also, whenever possible, exceeding those standards. Reno-Tahoe Airport Authority (RTAA) leadership is fully committed to implementing a comprehensive SMS that enables all RNO employees, tenants, and stakeholders to operate in a safe environment.

The RNO Safety Policy Statement can be found in its entirety in the RNO SMS Manual: www.RenoAirport.com/SMS

Reno-Tahoe International Airport
Anonymous Hazard Reporting:

www.RenoAirport.com/SMS

RNOSafety@renoairport.com

Hazard Reporting Policy

All airport employees are highly encouraged to report potential hazards, accidents, incidents, or near misses. Reporting safety concerns is essential for reducing accident and injury rates, and leads to increased identification of hazards and their associated risks.

All emergencies requiring immediate response must be reported by dialing 775-328-6999. Report all other hazardous conditions, incidents and/or occurrences by submitting an online hazard report, contacting AIRCOM at 775-328-6600, or sending an email to RNOSafety@renoairport.com. When submitting an online hazard report, users have the option to remain anonymous. If an individual choses to provide their contact information, they will be provided feedback after their hazard report is investigated.

Report a Hazard Today
SCAN HERE

Important Numbers

Airport Communications (AirCom)	775-328-6600
Airport Emergencies	775-328-6999
SMS Department	775-328-6922

Reno-Tahoe
International
Airport

Safety Starts with You

Airport Safety Management System (SMS)

Safety Management System (SMS) Implementation at RNO

WHAT IS SMS?

SMS is the top-down, organization-wide approach to managing safety risk and assuring effectiveness of safety risk controls. It includes the systematic procedures, practices, and policies for the management of safety risk. —FAA Order 8000.389

- Requires senior leadership commitment and accountability
- Treats safety as a core value with no end-state
- Builds upon an organizations' current safety program
- Systemic, structured, and data-driven
- Proactive vs Reactive
- Develops formal methods for proactive hazard identification
- Creates a non-punitive, Just Culture
- Requires trust and participation from all employees

WHY IMPLEMENT AN SMS?

SMS provides us with an opportunity to create systems to support the safe operation of our airport. These systems will help RNO identify and mitigate hazards as well as ensure continuous awareness and monitoring of airport safety.

SMS acknowledges that each of us plays a role in maintaining a safe airport and empowers us to participate in the safety system.

www.RenoAirport.com/SMS

SMS Components

SAFETY POLICY

This component develops SMS policy and organizational structure for the operation and implementation of the SMS. The safety policy contains leadership's commitment to continuously improve safety and establishes an Accountable and Responsible Executive. Safety objectives and goals are created to measure the effectiveness of the SMS.

SAFETY RISK MANAGEMENT (SRM)

The formalized approach to hazard identification and risk mitigation. There are 5 steps in this process:
1. Describe the system
2. Identify the hazards
3. Analyze the risks
4. Assess the risks
5. Mitigate the risks

Hazard: anything with the potential to cause injury, damage, harm, or disruption of normal operations.

Risk: the potential adverse result associated with a hazard.

SAFETY ASSURANCE

This component provides tools to evaluate and track SMS performance. These tools confirm that SMS is achieving its intended outcomes, assure that mitigation strategies are working, and increase organizational safety through a process of continuous improvement. This component also establishes the need for a confidential reporting system that would feed into the SRM component above.

SAFETY PROMOTION

This component consists of actions that assist in creating an environment where SMS objectives can be achieved. Establishing a positive safety culture within all levels of the organization is one way of meeting this requirement. Other promotion activities include:

- Training
- Communication
- Safety Incentive Programs

Creating a Positive Safety Culture

ESTABLISHING SAFETY CULTURE

Creating a culture in which individuals feel motivated and compelled to participate in SMS is a complex task. Individuals have a multitude of beliefs, attitudes, values, and personalities that determine human behavior. The human element is always the most difficult to control due to these variations. It's what makes humanity so wonderful—the fact that we're all unique.

Establishing the type of culture that holds safety as a core value requires consistent effort. It requires valuing and accepting changes, consistent and quality communication, feedback, training, thoughtfulness, and patience.

SMS & JUST CULTURE

A Just Culture is a necessary part of a healthy safety program as it fosters an atmosphere of trust in which individuals are compelled to report hazardous conditions and systemic errors. It aims to strike a balance between encouraging this open reporting and holding individuals accountable for their actions.

Honest mistakes and system failures are seen as opportunities for learning and system improvements, while intentional wrongdoing and reckless behavior are not tolerated and are addressed through appropriate disciplinary measures.

SAFETY CULTURE COMPONENTS

- **Informed:** knowledgeable about SMS and the data it produces.
- **Flexible:** adaptable when facing high tempo, risk, or significant change.
- **Learning:** willing to gain insight from industry and SMS to implement change.
- **Just:** people are encouraged, and even rewarded, for providing essential safety-related information. There is a clear line that differentiates between acceptable and unacceptable behavior.

www.RenoAirport.com/SMS