

**COMMITTEE MEMBERS**

Trustee, Eddie Ableser, Board Liaison  
Albert Valladares  
Chris Tolley  
David McNally  
Justin Dixon  
Laurance Wilson  
Matthew Greiner  
Merridy Young  
Patrick Fisher  
Richard Brong  
Rob Pierce  
Suzanne Groneman  
Thomas Hill  
Vince Griffith

**PRESIDENT/CEO**

Daren Griffin, A.A.E., Chair

**CHIEF LEGAL COUNSEL**

Jenn Ewan

**STAFF LIAISON**

Lissa Butterfield, Planning and  
Environmental Services Manager

**COMMITTEE CLERK**

Julia Pollard

**MINUTES  
AIRPORT SUSTAINABILITY ADVISORY COMMITTEE (ASAC)  
Third Quarter 2025 Meeting**

**Date:** Thursday, September 18, 2025

**Time:** 3:30 p.m.

**Location:** Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno  
Admin Offices, Main Terminal Building, Second Floor

**1. INTRODUCTORY ITEMS**

1.1. Call to Order

Lissa Butterfield called the meeting to order at 3:30 p.m.

1.2. Roll Call

Roll was taken by the Clerk of the Committee.

Committee members present were Thomas Hill, Rob Pierce, Richard Brong, Matthew Greiner, Albert Valladares, Vince Griffith, Chris Tolley, Suzanne Groneman and David McNally.

**2. PUBLIC COMMENT**

None.

### 3. APPROVAL OF THE MINUTES

A motion was made and seconded, and the Committee approved the minutes from the June 26, 2025, Airport Sustainability Advisory Committee meeting, with no changes.

### 4. COMMITTEE CHAIR UPDATES

Lissa Butterfield announced the Committee has a new chair assigned, Eddie Ableser.

### 5. BOARD LIAISON UPDATES

None.

### 6. INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

#### 6.1. RTC Washoe North Valleys Capacity Projects

**Presenter:** Dale Keller, RTC Washoe Deputy Executive Director / Director of Engineering

Dale Keller presented updates on the RTC North Valleys capacity projects.

Tom Hill asked about the funding and completion of US 395. Dale Keller responded that phase 1 is currently scheduled to be completed in 2026, and funding is fully available.

David McNally asked about the growth in the use of Stead Airport. Dale Keller responded that they work closely with the Airport Authority and based on their master plans, the RTC develops a travel demand model and decide where the growth is needed based on the needs of the community.

Rob Pierce asked if there was any consideration of the US 395 on and off ramps. Dale Keller said they work with NDOT to get interchanges improved.

#### 6.2. Addressing Heat and Warming in Reno

**Presenter:** Suzanne Groneman, City of Reno Environmental Services Manager

Suzanne Groneman presented on Heat and Warming in Reno.

Lissa Butterfield added that anything built on either airport goes through the City of Reno building permitting process. As the City of Reno adopts cool building practices we would comply with those changes. Recently, we have had two parking lots that have been repaved, and we have put in landscaping requirements. She added it's a bit difficult at the airport considering we need to be aware of landscaping that may attract wildlife or end up being too tall.

## 7. QUARTERLY INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

### 7.1. New Gen A&B (Replacement Concourses) – Urban Heat Considerations

**Presenter:** *Casey Johnson, Gensler Architect*

Casey Johnson provided an update on urban heat considerations with the replacement of the concourses.

### 7.2. Noise Reports, April – June 2025

**Presenter:** *Brandon Reiff, RTAA Environmental Program Manager*

Brandon Reiff presented an update on the Noise Reports for the second quarter.

Tom Hill asked for more information about the person with 152 complaints. Brandon Reiff said this person has been complaining for years. Lissa Butterfield said this specific individual lives in a place where aircraft depart to the north and turn directly over her home when heading south.

Matthew Greiner asked how the RTAA receives the complaints. Lissa Butterfield said the majority of the complaints come in via our online system, other ways are a generic email [noise@renoairport.com](mailto:noise@renoairport.com), “ask the airport” on our website, recorded phoneline, and possibly direct email and phone numbers to our staff.

David McNally asked how often we look at our noise mitigation plan for the airport in regard to the FAA tower and airline procedures. Lissa said the noise abatement procedures that a pilot might take are through the FAA part 161 process or part 150 process. The last 150 process was completed in the 2002 timeframe and are voluntary use for pilots.

Tom Hill asked how we deal with this frequent caller. Lissa Butterfield responded that this caller does not request to be contacted, however our noise analyst, Natalie Allen has reached out to her.

### 7.3. Reno-Stead Airport Master Plan Update

**Presenter:** *Jed Hammer, RTAA Airport Planner II*

Jed Hammer provided an update on the Reno-Stead Airport Master Plan process.

Tom Hill asked what a contract tower is. Jed responded that the FAA has a program for qualified airports to compensate them for an airport tower at GA airports that provides part-time staffing of FAA qualified controllers. Lissa Butterfield added that if we are eligible for the program we can apply for funding for the tower.

Vince Griffith added that the Stead airport tower is not staffed and that is a safety issue. He asked if there is a threshold for traffic and use at the airport. Jed said yes and it also included the diversity of the operations happening there.

Susane Groneman asked about engaging with the neighborhood advisory boards (NABs). Jed said we are actively recruiting and would appreciate the help.

Chris Tolley asked how many members they have signed up for the masterplan. Jed clarified we have 20 seats and are looking to hear from the people who live and work around the airport.

Rob Pierce asked when the committee members will be picked. Lissa said responses would go out next week.

## **8. GENERAL COMMITTEE COMMENTS, QUESTIONS, AND REQUESTS FOR FUTURE AGENDA ITEMS**

*Based on Committee member input, future agenda items are as follows:*

- 8.1. Nevada Air National Guard Operations Update
- 8.2. Contrails (Condensation Trails)

## **9. PUBLIC COMMENT**

None.

## **10. UPCOMING ASAC MEETING DATES**

DATE	MEETING
12/18/2025	3:30 PM
03/19/2026	3:30 PM
06/25/2026	3:30 PM (moved to fourth Thursday)

## **11. ADJOURNMENT**

There being no further questions or business to discuss, Lissa Butterfield adjourned the meeting at 4:49 p.m.