

**COMMITTEE MEMBERS**

Trustee, Eddie Ableser, Board Liaison  
Albert Valladares  
Chris Tolley  
David McNally  
Justin Dixon  
Laurance Wilson  
Matthew Greiner  
Merridy Young  
Patrick Fisher  
Richard Brong  
Rob Pierce  
Suzanne Groneman  
Thomas Hill  
Vince Griffith

**PRESIDENT/CEO**

Daren Griffin, A.A.E., Chair

**CHIEF LEGAL COUNSEL**

Jenn Ewan

**STAFF LIAISON**

Lissa Butterfield, Planning and  
Environmental Services Manager

**COMMITTEE CLERK**

Julia Pollard

**MINUTES  
AIRPORT SUSTAINABILITY ADVISORY COMMITTEE (ASAC)  
Fourth Quarter 2025 Meeting**

**Date:** Thursday, December 18, 2025

**Time:** 3:30 p.m.

**Location:** Reno-Tahoe International Airport, 2001 E. Plumb Lane, Reno  
Admin Offices, Main Terminal Building, Second Floor

**1. INTRODUCTORY ITEMS**

1.1. Call to Order

Lissa Butterfield called the meeting to order at 3:30 p.m.

1.2. Roll Call

Roll was taken by the Clerk of the Committee.

Committee members present were Suzanne Groneman, Rob Pierce, Richard Brong, Merridy Young, Albert Valladares, Vince Griffith, Chris Tolley and David McNally.

Trustee Eddie Ableser joined the meeting at 3:40 p.m.

**2. PUBLIC COMMENT**

None.

### 3. APPROVAL OF THE MINUTES

A motion was made and seconded, and the Committee approved the minutes from September 18, 2025, Airport Sustainability Advisory Committee meeting, with no changes.

### 4. COMMITTEE CHAIR UPDATES

Lissa Butterfield announced that Daren Griffin has resigned his position of CEO of the Reno-Tahoe Airport Authority effective January 31, 2026. He will be starting a new position at the Columbus Regional Airport Authority.

### 5. BOARD LIAISON UPDATES

None.

### 6. INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

#### 6.1. Nevada Air National Guard Operations Update

**Presenter:** Nevada Air National Guard, Operations Group Representative

Major John Miller provided an update on the Nevada Air National Guard Operations. David McNally asked if the military used Automatic Dependent Surveillance–Broadcast (ADS-B). Major Miller said it was not used during the military training. David McNally followed up with a question of the altitude while training. Major Miller said it varies between 300 feet above ground level (AGL) to 1,000 feet AGL, mostly at a medium altitude. Regarding Guard-specific noise complaints, Merridy Young does accept noise complaints via emails and phone calls.

#### 6.2. The HQ: New Administrative Offices & Police Station

**Presenter:** Kyle Kapaun, RS&H, The HQ Design Team

Kyle Kapaun presented an update on the sustainability efforts associated with the upcoming Headquarters (HQ): the new administrative offices and police station.

David McNally asked when the HQ building would be completed. Kyle said the estimate is June 2027.

### 7. QUARTERLY INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

#### 7.1. New Gen A&B (Replacement Concourses)

**Presenter:** Ethan Walton, McCarthy Building Companies, New Gen A&B Construction Manager at Risk (CMAR)

Ethan Walton provided an update on the sustainability efforts associated with the construction of New Gen A&B, the replacement concourses. McCarthy Building Companies will be utilizing Green Badger, an Environmental, Social, and Governance (ESG) and Leadership in Energy and Environmental Design (LEED) software tool to track sustainability metrics.

7.2. Noise Reports, July – September 2025

**Presenter:** *Brandon Reiff, RTAA Environmental Program Manager*

Brandon Reiff presented the noise report information for July through September 2025. David McNally asked how often the noise abatement procedures are presented to the community. Brandon said it could be addressed at the next ASAC meeting.

7.3. Reno-Stead Airport Master Plan Update

**Presenter:** *Jed Hammer, RTAA Airport Planner II*

Jed Hammer provided an update on the Reno-Stead Airport Master Plan process and highlighted three (3) upcoming public meetings where the process would be discussed: January 12 (Washoe County North Valleys Citizens Advisory Board), January 15 (Reno Ward 4 Neighborhood Advisory Board), and January 19 (Silver Knolls Homeowner Association). Merridy Young asked what time the committee meetings would be held. Jed said the CAB and NAB meetings would start at 6:00 PM. Rob Pierce expressed appreciation for the upcoming North Valleys public meetings and confirmed that the Silver Knolls meeting begins at 6:30 PM.

**8. GENERAL COMMITTEE COMMENTS, QUESTIONS, AND REQUESTS FOR FUTURE AGENDA ITEMS**

*Based on Committee member input, future agenda items are as follows:*

- 8.1. Nevada Green Business (March)
- 8.2. Contrails (Condensation Trails)
- 8.3. How Weather Impacts Aircraft Noise
- 8.4. Community/Neighborhood-Specific Presentation(s)

**9. PUBLIC COMMENT**

None.

**10. UPCOMING ASAC MEETING DATES**

DATE	MEETING
03/19/2026	3:30 PM
06/25/2026	3:30 PM (moved to fourth Thursday)
09/17/2026	3:30 PM
12/17/2026	3:30 PM

## **11. ADJOURNMENT**

There being no further questions or business to discuss, Lissa Butterfield adjourned the meeting at 4:35 p.m.