

**COMMITTEE MEMBERS**

Joel Grace, Chair  
Mike Carrigan, Vice Chair  
Brian Kulpin, Member  
Cortney Young, Member  
Shaun Carey, Ex Officio  
Staff Liaison  
Gary Probert, Chief Planning &  
Infrastructure Officer



**INTERIM PRESIDENT/CEO**

Cris Jensen, A.A.E.

**CHIEF LEGAL COUNSEL**

Jenn Ewan

**BOARD CLERK**

Lori Corkery

**MIUTES**

**Planning & Construction Committee**  
**Tuesday, May 19, 2026 | 9:00 AM**  
**Reno-Tahoe International Airport, Reno, NV**  
**Administrative Offices, Second Floor**

**1. INTRODUCTORY ITEMS**

The meeting was called to order at 9:00 a.m.

**Members Present:** Joel Grace  
Mike Carrigan  
Brian Kulpin  
Cortney Young

**Members Absent:** None

**2. PUBLIC COMMENT**

There were no comments from the public.

**3. APPROVAL OF MINUTES**

**3.1 March 10, 2026, Planning & Construction Committee meeting**

There being no corrections, the Minutes are approved as presented.

**4. ITEMS FOR CONSIDERATION BY THE FULL BOARD ON MAY 21, 2026**

**4.1 Board Memo No. 05/2026-18 (for possible action)** Review, discussion and possible authorization for the President/CEO to execute a Professional Services Agreement for Construction Management Services with AtkinsRéalis USA, for the Taxiway Alpha & Aircraft Apron Reconstruction Project – Phase 5 at the Reno-Stead Airport, in the amount of \$350,187, contingent upon acceptance of Federal Aviation Administration grant funding  
*Presenter: Gary Probert, Chief Planning & Infrastructure Officer*

This presentation outlines Phase 5 of the Taxiway Alpha and Aircraft Apron Reconstruction Project at Reno-Tahoe Airport Authority’s Reno-Stead Airport. The project includes reconstruction of portions of Taxiway Alpha and the public-use apron, along with storm drain

improvements, as part of a multi-year airfield rehabilitation program aimed at improving safety, infrastructure, and operational efficiency. Staff recommended awarding the \$5.47 million construction contract to Q&D Construction and a \$350,187 construction management agreement to AtkinsRéalis USA, Inc., with the total project budget estimated at approximately \$6.33 million. Funding will primarily come from Federal Aviation Administration grants, supplemented by RTAA special funds, with construction planned from July through October 2026.

Moved by Brian Kulpin, seconded by Mike Carrigan, to recommend that this item be presented to the full Board on May 21, 2026, for consideration and approval of the proposed motion: *“Move to authorize the Interim President/CEO to execute a Professional Services Agreement for Construction Management Services with AtkinsRéalis USA, in the amount of \$350,187 for the Taxiway Alpha & Aircraft Apron Reconstruction Project – Phase 5 at the Reno-Stead Airport, contingent upon acceptance of Federal Aviation Administration grant funding.”*

**Ayes:** Members Carrigan, Grace, Kulpin, Young

**Nays:**

**Absent:**

**Abstained:**

**Recused:**

**Result:** Pass [4 to 0]

**4.2 Board Memo No. 05/2026-19** *(for possible action)* Review, discussion and possible authorization for the President/CEO to execute a Construction Contract with Q&D Construction LLC, for the Base Bids and Bid Alternates 1 and 2 in the amount of \$5,470,600, contingent upon receipt of FAA grant funding; and approve an Owner’s Contingency in the amount of \$400,000

*Presenter: Gary Probert, Chief Planning & Infrastructure Officer*

This presentation outlines Phase 5 of the Taxiway Alpha and Aircraft Apron Reconstruction Project at Reno-Tahoe Airport Authority’s Reno-Stead Airport. The project includes reconstruction of portions of Taxiway Alpha and the public-use apron, along with storm drain improvements, as part of a multi-year airfield rehabilitation program aimed at improving safety, infrastructure, and operational efficiency. Staff recommended awarding the \$5.47 million construction contract to Q&D Construction and a \$350,187 construction management agreement to AtkinsRéalis USA, Inc., with the total project budget estimated at approximately \$6.33 million. Funding will primarily come from Federal Aviation Administration grants, supplemented by RTAA special funds, with construction planned from July through October 2026.

Moved by Brian Kulpin, seconded by Mike Carrigan, to recommend that this item be presented to the full Board on May 21, 2026, for consideration and approval of the proposed motion: *“Move to authorize the Interim President/CEO to execute a Construction Contract with Q&D Construction LLC, for the Base Bids and Bid Alternates 1 and 2 in the amount of \$5,470,600, for the Taxiway Alpha & Aircraft Apron Reconstruction Project – Phase 5*

*at the Reno-Stead Airport and approve an Owner's Contingency in the amount of \$400,000, contingent upon acceptance of Federal Aviation Administration grant funding."*

**Ayes:** Members Carrigan, Grace, Kulpin, Young

**Nays:**

**Absent:**

**Abstained:**

**Recused:**

**Result:** Pass [4 to 0]

## **5. INFORMATION, DISCUSSION AND/OR POSSIBLE ACTION ITEMS**

### **5.1 Concessions program update**

*Presenter: Shawna Carpenter, Concessions Manager*

Staff provided an update on the concessions redevelopment program at Reno-Tahoe Airport Authority and Reno-Tahoe International Airport, outlining upcoming procurement plans for food and beverage, retail, gaming, advertising, and lounge concessions. Staff presented proposed future concession package structures, lease terms, projected sales and revenue increases, and a revised concept mix designed to modernize the airport experience with expanded dining, retail, and lounge offerings. The presentation also detailed a phased redevelopment and transition schedule running from 2027 through 2030, along with the anticipated procurement timeline, including RFP release in May 2026, proposal evaluations in fall 2026, and implementation and construction activities beginning in 2027 ahead of new concession openings tied to the NewGen A program.

### **5.2 MoreRNO Executive Summary**

*Presenter: Roddy Boggus, MoreRNO Program Manager*

Staff briefed the Committee on the MoreRNO project developments.

### **5.3 Capital Improvement Program Summary**

*Presenter: Gary Probert, Chief Planning & Infrastructure Officer*

Staff briefed the Committee on the Capital Improvement project developments.

### **5.4 Administrative Award of Contracts (Expenditures)**

There was no discussion on this item.

## **7. MEMBER COMMENTS, QUESTIONS AND REQUESTS**

Trustee Young requested an update from staff on the City of Reno storm drain fee.

## **8. PUBLIC COMMENT**

There were no comments from the public.

## **9. ADJOURNMENT**

The meeting was adjourned at 10:18 a.m.