

BOARD OF TRUSTEES

Adam Kramer, Chair
Roy Tuscany, Vice-Chair
Cortney Young, Treasurer
Joel Grace, Secretary
Ronald Bath, Trustee
Shaun Carey, Trustee
Mike Carrigan, Trustee
Garrett Gordon, Trustee
Brian Kulpin, Trustee

**PRESIDENT/CEO**

Cris Jensen, A.A.E.

CHIEF LEGAL OFFICER

Jenn Ewan

BOARD CLERK

Lori Corkery

MINUTES

Board of Trustees Regular Meeting
Thursday, August 13, 2026 | 9:00 AM
Reno-Tahoe International Airport, Reno, NV
Administrative Offices, Second Floor

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 a.m. Trustee Kulpin was invited to lead the Pledge.

2. ROLL CALL

Trustees Present: Ronald Bath
Shaun Carey
Mike Carrigan
Garrett Gordon
Joel Grace
Adam Kramer
Brian Kulpin
Roy Tuscany
Cortney Young (via Zoom)

Trustees Absent: None

3. PUBLIC COMMENT

Public comment was heard from Jorge Veloz and Angela Christensen.

4. APPROVAL OF AGENDA *(for possible action)*

Moved by Shaun Carey, seconded by Joel Grace, to approve the agenda for August 13, 2026.
Aye: Bath, Carey, Carrigan, Gordon, Grace, Kramer, Kulpin, Tuscany, Young
Result: Passed

5. APPROVAL OF MINUTES

5.1 July 9, 2026, Board of Trustees meeting (*for possible action*)

There being no corrections, the Minutes were approved as presented.

6. PRESIDENT/CEO REPORT

CEO Jensen provided updates on operations at Reno-Stead Airport, noting the significant level of wildfire firefighting activity and expressing appreciation for the firefighters, flight crews, and Stead Airport team. He also discussed the Airport Authority's approach to federal immigration enforcement activities, emphasizing compliance with federal requirements while prioritizing the safety of the traveling public. Additional updates included the upcoming inaugural Nashville flight, preparations for Burning Man operations, and a positive update regarding the Authority's bond rating.

7. RECOGNITIONS AND ITEMS OF SPECIAL INTEREST

None.

8. CONSENT ITEMS (All consent items may be approved together with a single motion, be taken out of order, and/or be heard and discussed individually. Any items pulled from the consent agenda will be heard at the discretion of the Board Chair.)

None.

9. GENERAL BUSINESS

9.1 RTAA Investment Portfolio review (*for discussion only*)

Presenter: Annette Gaston, PFM Asset Management

PFM Asset Management presented the Authority's monthly investment report, providing an overview of current economic and market conditions, portfolio performance, asset allocations, and the Authority's consolidated investment holdings. The presentation also included an update on the 2024 bond proceeds, the proposed investment plan for the 2026 bond proceeds, and recommended updates to the Investment Policy Statement to align investment provisions and allocation limits with applicable Nevada Revised Statutes.

9.2 Board Memo No. 08/2026-37 (*for possible action*) Authorization for the President/CEO to execute a Professional Services Agreement with six artists (William Louis, Seth Palmiter & Stacey Lindell, Daniel Miller, Valentina Castilla, Katia Huberman Azuela, Jinny Tomozy) for the design, fabrication, and installation of custom commissioned interior artwork in the new Police Station and Airport Authority Headquarters (HQ) at Reno-Tahoe International Airport for an amount not to exceed \$20,000 each

Presenter: Holly Hayden, Public Art Consultant

Contractor Holly Hayden presented recommendations from the RTAA Art Advisory Committee for six artists to design and fabricate permanent commissioned artwork for the new Police Station and Airport Authority Headquarters. The presentation reviewed the proposed artwork locations and themes, the artists' qualifications, project timeline, and funding through the Authority's 1% for Art Program and Public Art Fund. The total cost of the six commissions will not exceed \$120,000, with artwork expected to be completed and installed by summer 2027. Three RTAA police officers expressed their appreciation for being included from the outset in selecting the artwork for the police training room.

After discussion, the Board took the following action:

Moved by Joel Grace, seconded by Brian Kulpin, to authorize the President/CEO to execute Professional Services Agreements with artists William Louis, Seth Palmiter & Stacey Lindell, Daniel Miller, Valentina Castilla, Jinny Tomozy, & Katia Huberman Azuela for the design, fabrication, and installation of custom commissioned permanent artwork in the new Police Station and Airport Authority Headquarters (HQ) at Reno-Tahoe International Airport for an amount not to exceed \$20,000 each
Aye: Bath, Carey, Carrigan, Gordon, Grace, Kramer, Kulpin, Tuscany, Young
Result: Passed

- 9.3 Board Memo No. 08/2026-38** *(for possible action)* Authorization for the President/CEO to execute a new contract for Common Use Support services with ServiceTec International, Inc. for a total of \$3,473,963
Presenter: Art Rempp, Chief Information Officer / IT Director

Staff presented a proposed five-year Common Use Support Agreement with ServiceTec International, Inc. to provide support for the Airport's SITA common use passenger processing system and related applications. The presentation reviewed the history and expanded use of the system, the proposed support coverage, ServiceTec's qualifications, and the associated costs. The proposed agreement totals \$2,959,967 over five years, with an option to expand support from 21/7 to 24/7 coverage for an additional \$513,996.

After discussion, the Board took the following action:

Moved by Joel Grace, seconded by Brian Kulpin, to authorize the President/CEO to execute a new agreement for Common Use Support services with ServiceTec International, Inc., for one year with an option for four one-year extensions for a total of \$2,959,967 and an option for expansion of support from 21/7 to 24/7 for a total of \$513,996 for a total potential contact value of \$3,473,963 effective September 1, 2026 through August 31, 2031
Aye: Bath, Carey, Carrigan, Gordon, Grace, Kramer, Kulpin, Tuscany, Young
Result: Passed

- 9.4 Board Memo No. 08/2026-39 (for possible action)** Authorization for the President/CEO to execute a purchase agreement for the installation of a Remote VIPER Phone System for Airport Communications in preparation for becoming a Public Safety Answering Point (PSAP) with Intrado Life & Safety, Inc., in the amount of \$490,221.44
Presenter: Ricardo Duarte, RTAA Chief of Police

Staff presented a proposal to replace the aging AirCom dispatch infrastructure with a Remote VIPER Phone System to support the Airport Police Department's connectivity with regional and federal law enforcement agencies and enhance public safety interoperability. The presentation reviewed the current system, the VIPER solution and services to be provided by Intrado Life & Safety, Inc., and the associated five-year cost of \$490,211.44.

After discussion, the Board took the following action:

Moved by Joel Grace, seconded by Brian Kulpin, to authorize the President/CEO to execute a purchase agreement with Intrado Life & Safety, Inc. for the installation of a Remote VIPER Phone System for Airport Communications in preparation for becoming a Public Safety Answering Point (PSAP), in the amount of \$490,221.44, under the terms and conditions set forth in the vendor's Quote Number 79627, Version 4, dated July 30, 2026
Aye: Bath, Carey, Carrigan, Gordon, Grace, Kramer, Kulpin, Tuscany, Young
Result: Passed

- 9.5 Board Memo No. 08/2026-40 (for possible action)** Approval of **Resolution No. 578** dissolving the Finance & Business Development Committee and the Planning & Construction Committee as Permanent Committees of the RTAA Board of Trustees, approval of **Resolution No. 579** reinstating the Reno-Tahoe Airport Authority Board Caucus as a formal, publicly noticed meeting subject to Nevada's Open Meeting Law, and approval of **Resolution No. 580** reinstating the Reno-Tahoe Airport Authority Board Audit Committee and adopting the Audit Committee Charter
Presenter: Jenn Ewan, Chief Legal Officer

Staff presented proposed governance changes that would dissolve the Finance & Business Development Committee and Planning & Construction Committee as permanent Board committees, reinstate the Board Caucus as a formal, publicly noticed meeting subject to Nevada's Open Meeting Law, and reinstate the Audit Committee with an updated Audit Committee Charter. The presentation reviewed the purpose and structure of the Caucus and Audit Committee, including the Audit Committee's role in overseeing the Authority's internal audit function and independent auditors.

After discussion, the Board took the actions below.

Prior to voting on these items, Trustee Young lost internet connection and left the meeting.

Moved by Brian Kulpin, seconded by Joel Grace, to approve Resolution No. 578 to dissolve the Finance & Business Development Committee and the Planning & Construction Committee as Permanent Committees of the RTAA Board of Trustees, effective immediately

Aye: Trustees Bath, Carey, Carrigan, Gordon, Grace, Kramer, Kulpin, Tuscany
Absent: Trustee Young
Result: Passed

Moved by Brian Kulpin, seconded by Joel Grace, to approve Resolution No. 579 to reinstate the RTAA Board Caucus as a formal, publicly noticed meeting subject to Nevada's Open Meeting Law (NRS Chapter 241), to be held on the Tuesday immediately preceding each regular monthly Board meeting, as the successor forum for informational presentations, staff briefings, deliberative discussions, and consent item designation

Aye: Bath, Carey, Carrigan, Gordon, Grace, Kramer, Kulpin, Tuscany
Absent: Trustee Young
Result: Passed

Moved by Brian Kulpin, seconded by Joel Grace, to approve Resolution No. 580, reinstating the Reno-Tahoe Airport Authority Board Audit Committee as a standing committee of the Board of Trustees, effective immediately, and adopting the Audit Committee Charter dated August 2026. The Charter establishes a three-member committee of independent trustees appointed by the Board Chairman for one-year terms, chaired by the Board Treasurer, with the Chairman serving as a non-voting, ex-officio member. The Committee's core responsibilities include oversight of the RTAA's internal audit function, reviewing the work of the RTAA's independent auditors

Aye: Bath, Carey, Carrigan, Gordon, Grace, Kramer, Kulpin, Tuscany
Absent: Trustee Young
Result: Passed

10. BOARD MEMBER COMMENTS, REPORTS AND SPECIAL REQUESTS

Trustee Tuscany thanked today's public comment speakers for coming forward and expressing their concerns. He requested that an item be placed on the September agenda to address this issue. CEO Jensen introduced the Board liaison concept that will be implemented in the coming weeks.

11. FUTURE MEETINGS AND EVENTS

DATE	EVENT
09/08/2026	TBD
09/10/2026	Board of Trustees Regular Meeting
10/06/2026	TBD
10/08/2026	Board of Trustees Regular Meeting
11/10/2026	TBD
11/12/2026	Board of Trustees Regular Meeting

12. PUBLIC COMMENT

There were no comments from the public.

13. ADJOURNMENT

The meeting was adjourned at 10:44 a.m.

A handwritten signature in blue ink, appearing to be 'Joel Grace', is written above a horizontal line.

Joel Grace, Secretary